

# Donate

- **Someone else could use this.**
- **This was useful, but is not currently and won't be in the near future.**
- **This does not get used.**

# Trash

- Nobody could use this (it's broken, etc.).
- What is this?
- Why is this in here? It belongs in the trash.

# KEEP

- This is useful now.
- This makes me smile.
- This has a home or I will make a home.

# Recycle

- This is no longer a useful item.
- This does not have to go into the trash because it can be recycled.
- I know where this can be recycled and I will take it there tomorrow.



# Not sure

- This item does not belong to me, so I can't make the decision.
- At this time, I am too attached to this item and cannot throw it away or give it away, but it does not have a home.
- I will reevaluate where this goes tomorrow.
- Try to limit items in this category.