

For the 2018-2019 school year all returning students will re-enroll through online registration using SchoolMint. Parents will receive an email or text message with information on how to login. **DO NOT CREATE AN ACCOUNT!!** If you used SchoolMint last year, there is an option to reset your password if you have forgotten it. Students new to this process will be sent the pertinent login information to the email address or phone number we have on file. From the email or text, you will choose to create a new password. Once you have entered your password, you will be taken through a six-step process to complete enrollment.

Step 1 – Demographic Information: You will be prompted to verify your student’s demographic information first.

Step 2- Proof of residency: Proof of residency is required every year and can be in the form of a power bill, water bill or mortgage/lease agreement.

Step 3 – Emergency Contact(s): Emergency contact information must be updated for your student. You may enter more than one emergency contact.

Step 4 – Medication Permission Form

Step 5 – Application for Free/Reduced Lunch: This form must be completed by all returning students, even if you know you are not eligible. There are instructions on what section must be completed at the top of the form.

Step 6 – Payment: Online payment is preferred and payment may be made via credit card. Cash or check payment may be paid in the main office during regular business hours after successful completion of all online registration fields.

Once you have completed all steps properly you will receive an email confirming registration.

If you have multiple students enrolled at Fox Creek for the 2018-2019 school year, there is a way to link the students to your account. For more information on how to do this you may visit the following link.

<https://schoolmint6.zendesk.com/hc/en-us/articles/213813123-Adding-another-student>

If you have questions regarding this process or if you do not receive an email or text please refer to FAQ’s at <https://schoolmint6.zendesk.com/hc/en-us/categories/201674143-Families> or contact SchoolMint at 1-855-957-3535.