

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, May 1, 2018

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of April 16, 2018 Board Minutes
- 4b. Approval of the Executive Minutes of April 16, 2018 for content, not for release.  
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications - None
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

**9. SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: *None*

**PERSONNEL:**

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

2018-2019 Reappointment of Principals/Supervisors Staff (*Attachment 9A-1*)

2018-2019 Reappointment of Certified Staff (*Attachment 9A-2*)

2018-2019 Reappointment of Assistants (*Attachment 9A-3*)

2018-2019 Reappointment of Crisis Interventionists (*Attachment 9A-4*)

2018-2019 Reappointment of Support Staff (*Attachment 9A-5*)

2018-2019 Reappointment of Unaffiliated Staff (*Attachment 9A-6*)

Agreement between the Board of Education and Deborah Donnelly, Business Administrator/Board Secretary, for the period July 1, 2018 through June 30, 2021 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on April 18, 2018. (*Attachment 9A-7*)

Agreement(s) for the 2018-2019 School Year between MCSSSD and:

Frederick Hillman, Manager, Technology and Buildings & Grounds (*Attachment 9A-8*)  
 Christine MacDonald, Human Resources Manager (*Attachment 9A-9*)

Superintendent’s recommendation to implement a reduction in force by reducing the following positions, effective July 1, 2018, for reasons of economy, reduction in the number of students, change in administrative organization and /or other good cause: (8) Special Education Teachers; (1) CST; (2) Speech Therapists; (8) Classroom Assistants; (6) One on One Assistants and (1) Secretary.

**MISCELLANEOUS:**

Revision(s)/New Policies/Regulations/ByLaws – **First Reading** – (*Attachment 9-B*)

***BYLAWS - None***

***POLICIES***

5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

***REGULATIONS***

R5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Revision(s)/New Policies/Regulations/ByLaws – **Second Reading** - *None*

**REPORTS:**

Fire and Security Drills for month of April, 2018 (*Attachment 9-C*)

Harassment, Intimidation & Bullying Report for April, 2018

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	1	0
November	1	0	0	1
December	2	0	1	1
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>2</b>

**REPORTS:** (continued)

Enrollment Data as of April, 2018:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	511	508	586	598	601	600	603	607	615	616	619	619
2017-2018	505	502	579	586	583	587	583	585	587	587		

	<u>03/31/18</u>	<u>04/30/18</u>
Mercer High School	285	284
Mercer Elementary School	193	193
Regional Day	8	7
J. F. Cappello School	<u>101</u>	<u>103</u>
<i>TOTAL:</i>	<i>587</i>	<i>587</i>

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Contract with Eastern Armored Services, Inc. to transport District deposits from Mercer High School to PNC Bank per scheduled dates for the period July 1, 2018 thru June 30, 2019 at \$30.29 per diem not to exceed \$2,800 Gaap Account # 11-000-251-590-00-ARM-6071 (Attachment 11-a).
- b. Approve the following student affiliation agreement between Mercer County Special Services School and Stockton University (Attachment 11-b).
- c. Approve the closeout of Falasca Mechanical Incorporated for District HVAC Improvements Rod Grant Project #'s 3103-055-14-1002-G04, 3103-050-14-1001-G04, 3103-05501401002-G04 (attachment 11-c).
- d. Approve to accept Grant(s): Sponsored by the MCSSSD Educational Foundation, not to exceed \$750.00 per grant, one per school. Grant Awards: Mercer High School – Garden Improvements; Mercer Elementary School – Sensory Room and Joseph Cappello School – Recess Equipment.
- e. Approve Mallory’s Army to provide Professional Development training to the staff at Mercer High School on May 14, 2018. The presentation will provide information on bullying. Mallory’s Army’s mission is to unite together in the fight against bullying, to encourage students to support one another by speaking up and standing up against bullying; and to help ensure that no family should have to endure the pain of losing a child at the hands of bullying. The training will be held from 8:00 am to 10:00 am. There is no cost to the district for the presentation.

- f. Approve Regional Crisis Center at Helene Fuld to provide Professional Development training to the district's certified staff members on May 14th, 2018. The presentation will provide the staff information on how the Crisis Center process works, how they can best work with MCSSSD, address staff concerns and provide other resources available. The training will be held from 8:30 am - 10:30 am. There is no cost to the district for the presentation.
- g. Approve Dr. Keith Baldwin, Children's Hospital of Philadelphia (CHOP) to provide Professional Development training to the district's therapy services staff on May 14th, 2018. The presentation will provide the staff information on Cerebral Palsy - Orthopaedic Manifestations. The training will be held from 9:00 am - 12:00 pm. There is no cost to the district for the presentation.
- h. Approve to increase the amount not to exceed from \$15,000 to \$22,500 for Comegno Law Group, P.C. as Special Counsel for the period July 1, 2017 through June 30, 2018 Gaap Account #11-00-230-331-01-LEG.
- i. Approve to accept funds for the Project Child Clinic Program Grant 2016-250 in the amount of \$19,329 for the period of July 1, 2018 - June 30, 2019 through the exercised option to extend the original grant submission of March 2016 for a third year by the County of Mercer, Department of Human Services, Office on Aging.
- j. Approve to accept funds for the Project ADULTS Grant 2016-249 in the amount of \$100,000 for the period of July 1, 2018 - June 30, 2019 through the exercised option to extend the original grant submission of March 2016 for a third year by the County of Mercer, Department of Human Services, Office on Aging.
- k. Approve to accept funds for the Special Child Health Services Program Grant 2016-251 in the amount of \$104,345 for the period of July 1, 2018 - June 30, 2019 through the exercised option to extend the original grant submission of March 2016 for a third year by the County of Mercer, Department of Human Services, Office on Aging.
- l. Approve Lease Agreement between Mercer County Special Services School District and Allies, Inc. for the 2018-2019 school year (Attachment 11-l).
- m. Approve Lease Agreement between Mercer County Special Services School District and The ARC of Mercer County for the 2018-2019 school year (Attachment 11-m).
- n. Approve Lease Agreement between Mercer County Special Services School District and Camelot Educational Resources, LLC for the 2018-2019 school year (Attachment 11-n).
- o. Approve award of Internet Access under N.J. Educational Services Commission Contract for \$1,550.15 per month for the period of thirty-six (36) months, beginning July 1, 2018. (Attachment 11-o)

- p. Approval of Transportation Contract (s), Bids, Renewals & Addendum (Attachment 11-p).
  - q. Approval of Transfer of Transportation Contract from Delaware Valley Bus Company to Sheppard Bus Service (Attachment 11-q).
  - r. Staff and Student Travel (Attachment 11-r).
  - s. Miscellaneous Equipment for Disposal (Attachment 11-s).
12. Public Session
  13. Executive Session
  14. Adjournment