Olympic Community of Health

Meeting Minutes

Board of Directors

November 7, 2016

Date: 11-07-2016	**Time:** 8:30 am- 11:00 am	**Location:** Olympic Room, Port Ludlow Resort

Chair: Roy Walker*, Olympic Area Agency on Aging.*

Members Attended: Rochelle Doan, *Kitsap Mental Health Services*; Katie Eilers, *Kitsap Public Health District;* Larry Eyer, *Kitsap Community Resources*; Leonard Forsman, *Suquamish Tribe;* Vicki Kirkpatrick, *Jefferson County Public Health;* Kat Latet, *Community Health Plan of Washington;* Eric Lewis, *Olympic Medical Center;* Tom Locke*, Jefferson County Public Health;* Kerstin Powell, *Port Gamble S'Klallam Tribe;* David Schultz, *CHI Franciscan/Harrison Medical Center;* Andrew Shogren, *Quileute Tribe;* Brent Simcosky, *Jamestown S'Klallam Tribe;* Justin Sivill*, Harrison HealthPartners;* Doug Washburn, *Kitsap County Human Services;* Hilary Whittington*, Jefferson Healthcare;* Kurt Wiest*, Bremerton Housing Authority.*

Other Attended:

Kayla Down, *Coordinated Care;* Keith Grellner, *Kitsap Public Health District;* Siri Kushner, *Olympic Community of Health/Kitsap Public Health District;* Angie Larrabee, *Olympic Community of Health/Kitsap Public Health District;* Elya Moore, *Olympic Community of Health;* Jorge Rivera, *Molina Healthcare;* Caitlin Safford, *Amerigroup;* Lisa Rey Thomas, *UW Alcohol and Drug Abuse Institute;* Laura Zaichkin*, WA Health Care Authority;*

Other Attended via Dial-In:

Leslie Wosnig, *Suquamish Tribe;*

Person Responsible for Topic	Topic	Discussion/Outcome	Action/Results
	Objectives:	1. Approve 2017 Budget 2. Agree on Conflict of Interest Policy 3. Agree on OCH Transition Plan	
Roy Walker	**Welcome and Introductions**	Roy called meeting to order at 8:31am.	
Elya Moore	**Sponsors**	Elya thanked Jamestown and Suquamish tribes for sponsoring the food.	
Roy Walker	**Consent agenda including September Board Minutes**	Approval of September Minutes.	September Minutes **APPROVED** unanimously.
Elya Moore	**Director's Report**	Elya reviewed this month's Director's Report. Three major topics for future board meetings will be included in each new report. Will be recruiting help to hire program coordinator.	
Elya Moore	**Medicaid Waiver**	Can expect budget to be in 7 figure range. Some of the money may need to be earned, Some of the money may be used for Administration. ACH convening 17/18th of November in Seattle, expect to hear about the waiver.	Brent agreed to join Roy, Elya, and Siri at ACH Convening in Seattle on November 17-18.

		4 key questions: 1. How much money will be available to be earned by the OCH 2. How may we use this funding to build administrative supports and structures? 3. What and how many projects are in the tool kit? 4. Where will we get real time data to select projects, gauge success, and hold one another accountable. CMS is investing in the ACHs – need to figure out exactly what it means to get money return. It was noted that Medicaid Waiver funds cannot be used for capital. WA has never had Medicaid under the 1115 waiver, which is why the process is taking so long.	
Hilary Whittington	**Financials**	Reviewed: 2016 Projected Spend to Date Revised projected 2016 budget Proposed 2017 Budget: Revenue (needs approval) $723k revenue Proposed 2017 Budget: Expenditures: $375k Finance Committee Charter Members don't all need to have financial background, and executive leadership experience welcome.	2017 Budget **APPROVED** unanimously. Financial Committee charter **APPROVED** unanimously.
Roy Walker	**Board Makeup**	Proposed motion: Authorize the ED to approach committee members or other engaged partners that represent each proposed sector. Follow the policy for new members approved June 1, 2016 ACH Decision making Expectations – HCA -recommendation or mandate that 51% of Board are non-clinical, non-payer participants. Need more info from HCA what "Nonclinical means"	Eric proposed we table adding new members until January 2017. Motion to table until January 2017 **APPROVED** unanimously.
Roy Walker	**Conflict of interest policy**	Similar to CPAA and AIHC. Change to "if there is a direct compensation conflict."	Conflict of Interest Policy **APPROVED** unanimously with changes noted

		Noted "Conflict only exists if the board determines it exists." Board will self-monitor, and if it doesn't work, the policy will be modified.	during meeting discussion.
Caitlin Safford	**OCH Transition**	Transition team met to discuss what OCH could look like as its own entity. Key concern: Who is the employer of record? 2 Potential Host Organizations: 1. Jamestown S'Klallam Family Health Clinic (under $10k) 2. Jefferson HealthCare (under $10k/yr total cost, fee would go up with more people).	OCH Transition Plan **APPROVED** unanimously.
Elya Moore	**Important Dates**	New Board meeting time – 2nd Mondays, starting December 12. Three county opioid summit, January 30 ACH convening, Nov 17-18 End 10:15AM	
Roy Walker	**Adjourn**	The meeting adjourned at 10:15 am.	
Sam Magill Facilitator	**Facilitation** **Toward agreeing on the purpose of the OCH**	Notes will be provided in a separate hand out.	
	Closing	Retreat ended at 1:30 pm.	