

## BOARD OF DIRECTORS MEETING MINUTES

**DATE:** Wednesday, March 14, 2018

**TIME:** 1:00-2:00 PM CST

**LOCATION:** Telemeeting

### 1. MEETING OBJECTIVE

Regular monthly meeting for MFS Board of Directors.

### 2. MEETING NOTICE

Notice supplied (no less than 14 days) to all members of Board of Directors via email and Trello.

### 3. ATTENDEES

**Present:**

Rosalyn La Pier, Chair/Treasurer  
 Jocelyn Barton, Secretary  
 Sofia Ahsanuddin  
 Valorie Aquino  
 Rufus Cochran  
 Beka Economopoulos  
 Lucky Tran  
 Caroline Weinberg, MFS Interim Executive Director  
 (non-voting)

**Not present:**

Jenny Kurzweil  
 Carly Ebben

### 4. QUORUM

Quorum established.

### 5. ACTIONS TAKEN BY BOARD

#### ADMINISTRATIVE

Update: Outside consultant brought on to help fill the Executive Director role.

#### FINANCE

- Fundraising – ED asks for clarification re: fundraising from for-profit corporations
- Fundraising – ED asks for assistance vetting corporations.

#### Proposal

- Board notes that MFS accepts corporate donations from entities who promote science for the common good.
- Proposed each board member will assist with due diligence re: corporate sponsors.

#### Decision/Action Item/Vote

- Board agrees by consensus
- Board agrees by consensus

#### STRATEGY

- Discussed meeting with Diane Burkholder, Diversity & Inclusivity consultant hired by March for Science
- Discussed increasing membership of BoD, with emphasis on adding members who represent diverse voices.

#### Proposal

- Proposed that board meets with D&I consultant
- Proposed that board will review suggestions for new members and provide feedback by April meeting.

#### Decision/Action Item/Vote

- Board agrees by consensus
- Board agrees by consensus

#### POLICY AND PROCEDURES

Updates to board leadership and membership (resolution to bylaws)

#### Proposal

- Proposed to name Rosalyn La Pier as Chair and Treasurer..
- Proposed to remove Jamie Henn from board of directors at his request due to outside

#### Decision/Action Item/Vote

Vote  
 Yay: 7  
 Nay: 0  
 Absent :2



	<p>commitments (he will continue to serve in an advisory capacity as needed).</p> <p>3. Redefine Executive Committee as Chair, Treasurer, and Secretary, scheduled to meet monthly.</p>	
Discussed releasing minutes of monthly meetings (as requested by satellite organizers).	<p>1. Proposed that minutes will be provided to board for review within 1 week of meeting.</p> <p>2. Proposed unofficial minutes will be publicly available within 2 weeks of meeting.</p> <p>3. Proposed that official minutes will be approved by board at next monthly meeting.</p>	<p>Vote Yay: 7 Nay: 0 Absent: 2</p>

## 6. ACTION ITEMS

ACTION ITEMS – FOLLOW-UP	RESPONSIBLE PARTY	INITIAL DUE DATE
<ul style="list-style-type: none"> <li>Feedback on Affiliate Agreement (sent to board on 3/14)</li> </ul>	All Board	March 25, 2018
ACTION ITEMS – NEW ITEMS	RESPONSIBLE PARTY	DUE DATE
<ul style="list-style-type: none"> <li>Each board member will review list of potential corporate sponsors.</li> </ul>	All board	April 3, 2018
<ul style="list-style-type: none"> <li>Each board member will review list of potential board members.</li> </ul>	All board	April 3, 2018

## 7. UPCOMING MEETING(S)

<b>DATE</b>	March 20, 2018	<b>TIME</b>	12:00 PM EST	<b>LOCATION</b>	Telemeeting
<b>OBJECTIVE</b>	Special Board meeting with Diane Burkholder				
<b>DATE</b>	April 4, 2018	<b>TIME</b>	2:00 PM EST	<b>LOCATION</b>	Telemeeting
<b>OBJECTIVE</b>	Monthly Board Meeting				

**NOTES PREPARED BY:** Jocelyn M. Barton, Secretary

**APPROVED BY:** The above are preliminary minutes. Approval pending 4/4/18 meeting