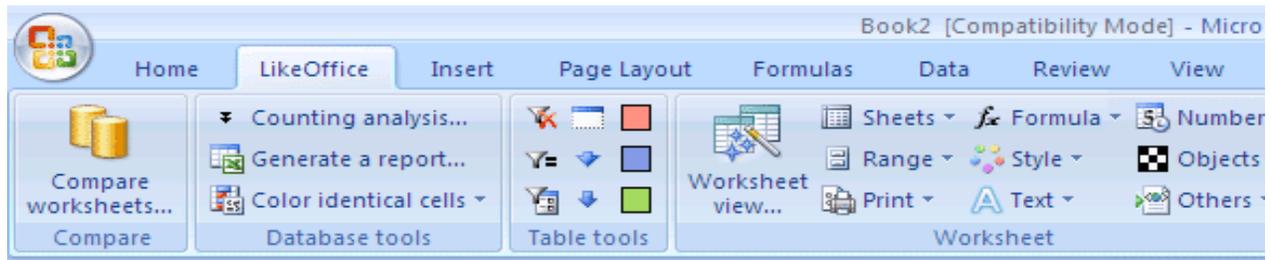


[Home](#) >> [Excel Utility](#) >> User Guide

User Guide

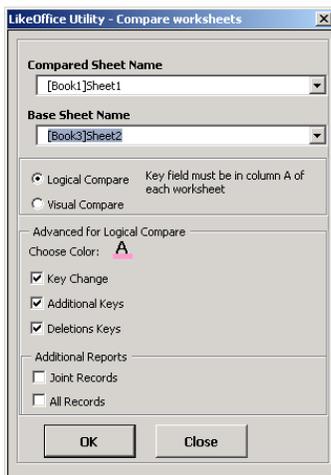


Compare	Compare worksheets...(PRO)	Video
Data	Counting analysis...(PRO)	Video
Data	Generate a report...(PRO)	Video
Data	Fill color in cells with same value	
Data	Fill color in cells with same value as active cell	
Worksheet	Worksheet view...	
Table	Filter on the fly...	
Table	Header formula (SUM)	
Table	Header style	Video
Table	Filter active cell	
Table	Header formula (COUNT)	
Table	Show All	
Table	Borders all	
Formula	Convert to values =value()	
Formula	Copy-paste values in selection	
Formula	Formula error message (is error)...	
Sheets	Fill color in each n'th row in selection...	
Sheets	Unhide rows or columns	
Sheets	Create an index page with links to all sheets	
Sheets	Remove all empty worksheets	
Sheets	Hide/Unhide Sheets Control...	
Sheets	Separate rows upon FIELD: grey & white	
Sheets	Separate rows upon FIELD: lines	
Text	Count number of characters in active cell	
Text	Remove unnecessary spaces	
Text	Reverse text in selected cells	
Text	Extract text	
Text	Extract Numbers	
Text	Change values to text (add ')	
Text	Add character before and after a value...	
Text	Customize text	
Number	Rounding numbers...	
Number	Convert numbers to words...(PRO)	
Style	Customize number style...	
Style	Accounting style	
Style	Global date style dd-mmm-yyyy	
Style	Style 1	
Style	Style 2	
Range	Define a dynamic range...	
Range	Delete all range in entire workbook	
Range	Delete all range names in active worksheet	
Range	Remove empty rows in selection	
Range	Delete duplicate cells in selection	
Range	Remove identical rows	
Objects	Remove hyperlinks, pictures and shapes...	

Objects	Activate hyperlinks
Professional	Stock historical prices...(PRO)
Professional	Stock online price...(PRO)
Printing	Print multiple sheets at once...
Printing	Insert details to the footer right page...
Printing	Empty all details in header and footer
Others	Copy selection as JPG
Others	Password recovery...(PRO)
Info and Help	List of Excel Tools
Info and Help	About
Info and Help	Excel free template
Info and Help	Excel formula
Info and Help	Check for new Excel Utility Release
Buy Utility Pro	Activation

Compare worksheets...(PRO)

This tool does Logical and Visual comparison between two worksheets. In a Visual comparison, it highlights the differences between two cells that are located in same place. In a Logical comparison, it present the differences between two worksheets based on same key field that is located in column A of each worksheet. See more details on Excel Compare worksheets.



Counting analysis...(PRO)

Likeoffice Excel Utility Data Analysis provides information about the number of unique values in your selection (means, if you have the word "box" shown 4 times, it counts it once only), numbers of cells that appear only once and number of cells that appear more than once. Standing on one cell, is considered as choosing the whole column.

