

Olympic Community of Health Interim Leadership Council Meeting November 2, 2015

Date: 11-02-2015		Time: 4:00 – 5:00 p.m.	Location: Port Gamble, WA - Hood Canal Vista Room
Attendees: Rochelle Doan, Barbara Malich, Doug Washburn, Larry Eyer, Kurt Wiest, Jean Baldwin, Eric Lewis, Katie Eilers, Michael Anderson, Hilary Whittington, Siri Kushner, Justin Sivill, Roy Walker and Kathy Greco (scribe)			
Person Responsible for Topic	Topic	Discussion/Outcome	Action/Results
All	Minutes October 19, 2015	The ILC reviewed minutes from the 10/19/2015 meeting.	10/19/2015 - Minutes approved.
All	Debrief 11/02/2015 Stakeholder Meeting	The Council briefly discussed today's Stakeholder meeting. Overall, there was good energy and everybody was very engaged. It was acknowledge that Clallam County was well represented today.	
All	Draft Proposal Readiness Proposal (Charter) ILC Responsibility with Backbone and other ACHs	The Council reviewed, and discussed at length, the Readiness Proposal which reflected the input from Council members at the previous meeting. The Council discussed how to better the communications between sectors and stakeholders. The possibility of a newsletter was discussed and the Council concurred that the OCH website is a good communication tool but needs to be reformatted to reflect our growing OCH. Program Managers, Barbara and Rochelle are contracted through 1/31/16 when the current HCA Award cycle concludes. The ILC will need to determine its 2016 project management needs and budget and staff accordingly Rochelle clarified that Kitsap Public Health District is the current OCH Backbone and is described as the "fiscal agent" in the Readiness Proposal, to provide administrative support to the ILC. Barbara stated that the ILC may want to consider identifying a Chair, Vice Chair and perhaps other officers at its next meeting in December. Doug mentioned that the marijuana funds are starting to come in and his organization is talking to an attorney about who receives the money. All three counties will receive the marijuana money separately. Doug will be in conversation with Jefferson and Clallam counties for mutual coordination.	Update the OCH website. Determine Project Management and other staffing needs for 2016 and budget accordingly. At the next ILC meeting: Make decision to select a Chair and Vice-Chair.

		The Governance Committee is charged to look at the future organizational structure and make a recommendation to the ILC as to what the structure will look like. The ILC thanked Rochelle and Barbara for their dedication and commitment to a job well done to take the OCH to the next level, and ready it for a Readiness Proposal submission. Tribal participation – Barbara stated that the Tribes have not made a decision whether they will have one common voice, or if they will each have a representative of their own? It was decided to give them the option. Concern was voiced about 1 vote versus 7 votes.	Doug will send Barbara a document that legal counsel has reviewed, that may be useful re a decision regarding Tribal voting. Rochelle and Barbara will email the Readiness Proposal (with supporting documents) to the ILC on November 16th. The ILC will “reply all” with their comments. The goal is to have the final product done and approved by 11/18/15.
All	Logo	The Council reviewed several possible logos.	The Council unanimously agreed to use Logo #7, submitted by Olympic Medical Center.
	Adjourn	The meeting was adjourned at 5:00 p.m.	