Olympic Community of Health

Meeting Minutes

Board of Directors

September 11, 2017

Date: 9/11/2017	**Time:** 1:00pm - 4:00pm	**Location:** Jefferson Health Care Conference Room, 2500 W. Sims Way (Remax Building) 3rd Floor, Port Townsend

Chair: Roy Walker
Members Attended In-Person: Anders Edgerton, *Salish BHO*; Brent Simcosky, *Jamestown Family Health*; Caitlin Safford, *Amerigroup*; Karol Dixon, *Port Gamble Tribe*; Jennifer Kreidler-Moss, *Peninsula Community Health Services;* Chris Frank, *Clallam Public Health*; Eric Lewis, *Olympic Medical Center*; Gary Kriedberg, *Harrison Health Partners*; Gill Orr, *Cedar Grove Counseling*; Hilary Whittington, *Jefferson Healthcare*; Leonard Forsman, *Suquamish Tribe*; Thomas Locke, *Jefferson Public Health*
Members Attended by Phone: Katie Eilers, *Kitsap Public Health District,* Larry Eyers, *Kitsap Community Resources,* John Miller, *Makah Tribe;* Joe Roszak, *Kitsap Mental Health Services*
Alternate Members Attended In-Person:
Non-Voting Members Attended In-Person: Allan Fisher*, United Healthcare*; Cathy Nieman, *CHPW*; Jorge Rivera*, Molina Healthcare*
Staff and Contractors: Claudia Realegeno, *Olympic Community of Health*; Dan Vizzini, *Manatt Health*; Elya Moore, *Olympic Community of Health,* Lisa Rey Thomas*, Olympic Community of Health,* Siri Kushner*, Kitsap Public Health District,* Philip Ramunno, *Kitsap Public Health District,* Rochelle Doan, *Kitsap Mental Health Services*
Guests: Dunia Faulx, *Jefferson Healthcare;* Rob Arnold, *Apple Integrator*; Ken Dubuc, *Port Angeles Fire* Department; *Port Angeles Fire Department,* Amy Etzel, *Washington State Department of Health,* Jeannie Harper, *Reflections Counseling*; Vicki Kirkpatrick, *Jefferson Public Health,* Mike Maxwell, *NOHN,* Jen Wharton, *Jefferson Healthcare*

Person Responsible for Topic	Topic	Discussion/Outcome	Action/Results
Roy Walker	**Welcome and Introductions**	Roy called the meeting to order at 1:07pm.	
Roy Walker	**Moment of Silence**	A moment of silence was observed in memory of lives lost on September 11, 2001	
Roy Walker	**Consent Agenda**	Approved agenda	Consent Agenda APPROVED unanimously without abstention
Roy Walker	**Data, Evaluation, and Reporting Services**	Staff requested board authorization to enter into a contractual partnership with the Kitsap Public Health District for data, analytic, and reporting services over a 12-month period. An amendment was requested to specify the 12-month period as “September 1, 2017 to August 31, 2018.” Discussion explored the benefits and drawbacks of buying a data system rather than building one. Other ACHs have opted for	MOTION Enter into a contract for data, analytic, and reporting services with Kitsap Public Health District for the amount of $125,000 September 1, 2017 to August 31, 2018.

		Providence Core, while the OCH has expressed interest in having a more local option. The value of keeping close with public health in Clallam, Jefferson, and Kitsap counties was underlined. Caution was urged to ensure that the chosen system does not lead to double payments in any area.	APPROVED unanimously
	Personnel Policy	Changes to the personnel policy were presented. These included: 1. Unpaid Sick Leave (to be more consistent with Initiative 1433) 2. Several provisions were revised to provide more consistency with OCH's status as an at-will employer 3. Rest Periods – entirely new section (to be more consistent with Initiative 1433) 4. Harassment – entirely new section 5. Benefits – reorganized to meet OCH benefit package which was approved February 2017 6. Inclement Weather – new section 7. Removal of Executive Director succession plan because this section can be placed in a separate OCH policy Request to add language stating that personnel must adhere to the expectations of lease agreement(s). A typo was noted. Stronger language regarding whistleblowers was requested.	Personnel policy APPROVED unanimously with amendments: • Language stating that personnel must adhere to the expectations of lease agreements • Remove hanging OCH from 402.1 • Strengthen language regarding protection for whistleblowers • This document will again be reviewed for final approval following the addition of added language and subpolicies
Eric	**Audit Firm Recommendation**	Finance committee recommended the selection of DZA as the independent audit firm for the OCH for fiscal years 2017-2018, with an option to extend to 2019.	MOTION Select DZA as the independent audit firm for FY 2017 and 2018, with an option for 2019. APPROVED unanimously
Roy Walker with guest presentation from Rob Arnold	**Apple Integrator**	Reasons for selecting Apple Integrator rather than Pathways were presented. An opioid use case was discussed, with a request to expand language to cover MAT Prescribers and Providers. Rob Arnold shared a presentation about Apple Integrator and answered questions. Recommendations were made to gain feedback	MOTION Enter into a six-month contract with Rob Arnold (est. $45,000) and various vendors (est. $45,000) to pilot Apple Integrator opioid treatment

		from providers and prescribers in the area to verify value added. Consent to Share was discussed. Interest was expressed in provider usability, with concerns about capacity and ad provider burden. A request was made for the creation of a workgroup to define success and related metrics. A follow-up suggestion concerned a First Use Case Workgroup to address project scope. Agreement reached to move forward with the proposed contract with amendments to reduce the scope of vendors and total budgeted cost.	pilot use case, drawing down Design Funds (total est. contracted amount not to exceed $90,000). APPROVED unanimously MOTION Formation of an Apple Integrator First Use Case Workgroup to address the scope of the project. APPROVED unanimously
	Break	Term limits drawn during the break were presented.	
Allan Fisher	**VBP Technical Assistance**	Not discussed.	Move presentation to Executive Committee. Bring to October Board Meeting.
Elya Moore	**Funds Flow**	The change plan concept and funds flow were presented and discussed. Special consideration concerned the wellness fund as it will incur administrative costs beyond the demonstration period. Discussion additionally explored the possibilities of bonuses at the end of demonstration vs. earlier dispersal (cash flow). Concerns were voiced about risk from investing and not subsequently meeting metric or finance targets. The importance of working together as a natural community of care and moving away from fee for service was underscored.	Request for the Funds Flow workgroup to continue to explore these issues and come back to the Board with recommendations.
Elya Moore	**Project Plan Workplan**	Deliverables for November (2017) and next (2018) were presented. Including community paramedicine and LEAD in the project plan submission was proposed since we can remove but not add projects after submission. Concern was voiced about implementing community paramedicine without answering 911 calls with the question "do you have Medicaid?" Different models of community paramedicine were explored. Additional concerns were raised regarding the ability to bill for services provided by EMTs, paramedics, etc.	MOTION Move forward with presented process and revisit other evidence-based projects within the Diversion project category after further refinement of project budget, workforce, target populations, and other key inputs.

			Include Community Paramedicine and LEAD in the Project Plan submission. APPROVED unanimously
Roy Walker	**Fully Integrated Managed Care (FIMC)**	Questions were posed regarding procurement and whether or not the board wants to get involved in this type of advocacy.	Board decided to not take action at this time and asked staff to monitor this work
Roy Walker	**Adjourn**	The meeting adjourned at 4:37 pm.	