Generate a report (PRO)

This tool generates a summary report. Based on a table with data (first row title and from second row the data), it produces in a separate worksheet a summary information, using vlookup, countif and sumif functions. For each function, you may place up to three columns.

Invoice	Date	Territory	ItemNo	Qty	Price	Total Sal
210312	1-Apr-06	Asia	Item 1	1.00	39.45	39.45
210312	1-Apr-06	Asia	Item 2	1.00	42.38	42.38
210312	1-Apr-06	Asia	Item 3			
210312	1-Apr-06	Asia	Item 4			
210816	15-Apr-06	Asia	Item 5			
210816	15-Apr-06	Asia	Item 6			
210816	15-Apr-06	Asia	Item 7			
210816	15-Apr-06	Asia	Item 8			
211274	29-Apr-06	Europe	Item 9			
211274	29-Apr-06	Europe	Item 10			
211274	29-Apr-06	Europe	Item 11			
211284	29-Apr-06	Africa	Item 12			
211284	29-Apr-06	Africa	Item 13			
211284	29-Apr-06	Africa	Item 3	1.00	55.59	55.59
211616	6-May-06	S. America	Item 5	-1.00	-19.95	19.95
211616	6-May-06	S. America	Item 14	1.00	19.95	19.95
211992	14-May-06	Asia	Item 14	-1	-19.95	19.95
203176	10-Sep-05	Africa	Item 15	4.00	23.16	92.63
203176	10-Sep-05	Africa	Item 16	4.00	78.80	315.21
203834	1-Oct-05	Africa	Item 15	3.00	17.37	52.10
203834	1-Oct-05	Africa	Item 17	4.00	82.96	331.82
203834	1-Oct-05	Africa	Item 16	5.00	98.50	492.51
204314	15-Oct-05	Asia	Item 15	8.00	52.48	419.84
204314	15-Oct-05	Asia	Item 18	3.00	21.13	63.38

Fill color in cells with same value

It highlights in a color identical cells in your selection. Each group of cells with same value will get same color. Each click will colors are changed randomly.

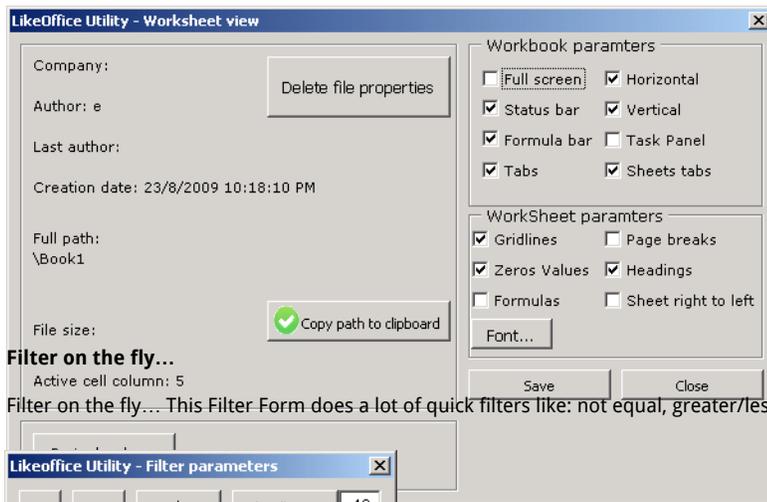
	A	B	C	D
1	28	28	23	23
2	20	25	20	24
3	20	22	21	22
4	22	28	20	29
5	25	20	28	29
6	23	20	29	20
7	23	21	21	21
8	26	23	24	25
9	25	21	23	26
10	26	26	27	20
11	29	27	28	20
12	28	28	24	22
13	22	21	28	26
14	25	24	20	28
15	22	29	28	20
16	20	22	27	24

Fill color in cells with same value as active cell

It highlights in same color all cells that have same value as Active cell. Each click, the color is changed randomly.

Worksheet view...

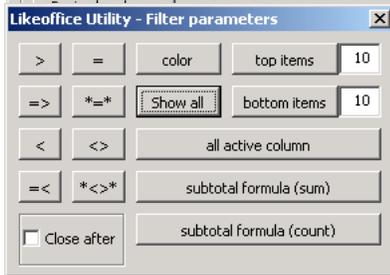
It will allows you to design your worksheet and then to have your designed worksheet in simple icon click. Go to the Likeoffice menu in order to set your definitions. The icon in the Excel toolbar only executes these settings.



Filter on the fly...

