



**OLYMPIC COMMUNITY
OF HEALTH**

**Olympic Community of Health
Interim Leadership Council Meeting
October 19, 2015**

Date: 10/19/2015

Time: 3:30 – 5:00 p.m.

Location: Silverdale Beach Hotel, Anchor Rm., Silverdale, WA

Meeting Scribe: Kathy Greco

Attendees: Rochelle Doan, Barbara Malich, Doug Washburn, Larry Eyer, Scott Daniels, Kurt Wiest, Peter Casey, Jean Baldwin, Eric Lewis, Katie Eilers, Michael Anderson (for David Schultz), Hilary Whittington, Mike Glen, Siri Kushner, Adam Marquis, Roy Walker, and Kathy Greco

Person Responsible for Topic	Agenda Topic	Discussion/Outcome	Action/Results
Rochelle Barbara	Welcome and Introductions	Program Managers , Rochelle and Barbara thanked everybody for their time and commitment to the OCH Interim Leadership Council (ILC). Introductions, with sector affiliation, were made. Barbara stated that she and Rochelle have other community affiliations, Barbara with Peninsula Community Health and Rochelle with Kitsap Mental Health Services. She asked the Council if there are any concerns from them with regards to conflict of interest in their Project Manager role. There were no concerns and there were no objections voiced.	Barbara and Rochelle stated if there are any concerns regarding conflict of interest that the Council can bring them to Scott Daniels attention.
Rochelle	Charge of Interim Leadership Council	The purpose of the OCH Interim Leadership Council (ILC) is to support the formation of an Accountable Community of Health and its desired future ACH designation in 2016 by the Washington State Healthcare Authority (ACH). The ILC is tasked to work together until the formation of a new entity (possibly a non-profit organization) and a Governing Board is established (no sooner than February, 2016 and possibly later). The Accountable Community of Health (ACH) Readiness Proposal is due to Scott on 11/15/15. It is due to the State of WA on 11/30/15.	

		Kitsap Public Health District is the administrator for the Health Care Authority (HCA) Grant. Scott and Kathy represent the backbone organization that will provide administrative support to the OCH.	
Rochelle	Governance Structure: Charter Review and Discussion	Rochelle led the Council through a review of the, Draft ACH Readiness Proposal Category, Interim Leadership Council Charter. This will be an evolving document until a new organization and its Governing Board is formed. After full review of the Charter, the Council approved moving forward on the ILC Charter after incorporating the following changes: <u>Page 3, Section 1.1.3 (Access to “Whole Person” Support):</u> • Add Health Disparity Equity • Add Aging/Elderly Care (dementia/palliative care), vulnerable adults <u>Page 3, Section 1.1.4 (OCH Guiding Principles), #4</u> • Savings Reinvestment, “Gain-sharing” vs. “rationing of care” <u>Page 3, Section 1.1.4 (OCH Guiding Principles), #5</u> • It was noted that the all three county Community Health Needs Assessments are excellent resources for data and should be utilized. • <u>Page 9, 1.3.1 (ILC & Backbone Support Organization Roles and Responsibilities)</u> • Add: Reporting Role of Project Managers to ILC. • Clarify Relationship of the OCH and HCA/state Jean moved and Michael seconded the motion to approve the ACH Readiness Proposal, Interim Leadership Council Charter (to include the above changes). The motion was approved unanimously.	Rochelle will update the Charter and email to ILC members for final review. Scott will email a copy of the ACH contract to Committee members. Time will be allotted at the November 2, 2015 Stakeholder Meeting to discuss #4 on page 3, the “Savings Reinvestment” Rochelle will update the Charter and highlight the changes incorporated. She will email to ILC members for final review before presenting to the Stakeholder meeting on 11/02.

Barb	Moving Forward: a. Update on ACH Expectation and Support to Regional ACH's	Each sector is expected to determine what type of communication plan they will use to communicate within their group. For Example: Barb is working on communications with all Tribes and two Federally Qualified Health Centers.	Council members will identify their contacts and send them to Kathy at Kathy.greco@kitsappublichealth.org who will keep a master list. This will help identify who is missing and any overlaps.
Barb	b. Sub Committee (SECTOR) Formation	It is time in the process for the ILC to form three Sub-Committees. Barb reviewed the charge and responsibility for each Sub-committee. The Sub-Committees and those that volunteered are: <u>Governance Committee – Barbara Malich</u> • Eric Lewis • Doug Washburn • Adam Marquis • Rochelle Doan <u>Sustainability Committee – Barbara Malich</u> • Hilary Whittington • Katie Eilers <u>Planning and Assessment – Rochelle Doan</u> • Jean Baldwin • Roy Walker • Katie Eilers • Larry Eyer • Michael Anderson • Kurt Weist • Siri Kushner • Gay Neal	The ILC will meet monthly The Governance, Community Health Assessment and Planning and Sustainability Sub committees will meet on a need by basis.
Barb	c. Preparing Readiness Proposal by 11/30 for ACH Designation d. Timelines	Barb reviewed the Readiness Proposal expectations and deadlines.	The Readiness Proposal is due to Scott by November 15, 2015 and due to the state on November 30, 2015.

Rochelle Barbara & Council	e. Stakeholder Engagement: Setting the November 2, 2015 Agenda	The November Stakeholder Meeting was discussed and several possible agenda topics discussed. • Service Gaps • Big Picture, “Where are we Going • Hear the Stressors and struggles learned by Cascade Pacific through their process. • Panel discussion • Community Engagement (Energize and excite the Stakeholders) • ACH/ACO – What is the Difference? • Develop a one page Q&A flyer • ILC Charter Update • Assessment (of work so far) In order to meet the immediate deadlines for the Readiness Proposal, the Council will focus on three agenda topics at the Stakeholder meeting: • Community Engagement (energize and excite the Stakeholders • ILC Charter Update • Assessment (of work so far) A suggestion was made to create a Q&A flyer that could be used as a resource to the Stakeholders.	The meeting on November 2, 2015 will be as follows: 1:00-4:00 p.m. Stakeholder Meeting 4:00-5:00 p.m. ILC Meeting.
Council	f. OCH Logo	The Council discussed the many options for a new logo. Kitsap Public Health is working with a Design Consultant who will provide samples for the ILC review. Also, Jefferson Hospital of drafting a few logos for ILC review.	Use current logo until final decision made. Once the draft logos are ready they will be emailed out to the ILC for review and feedback.
Barb	g. Close	We went around the table and identified this work is important and why each is committing time and talent.	Repeat this exercise in an abbreviated way at Stakeholders.
Rochelle	Other	There being no further business the meeting was adjourned at 5:00p.m.	