



NOTICE IS HEREBY GIVEN THAT THE ANNUAL GENERAL MEETING OF MEMBERS OF THE DALKEITH TENNIS CLUB (INC) WILL BE HELD ON SATURDAY 20th JULY 2019 AT 5.30PM AT THE DALKEITH TENNIS CLUB, CNR VICTORIA AVENUE AND BEATRICE ROAD, DALKEITH.

AGENDA

1. Apologies
2. Confirmation of Minutes of Previous Meeting
3. Business Arising from the Minutes
4. Correspondence
5. President's Report
6. Treasurer's Report & Auditor's Report
7. Election of Management Committee:
 - President
 - Vice-President
 - Secretary
 - Treasurer
 - Captain
 - Vice-Captain
 - Junior Convenor
 - Two or more committee members
8. Appointment of Honorary Auditor and Honorary Solicitor
9. Recommendation of Patron and Vice-Patron (s)
10. Notice of Motion
11. Notice of Special Resolution
 - 21 day notice is hereby given of the Intention of the resolution to adopt in its entirety the proposed Dalkeith Tennis Club Constitution dated 21st July 2018 under the *Associations Incorporation Act 2015* [the Act].
12. General Business
 - a. Members are invited to raise any issues or questions regarding the management of the club

MOTIONS

Every member giving a Notice of Motion should give a copy thereof to the Secretary together with his or her name, at least fourteen (14) days prior to the Annual General Meeting. Any member giving a Notice of Motion must be present at the meeting or authorise another member to represent him/her at the time the business is called to order. Every Motion must be seconded.

Proxy forms are available from the Clubhouse or on the website.

ELECTION OF MANAGEMENT COMMITTEE

All Management Committee Officers will be elected by ballot at the Annual General Meeting. Nominations may be made either in writing or by verbal proposal at the meeting. The nomination of any absent member must be accompanied by his or her consent in writing. The nomination form is available from the Clubhouse or on the website.