Olympic Community of Health

Meeting Minutes

Leadership Council

May 4, 2016

Date: 05-04-2016	**Time:** 9:00 am – 11:00 am	**Location:** JH Conference Room, 2500 W. Sims Way, Port Townsend, WA

Chair: Roy Walker, *Olympic Area Agency on Aging*.

Members Attended: Peter O. Casey, *Peninsula Behavioral Health*; Larry Eyer, *Kitsap Community Resources*; Leonard Forsman, *Suquamish Tribe*; Vicki Kirkpatrick, *Jefferson County Public Health*; Jennifer Kreidler-Moss, *Peninsula Community Health Services*; Kat Latet, *Community Health Plan of WA*; Eric Lewis, *Olympic Medical Center*; Elya Moore, *Olympic Community of Health*; Kerstin Powell, *Port Gamble S'Klallam Tribe*; Andrew Shogren, *Quileute Tribe*; Brent Simcosky, *Jamestown S'Klallam Tribe*; Doug Washburn, *Kitsap County Human Services*; Hilary Whittington, *Jefferson Healthcare*.

Other: Scott Daniels, *Kitsap Public Health District;* Kayla Down, *Washington State Health Care Authority*; Allan Fisher, *United Healthcare*; Keith Grellner, *Kitsap Public Health District;* Siri Kushner, *Kitsap Public Health District;* Angie Larrabee, *Olympic Community of Health;* Jorge Rivera, *Molina Healthcare;* Caitlin Safford, *Amerigroup;* Andrea Tull, *Coordinated Care.*

Person Responsible for Topic	Topic	Discussion/Outcome	Action/Results
	Objectives:	1. Approve HCA Contract Deliverables 2. Agree on next phase of governance structure 3. Agree on next steps for regional health project planning and implementation	
Roy Walker	**Call to Order**	Roy called the meeting to order at 9:08 am.	
Roy Walker	**Audio Recording**	Roy informed the Council that this and future meetings would be recorded for the public and asked for objections.	There were no objections.
Council	**Agenda**	Approval of Agenda.	Agenda approved unanimously.
Council	**Consent Agenda**	Approval of Consent Agenda.	Consent Agenda approved unanimously.
Eric Lewis	**Three-year OCH Budget**	Discuss Budget through December 31, 2018:	Budget approved unanimously.

		• Budget assumes OCH will be incorporated by 2017 and/or bids for new backbone organization. • May change depending on legal structure in the future. • Lowered indirect costs to 15% • Larger donors will have equal stake in governance structure as rest of governance members. • Surplus in the budget will be kept in reserve. • Grant money will rollover year to year, but needs to be spent down by the end of 2018. • Program Coordinator position moved from Personnel to Non-Personnel, as it may be contracted out. • Roles of Program Coordinator to be decided by Council at a later date, and to include health improvement project coordination.	
Elya Moore	**OCH Readiness Proposal Comments**	Summary of the strengths and weakness of OCH Readiness Proposal: • Web/Media/Public presence • Sector engagement. • OCH/Tribal representation is best of ACHs in state, but has room for improvement. • Need for executive council	No action required Request to develop an OCH elevator pitch – describe OCH in 3 sentences.
Doug Washburn & Council	**Moving Governance Forward**	**Recommendation 1:** Establish a 19-member Council (currently 22). Several members of Council were not comfortable eliminating members who were not present at this meeting. Sectors were originally voted on by entire group and were not broken down by county. Discussion established that the Council was not ready to make a decision on this recommendation. There needs to be a representative for each tribe on the Council. MCO's and Tribes asked to participate on governance subcommittee. **Recommendation 2:** Create an Executive Committee. **Recommendation 3:** Convert current Assessment and Planning subcommittee into an ongoing Regional Health Assessment and Planning (RHAP) Committee.	**Recommendation 1 & 2: TABLED.** Council did not take action. Governance Committee will meet to discuss sector representation and formation of an Executive Committee. **Recommendation 3: APPROVED.** Regional Health Assessment and

		RHIP committee is needed to choose a project for the waiver. MCO's asked to participate on RHAP Committee. **Recommendation 4:** Elya proposed that the Governance Committee meet one final time for full recommendations of final policies and bylaws. **Recommendation 5:** The work of the Sustainability Committee will become the responsibility of the director, with support of the executive committee, as needed. **Recommendation 6:** Each committee will use the same (or similar) charter that clearly defines membership, objectives, responsibilities and timeline. **Recommendation 7:** When a board member retires or changes employment into a new sector, the member must caucus with his or her sector to declare a replacement on the board.	Planning Committee Approved unanimously. **Recommendation 4: APPROVED.** Final Governance Meeting approved unanimously. **Recommendation 5: APPROVED.** Director taking over work of Sustainability Committee approved unanimously. **Recommendation 6: APPROVED.** Use of same charter by all committees approved unanimously. **Recommendation 7: APPROVED.** Method for replacing seats on board approved unanimously.
Elya Moore & Siri Kushner	**Project Planning and Implementation**	Overview of goals and representation. At March 22, 2016 meeting, approval of board priority categories: • Access • Aging • Behavioral Health • Chronic Disease • Early Childhood HCA Framework for the Project Toolkit contains guidance on the transformation projects that will be included in the toolkit for the Medicaid Waiver. OCH needs to select a project by July 31, 2016. Full development of the RHIP Plan due January 31, 2017. Elya suggests finding projects that meet waiver requirements *and* are best for the community.	RHAP Committee representation approved unanimously with revisions to add MCO's, education, workforce council, EMS, and housing.
Jennifer Kreidler-Moss	**Accountable Health Communities CMMI funding opportunity**	Should OCH provide a Letter of Support (LoS) to the HCA for an application from the Alliance for South Sound (a Partnership between CHI Franciscan and Multi-Care hospital systems) to CMS for the ACH funding opportunity?	Motioned and seconded; 4 in favor, 7 opposed. Motion Failed.

		Several members expressed approval, while others expressed caution. It was noted that King and Pierce counties had not yet committed Letters of Support to this application. The letter is nonbinding; if OCH opts in now, it can opt out later. However, if it does not provide a LoS now, OCH cannot opt in later. Council asked to see a draft letter and hold revote via email (and recommended bringing Draft Letters for a future votes).	Motion to hold electronic revote based on draft letter to be sent via email approved unanimously.
Elya Moore	**Next Steps**	Set schedule for future monthly Council meetings: 9:00 am – 11:00 am first Wednesday of each month. ACH Quarterly Convening June 29-July 1 – room for one additional attendee. • Hilary volunteered. Elya suggested OCH reconvene Stakeholder Meetings quarterly. Asked for informal vote. Roy invited all members to participate in the Tribal Consultation on May 11, 2016.	Unanimous agreement.
Roy Walker	**Adjourn**	There was no additional business. The meeting was adjourned at 11:35am	