Olympic Community of Health
Meeting Minutes
Board of Directors
February 12, 2018

Date: 02/12/2018	**Time:** 1:09 pm-3:21 pm	**Location:** Kitsap Regional Library, Poulsbo Community Room

Chair: Roy Walker, *Olympic Area Agency on Aging*

Members Attended: Anders Edgerton, *Salish BHO*; Bobby Beeman, *Olympic Medical Center*; Hilary Whittington, *Jefferson Healthcare*; Jennifer Kreidler-Moss, *Peninsula Community Health Services*; Joe Roszak, *Kitsap Mental Health Services*; Katie Eilers, *Kitsap Public Health District*; Meriah Gille, *Lower Elwha Klallam Tribe*; Brent Simcosky, *Jamestown Family Health*; Gill Orr, *Cedar Grove Counseling;* Vicki Kirkpatrick, *Jefferson Public Health;* Karol Dixon, *Port Gamble S'klallam Tribe*; Thomas Locke, *Jefferson County Public Health*, Kayla Down, *Coordinated Care*; Dale Wilson, *OlyCAP;* Gary Kriedberg, *Harrison Health Partners*

Members Attended by Phone: Jorge Rivera, *Molina Healthcare*

Non-Voting Members Attended: Kat Latet, *CHPW*; Caitlin Safford, *Amerigroup*; Laura Johnson, *United Health Care,* Mike Maxwell, *North Olympic Healthcare Network*

Guests: Amy Etzel, *Washington State Department of Health;* Stephanie Lewis, Salish BHO

Contractors: Maria Klemesrud, *Qualis*; Dan Vizzini, *Oregon Health Sciences University;* Siri Kushner, *Kitsap Public Health District*

Staff: Elya Moore, Lisa Rey Thomas, Margaret Hilliard, JooRi Jun

Person Responsible for Topic	Topic	Discussion/Outcome	Action/Results
Joe Roszak	**Welcome and Introductions**	Joe Roszak called the meeting to order at 1:09 PM.	
Roy Walker	**Consent Agenda**	Board approval of consent agenda and minutes from January 8, 2018 Board meeting.	January 8, 2018 Meeting Minutes and Consent Agenda APPROVED unanimously.
Roy Walker	**Fill New Board Member Seats**	The Board nominated a lead and alternate to take the place of Larry Eyer. -Dale Wilson, representative. -David Wunderman, alternate.	MOTION to approve new Board members. APPROVED unanimously.
Hilary Whittington	**4th Quarter Financials**	-Hilary Whittington presented financial statements as of December 31, 2017. -Audit will cover 11 months, starting February 2017.	

		-$5,000 net loss for 2017 due to meeting expenses and other expenses that could not be charged to HCA grant.	
Roy Walker	**Executive Committee (EC) Recommendations to the Board**	Succession Plan Legal counsel recommended it be stand-alone policy. Recommended amendments: - Contact information for positions rather than people. -Stand-alone section for situation when person in Acting ED position is new to their position/the OCH. Contract with OHSU EC recommends that BOD authorize Executive to approve OHSU contract for up to $50,000 through 12/31/18. -Dan Vizzini is not the only OHSU contractor we could use, but we have control in how we would utilize the time of a different contractor, if at all. -OCH would pay for Dan travel. Board commented that Dan's time should be used wisely (e.g., Funds Flow).	MOTION to approve Succession Plan with Amendments. APPROVED unanimously. MOTION to enter into a contract with OHSU Center for Evidence Based Policy for up to $50,000 for 2018. APPROVED unanimously.
Elya Moore	**Shared ACH Reporting Tool**	OCH weighed pros and cons around using CSI Portal or UW Portal, and recommends the use of the CSI Portal.	MOTION to contract with CSI for reporting tool. APPROVED unanimously.
Elya Moore	**IGT Strategy Recommendation**	OCH BOD must make a decision about Shared Domain 1 Investments for IGT contributors - This is a core component of the MTP Funding and Mechanics Protocol. -The time period of the IGT funding is 4 years. -OCH must authorize IGT distributions every 6 months. -Starting in December, all funds flow work has been based on IGT projections.	MOTION to approve the funding mechanism for IGT strategy developed by HCA as part of the Medicaid Transformation Project APPROVED by majority.
Elya Moore	**Funds Flow Workgroup Update**	OCH recommends signing MTP Change Plans with contractors for 2018-2021, with Scope of Work amended yearly. Payment parameters may include: -Number of Medicaid lives served. -Number of Medicaid encounters. -Number of activities. -Adherence to reporting requirements. -Health equity factor.	

		OCH hopes to work with MCOs to align reporting requirements.	
Siri Kushner	**NCC Convenings: Update and Summary**	Presentation of the content of NCC meetings, partner perceptions, and webform responses.	
Roy Walker	**Executive Session**	The 360-degree annual review of the Executive Director was completed in January with Board, some contractors, staff and partner feedback. Executive Committee met and reviewed the results. The Board President met with the Executive Director to discuss those results. The Executive Committee makes the recommendation to increase the Executive Director salary by 3% and pay a one-time lump sum based on the current salary of 3%.	MOTION to proceed with Executive Committee recommendation. APPROVED unanimously.
Roy Walker	**Adjourn**	The meeting adjourned at 3:21 PM.	

Acronym Glossary
HCA: Health Care Authority
IGT: Inter-governmental Transfer
NCC: Natural Community of Care
SCP: Shared Change Plan