

Job Title	Yard Team Member
Accountable to	Sanctuary Manager
Hours	TBC
Based at	Crosskennan Lane Animal Sanctuary
Type of Employment	Part time - inclusive of weekend shifts

Job Description

Job Purpose

To work under the specific management of the Sanctuary Manager and provide a high standard of care.

Principal Duties and Responsibilities

To work on the yard. This may include feeding, grooming and mucking out, animal health checks and administering of medication.

To assist with animal rehabilitation.

To provide high quality care that ensures all equines have access to suitable water, feed and shelter and to ensure that hygiene is maintained.

To ensure stables/shelters are mucked out thoroughly, water receptacles are clean and refilled, haynets filled and weighed.

To ensure instructions regarding the feeding of equines is followed stringently.

To give a visual health check to the equines including lameness.

To inform senior staff of equine ailments and needs.

Medication will be prescribed to some of the equines under your care, this you will expected to give on your rounds.

To ensure paddocks are checked for hazards and kept clean.

The catching and holding of nervous horses for the farrier and /or veterinary purposes.

The grooming, trimming and bathing of equines, with the application and checking of rugs.

Transporting of equines safely – as an assistant and/or driver of horsebox/trailer – subject to training.

General use of tack and equine handling equipment.

To understand the importance of effective communication, observation and unified team work.

To liaise regularly with your line manager.

To be an effective team member.

Visitors

To ensure that the visitor experience is always positive.

To interact in a welcoming, informative and professional manner with visitors.

To be knowledgeable on the various schemes and programmes run at the sanctuary and to be able to relay this to Visitors.

Expectations

To participate in departmental and "in house" training and carry learned skills into practice.

To ensure, as far as reasonably practical, observance and adherence to the health and Safety at Work Act 1974.

To ensure that services and conduct are in accordance with sanctuary standards, equal opportunities and objectives of Quality Assurance.

To perform other such duties, of a like nature, as may from time to time be required by the Sanctuary.

Caring for large animals is a very physical activity and the role involves bending, lifting and other labour intensive tasks. The person carrying out this role must therefore be physically fit to carry out many of the tasks.

Able to work a flexible shift pattern, including weekends.

GENERAL

Ensure that all within the teams have a grasp of the Sanctuary's structure, values and purpose and have opportunities for involvement in its further development.

Ensure the maintenance of confidentiality in respect of staff, volunteer and client records and all privileged information relating to the services of the Charity, its equines, staff and supporters and particularly of the area for which directly involved.

Promote and foster the Sanctuary's reputation and standing within the community and nationally; with private, statutory and voluntary sector agencies and organisations.

Undertake any other duties which may be reasonably required.

NOTES

All staff must be sympathetic to and able to project the philosophy and concept of sanctuary care and values

Crosskennan Lane Animal Sanctuary is very much a community and all members of staff are encouraged to be part of its day to day life.

Health and Safety:

All staff are expected to comply with Health and Safety policies and procedures. Employees have a general duty under the Health and Safety at Work etc Act 1974 to:

- carry out their work safely without undue risk to themselves, colleagues and others who may be affected by their acts or omissions
- cooperate with their employer in complying with any duty or requirement imposed by health and safety legislation

This Job Description may change and the duties listed are not exhaustive, but such change will only be made following consultation between the (relevant) "Manager" and the postholder. A job description review automatically takes place as part of the Performance Management process.

PERSON SPECIFICATION

Post
Department

Yard Team Member
Yard Staff

Education/ QualificationsEssential Criteria

Full Driving Licence

Desirable Criteria

Formal Qualificaitons in Equine Support

ExperienceEssential Criteria

Caring for equines or animals

Experience of handling equines with behavioural problems.

Experience of working in a customer service environment.

Desirable Criteria

Working for a similar organisation specialising in equine care.

Skills/Ability/KnowledgeEssential Criteria

Ability to prioritise and to make intelligent decisions.
To be able to relate and understand information both written and verbally.

Desirable Criteria

Communication Skills, I.T., etc.

Qualities/AttributesEssential Criteria

Able to integrate into an established team.
Flexible approach to taks and workloads and training techniques.
A commitment to Equine Welfare.
The ability to spot something is potentially wrong, observing changes in equines.
Adhere to Data protection and confidentiality procedures.

Desirable Criteria***Other Requirements***Essential Criteria

Certain driving duties
Attendance at courses and or meetings that may be required.

Desirable Criteria