Active cell column: 5

Filter on the fly... This Filter Form does a lot of quick filters like: not equal, greater/less than active cell and more.



Header formula (SUM)

Header formula (SUM) It adds a dynamic subtotal formula that sums the data below that cell. Only the filtered cells are calculated.

Header style

Header style It allows you to design your header in the table and to effect it to the first row in the worksheet in one click. Go to the 'Worksheet view' and open the 'Design header' box in order to customize your header.

Filter active cell

Filter active cell It will filter the table per the value of the active cell.

Header formula (COUNT)

Header formula (COUNT) It adds a dynamic subtotal formula that counts the data below that cell. Only the filtered cells are counted.

Show All

Show All It will show all rows in the filtered table

Borders all

It will draw lines inside your selected range and bold lines outside.

Convert to values =value()

It convert cells in your selection to values. It does the function value() for each cell.

Copy-paste values in selection

It copy and right after paste values in the selected range.

Formula error message (is error)...

It put iserror formula on each cell in your selection. That way, you avoid Excel mistakes like: DIV/0!, N/A and VALUE#.

Fill color in each n'th row in selection...

It will fill every n'th row in your selected range with a specified color. This ease the readability of complex large tables and

Unhide rows or columns

It will unhide rows and columns in selection.

Create an index page with links to all sheets

It creates index page in a new worksheet with hyperlinks to all worksheets in your workbook.

Remove all empty worksheets

It removes all empty worksheets in your workbook that do not contain any data, formatting or objects.

Hide/Unhide Sheets Control...

This utility will hide or unhide all sheets. Normally in Excel you can only unhide one hidden sheet at a time. Now you can quickly make them all visible in one step.

Count number of characters in active cell

It counts number of characters in active cell. For example: "Excel Utility" contains 13 characters. It is the same like the len() function.

1-Apr-06	Asia	Item 2	1.00	42.38	42.38
1-Apr-06	Asia	Item 3	1.00	47.44	47.44
1-Apr-06	Asia	Item 4	1.00	6.71	6.71
15-Apr-06	Asia	Item 5	1.00	19.95	19.95
15-Apr-06	Asia	Item 6	1		
15-Apr-06	Asia	Item 7	1		
15-Apr-06	Asia	Item 8	1		
29-Apr-06	Europe	Item 9	1		
29-Apr-06	Europe	Item 10	1		
29-Apr-06	Europe	Item 11	1		
29-Apr-06	Africa	Item 12	1.00	55.45	55.45
29-Apr-06	Africa	Item 13	1.00	36.47	36.47
29-Apr-06	Africa	Item 3	1.00	55.59	55.59
6-May-06	S. America	Item 5	-1.00	-19.95	19.95
6-May-06	S. America	Item 14	1.00	19.95	19.95
14-May-06	Asia	Item 14	-1	-19.95	19.95



Remove unnecessary spaces

It removes unnecessary spaces before and after the phrase in a certain cell in the selection. It actually does the trim() function (removes spaces) on each cell in the selection.

Reverse text in selected cells

It reverses the text in each cell in your selection. For example: "Excel" becomes "lecxE" or "Vista2007" becomes "2007atsiV". It doesn't reverse the numbers though.

Extract text

It extracts Text only in each cell in your selection. It extracts text from a varying text and number strings. Cell may starts with numbers or text. For example: "NY 10050" becomes "NY" or "12a4bcd" becomes "abcd".

Extract Numbers

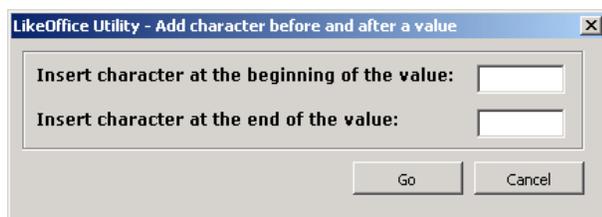
It extracts Numbers only in each cell in your selection. It extracts numbers from a varying text and number strings. Cell may starts with numbers or text. For example: "NY 10050" becomes "10050" or "12a4bcd" becomes "124".

Change values to text (add ')

Change values to text (adding ' in the font)

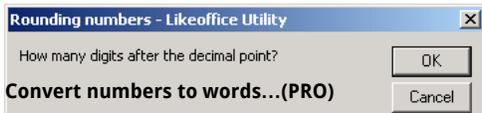
Add character before and after a value...

It adds string before and after your cell in your selection.

