

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, April 2, 2019

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of March 5, 2019 Board Minutes
- 4b. Approval of the Executive Minutes of March 5, 2019 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: *None*

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

Agreement between the Board of Education and Udaya Batchu, Assistant School Business Administrator, for the period July 1, 2019 through June 30, 2020
(*Attachment 9A-1*)

MISCELLANEOUS:

Recommend Board approve the following:

Approval to submit shared services agreement application for the following grants:
Clinical Services, Extensive Case Management and Transition Services to the County of Mercer for the Department of Human Services Aging and Disability Resource Connection (formerly Office for the Disabled). The grant award period begins July 1st, 2019 and runs through June 30, 2021 with an optional year of July 1st, 2021 through June 30th, 2022. If awarded, the amounts

would be: Clinical Services - \$19,329.00 per year; Extensive Case Management (SCHS) - \$104,345.00 per year; and Transitioning Services (Project ADULTS) - \$100,000.00 per year).

Approval to submit application for the Judith Krug Fund Banned Books Week Event Grant sponsored by the American Library Association and Freedom to Read Foundation. The purpose of the grant is to support activities which raise awareness of intellectual freedom and censorship issues during the annual Banned Books Week celebration from September 22, 2019 through September 28, 2019. If selected, award recipients would receive \$1,000.00 or \$2,500.00. Deadline to submit grant application is April 30, 2019. Grant application is being submitted by Mercer High School.

Revised and/or New Policies, Regulations, or By-Laws - (*Attachment 9-B*)

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS - None

POLICIES

P2422 Health and Physical Education (M)

REGULATIONS - None

Second Reading & Adoption -- Revised and/or New Policies, Regulations, or By-Laws
(*no changes from First Reading*)

BYLAWS - None

POLICIES

P2431.3 Practice and Pre-Season Heat Acclimation for Interscholastic Athletics
P2610 Education Program Evaluation (M)
P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
P5330.04 Administering and Opioid Antidote (M)
P5600 Student Discipline/Code of Conduct (M)
P5611 Removal of Students for Firearms Offenses (M)
P5612 Assaults on District Board of Education Members or Employees
P5613 Removal of Students for Assaults with Weapons Offenses (M)
P5756 Transgender Students (M)
P7440 School District Security
P8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses (M)
P8561 Procurement Procedures for School Nutrition Programs (M)
P8860 Memorials

REGULATIONS

- P2460.08 Special Education – Free and Appropriate Public Education (M)
- R5530 Substance Abuse (M)
- R5330.04 Administering and Opioid Antidote (M)
- R5600 Student Discipline/Code of Conduct (M)
- R5611 Removal of Students for Firearms Offenses (M)
- R5612 Assaults on District Board of Education Members or Employees
- R5613 Removal of Students for Assaults with Weapons Offenses (M)
- R7440 School District Security
- R8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses (M)

REPORTS:

Fire and Security Drills for month of March, 2019 (*Attachment 9-C*)

Harassment, Intimidation & Bullying Report for March, 2019

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	1	0	0	1
March	2	0	0	2
TOTAL	3	0	0	3

Enrollment Data as of March 2019:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017-2018	505	502	579	586	583	587	583	585	587	587	592	593
2018-2019	454	454	547	567	571	575	579	580	581			

	<u>02/28/19</u>	<u>03/29/19</u>
Mercer High School	249	247
Mercer Elementary School	221	223
Regional Day	10	10
J. F. Cappello School	<u>100</u>	<u>101</u>
TOTAL:	579	581

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve the resolution to adopt the 2019/20 Mercer County Special Services School District Budget (Attachment 11-a).
- b. Approve Traumatic Loss Prevention Services, Mercer County Department of Human Services to provide Professional Development training for the District's certified staff. The training will be entitled "Suicide Prevention Training". The PD training will be held on May 13, 2019 from 8:30 am - 10:30 am at no cost to the District.
- c. Approve Heidi Furman, former Art Teacher at MCSSSD as a volunteer to provide a presentation on Recycling during Earth Week 2019 to the students of Mercer High School as well as a volunteer to the Garden Program to the students of Mercer Elementary School on an as needed basis for the 2019/2020 school year.
- d. Approve the Resolution to adopt the Maximum Travel Budget for the 2019/2020 school year (attachment 11-d).
- e. Approve to contract with Technology for Education and Communication Consulting, Inc., for completion of Alternative Augmentative Communication and Assistive Technology evaluations through the Community Resource Program. All evaluations will be completed by June 30, 2019. The total cost of all completed evaluations not to exceed \$5,000.
- f. Approve to accept 2019 Gro More Grassroots Grant award in the amount of \$1,000 for the Mercer High School. The grant is sponsored by The Scotts Miracle-Gro Foundation and Kids Gardening's commitment to bring the benefits of gardens and greenspaces to communities. The grant award will be used to further expand accessibility for all students in the Mercer High School courtyard garden.
- g. Approve Comegno Law Group as Special Counsel specializing in Special Education beginning July 1, 2019 through June 30, 2020 on an as needed basis at the rate of \$185 an hour for an amount not to exceed \$15,000 (Attachment 11-g).
- h. Approve Consulting Service Fee Agreement with Connor Strong & Buckelew for Consulting Financial Reporting Services for the period July 1, 2019 to June 30, 2020 at an annual fee of \$17,400 (Attachment 11-h).
- i. Approve the Horizon Blue Cross Blue Shield of New Jersey Health Plan Renewal for staff of Mercer County Special Services School District for the 2019/20 school year at the premium rates set forth in the attached renewal (Attachment 11-i).
- j. Approve the Horizon Blue Cross Blue Shield of New Jersey Dental Plan Renewal year 2 of 2 for staff of Mercer County Special Services School District for the 2019/20 school year at the premium rates set forth in the attached renewal (Attachment 11-j).

AGENDA – MCSSSD

April 2, 2019

Page 5

- k. Approve to renew the Benecard Prescription Plan for staff for the 2019/20 school year (Attachment 11-k).
 - l. Approve to contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2019 to June 30, 2020 on an as needed nursing basis for nursing services (Attachment 11-l).
 - m. Approve the Mercer Cooperative Transportation System Agreement for the 2019/2020 school year (Attachment 11-m).
 - n. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School and Mercer Elementary School during 2019/20 school year as needed by the Principal at the Township extra duty hourly pay rate.
 - o. Approve Heather Pyle to provide professional services to MCSSSD to set up and implement Frontline Central at a rate of \$40.00 per hour not to exceed \$3,500, effective dates - 04/03/2019 through 06/30/2019.
 - p. Approve the Model Written Indoor Air Quality Program complying with the Public Employees Occupational Safety and Health (POESH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.S. 12:100-13) (Attachment 11-p).
 - q. Staff and Student Travel (Attachment 11-q).
 - r. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-r).
 - s. Miscellaneous Equipment Disposal List (Attachment 11-s).
 - t. Approve to contract with Frontline Central for the implementation of Frontline Central software at an annual subscription cost of \$10,738.80 and a one-time implementation cost of \$3,000 for the period beginning April 3, 2019 through June 30, 2019 (attachment 11-t).
 - u. Approve the affiliation agreement between Mercer County Special Services School District and Stockton University (Attachment 11-u).
 - v. Approve to submit the revised 2018/2019 Regional Day School budget from \$766,023 to \$694,104.
 - w. Approve to submit the Regional Day School Budget for the 2019/2020 school year in the amount of \$656,608 to the New Jersey Department of Education (Attachment 11-v).
- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment