



NEIGHBOURHOOD WATCH STREET SIGNS Avon & Somerset



GUIDANCE

OVERVIEW

The signage and procedures must comply with the Town and Country Planning Act 1992 (Appendix 1)

The erection of NW street signs on street lighting or telephone poles requires written approval from the authorities/organisations responsible. Erecting signs on Western Power Distribution electricity poles is not permitted.

Applications to erect street signs will require;

- information of the NW co-coordinator and Scheme,
- a map identifying and detailing the poles/posts concerned,
- identification of who and how the signs will be erected along with a 'risk assessment' as necessary
- public liability insurance cover (**obtained through registration with the NHWN**)

Responsibility for the signage rests with the Scheme and the Co-coordinator needs retain all application documentation and letters of approval. For Public Liability Cover make sure that you have registered your scheme at:

<https://member-registration.neighbourhoodalert.co.uk/30/Join>

MAPS

The Ordnance Survey site provides an on-line facility to enable suitable maps to be printed off, onto which the location of the poles identified can be marked.

Example: <https://osmaps.ordnancesurvey.co.uk/51.42953,-2.57047,18>

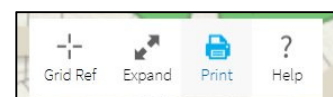
This online OS mapping facility also has a 'grid' tool that can provide the OS Grid Reference for any point on the map to help define the location of a pole.

For street lights under the egis of Bristol City Council there is an online mapping tool that provides detailed information on street light location, identification and numbering: for reference.

Example: <http://maps.bristol.gov.uk/pinpoint/?service=localinfo&mapttype=js&layer=Neighbouring+authorities;Streetlights&extent=529.49845483026&x=360448.3236370454&y=170256.25099017363>

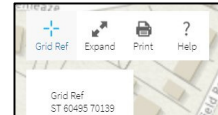
How To?

Using the above OS map example, zoom out, move the map over your Scheme area, and zoom back in. Click on



the 'Print' button and realign you map to fit the preview window, select the paper size and orientation – **then simply print off your map.**

For the street light OS grid references, select the 'Grid Ref' button, move the map so that the 'cross hairs' are of a street light or post of interest and the note the ten digit ST Grid reference.



Mark the posts/poles for signage on your map using a coloured pen and supply the identification information (*as shown in the example application*) **Job Done!**

APPLICATION FORM

Using the 'Application.pdf' pro-forma, simply fill in your details, that of the scheme, and details of the signage, location, etc. The signage must not damage the pole/post, in the short or long term, so these must be either plastic (with plastic cable ties) or aluminium (with No.2 stainless steel strapping). Finally, sign and date the form, and send off the Application Pack containing:

- The Application Form
- Map and details of the poles/posts for Signage
- The Regulations
- The PLI cover note
- The Risk Assessment (if you are erecting the signs yourself)

to the authority/organisation concerned for approval.

WHERE TO SEND YOUR APPLICATION?

Street lighting on highways within the district areas of:

- Mendip District Council
- Sedgemoor District Council
- South Somerset District Council
- Taunton Deane Borough Council
- West Somerset Council

is the responsibility of:

Somerset County Council

Highway Lighting Team
Somerset County Council
County Hall
Taunton
Somerset
TA1 4DY

Email: highwaylightingteam@somerset.gov.uk

Bath & North East Somerset Council

Highway Electrical & Intelligent Transport Systems (ITS) Team
Bath & North East Somerset Council,
Lewis House,
Manvers Street,
Bath,
BA1 1JG
01225 394041

Email: Street_Lighting@Bathnes.gov.uk

Bristol City Council

Bristol City Council,
Street Lighting
Floor 2S
100 Temple Street
Bristol
BS1 6AE

Email: lighting@bristol.gov.uk

North Somerset Council

Streets and Openspaces
Town Hall,
Walliscote Grove Road,
Weston-super-Mare,
BS23 1UJ.

Email: streetsandopenspaces@n-somerset.gov.uk

South Gloucestershire Council

South Gloucestershire Council,
StreetCare
PO Box 1954
Bristol
BS37 0DD

Email: steve.cherrett@southglos.gov.uk

HELP TO ERECT SIGNAGE ON STREET LIGHTING?

If you need someone to erect the NW signage on streetlight poles for you, the following Council's offer their approved contractors. You will need to establish costs.

South Gloucestershire Council

South Gloucestershire Handy Van Scheme:
Email: handyvan@southglos.gov.uk
Tel: 01454 863857.

Somerset County Council

SSE Enterprise
Priory Retail Park
Priory Way
Taunton
Somerset
TA1 2AL
Tel: 01823 345682

NW Signage on TELEPHONE POLES

Neighbourhood Watch signs can be erected on Openreach telephone poles, subject to permission being granted, on application to:

National Notice Handling Centre
PP 2N
Network House
Goodall Street
Walsall
WS1 2HE

E-mail : nnhc@openreach.co.uk

The only difference in the application, compared with that for street lightning, is that telephone poles are usually identified by a 'DP' number plate.

Pole markings



Owner of the pole – In this case BT. Older poles may also be marked as GPO or PO

Pole length and class (light, medium or stout) – 10L = 10m light

Year of preservation – 97

Supplier marker and type of wood – 2I = supplier 2 and Imported (I)



The punch hole sign is a testing cycle sign. This label is for internal Openreach use.

The pole reference number:

Distribution Pole – The letters DP, plus a number, in this case 19.

Carrier Pole – No letters, just a number will be shown.

You may also see square metal labels with a letter on a pole, i.e. C, D, H, SD and Z. These indicate the status of the pole to a visiting engineer.

HELP WITH YOUR APPLICATION

Should need help with your application, you can contact any of the Constabulary's Neighbourhood Watch Administrators or your Local Association. Contact details are to be found on: <https://www.asnwa.org/nw-matters>

Appendix 1.

Town and Country Planning Act 1992

Advertisements for neighbourhood watch and similar schemes

Description.

An advertisement displayed on or near highway land (but not in the window of a building), to give notice that a neighbourhood watch scheme or a similar scheme established jointly by the police authority and a local committee or other body of persons is in operation in the area.

Conditions and Limitations.

1. No such advertisement may exceed 0.2 square metre in area.
 2. No such advertisement may be displayed on highway land without the consent of the highway authority.
 3. The local planning authority shall, at least 14 days before the advertisement is first displayed, be given particulars in writing of the place at which it is to be displayed and a certificate—
 - a. that the scheme has been properly established;
 - b. that the police authority have agreed to the display of the advertisement; and
 - c. where relevant, that the consent of the highway authority has been given.
 4. Any such advertisement shall be removed within 14 days after—
 - a. the relevant scheme ceases to operate;
 - b. the relevant scheme ceases to be approved by the police authority; or
 - c. the highway authority withdraw their consent to its display.
 5. Illumination is not permitted.
 6. No character or symbol on the advertisement may be more than 0.75 metre in height, or 0.3metre in an area of special control.
 7. No part of the advertisement may be more than 3.6 metres above ground level.
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