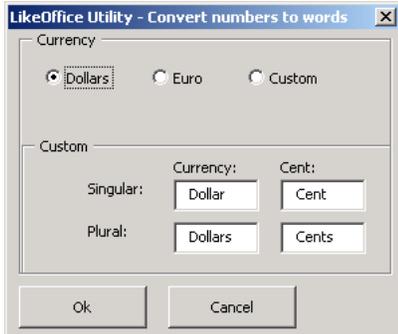


Rounding numbers...

It rounds any cell in your selection. You should set first the number of digits after the decimal point.

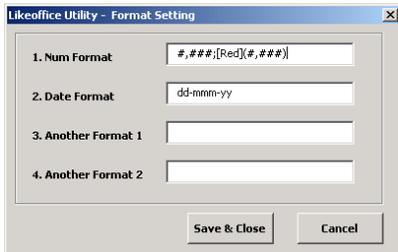


It will convert the numbers in your selection to English words. For example the number "USD -342.91" will be written as: "Minus Three Hundred Forty Two Dollars And Ninety One Cents". This utility will replace the numbers in your selection with a written numbers. The default currencies are none, dollars or euro. You can also type in another currency. If a number contains more than two decimals this function will spell out the number as if it was rounded to two decimals.



Customize number style...

It allows you to set four different formats to execute in one click.



Accounting style

It will present numbers in an accounting format: "#,###;[Red](#,###)", means with comma and red for minus.

Global date style dd-mmm-yyyy

It will present dates in the following format: "dd-mmm-yy" so there is no confusion between US and European date style.

Style 1

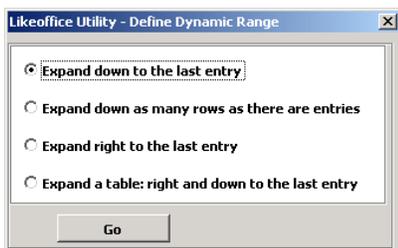
Style 1 It allows you to customize your desired format

Style 2

Style 2 It allows you to customize your desired format

Define a dynamic range...

It will define four types of ranges: 1) expand down to the last text or numeric entry in your column 2) expand down as many rows as there are entries 3) expand right to the last text or numeric entry in your row and 4) expand down and right as many rows as there are numeric and text entries. this range is a table.



Delete all range in entire workbook

It will delete all range names in your workbook.

Delete all range names in active worksheet

It will delete all range names in active worksheet only.

Remove empty rows in selection

This utility will remove all empty rows (rows without data) in your selection.

Delete duplicate cells in selection

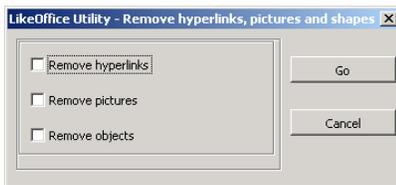
This utility will delete all cells that are exactly identical to other cells in your selection.

Remove identical rows

This utility will remove all rows that are exactly identical to other rows in your selection.

Remove hyperlinks, pictures and shapes...

It will do the following commands: - removes hyperlinks in each cell in the selection. - activates hyperlinks in each cell in the selection - removes pictures and shapes.



Activate hyperlinks

It will activate your hyperlinks in your selection. For example: if in a cell you have: 'www.likeoffice.com' then, after running it the cell will have same value with hyperlink carry this address.

Stock historical prices...(PRO)

Get historical prices for stocks per symbols in your selection. A new worksheet for each symbol. Information is taken out from Yahoo! Servers.



Stock online price...(PRO)

Get online stock details, directly to a new worksheet in your file, per symbols in your selection. Information is taken out from Yahoo! Servers.

More to come

We will add here more utilities for Excel relating to specific professional purposes like fo: engineering or statistic use.

Print multiple sheets at once...

It will print multiple worksheets at once. You can choose which sheets to print or quickly select all.



Insert details to the footer right page...

It will insert name, date and time to the footer right page of your printed area.

Empty all details in header and footer

It will empty all details in header and footer

Copy selection as JPG

It will copy your selection to the clipboard as a JPG format.

Password recovery...(PRO)

It will open password of protected worksheets and files.



List of Excel Tools

More information about Excel Utility features.

About

About Likeoffice Excel Utility

Excel free template

Free Excel templates like budget, time management, inventory to download

Excel formula

One page that gather tens of examples of Excel Formula

Check for new Excel Utility Release

Check for last Excel Utility version

Activation

Once you decided to buy Excel Utility Pro and have full access to all features you do the following: 1. Pay 2. Send us your PC Mac address through this form 3. Activate you Excel Utility with the code we will send you.

