



Job Description: Children & Youth Formation Director St. John's Episcopal Church, Royal Oak, MI

About St. John's

St. John's Episcopal Church is a faith community of about 500 members located in Royal Oak, Michigan. We are a community of faith that celebrates its diversity as we strive to live into our Baptismal Covenant and [Mission Statement](#).

At St. John's, our history has taught us that accepting and embracing true diversity is challenging. As a result, we have come to claim a firm, undying commitment to inclusion. So here is our invitation to you: regardless of your cultural background, ethnicity, gender, lesbian, gay, bisexual, transgender or heterosexual identity, economic status, physical or cognitive ability - you will not be labeled, singled out or excluded here. You will be welcomed, affirmed, embraced and celebrated! We will be better because you are here.

Role Summary

We are seeking a part-time (approximately 18 hours per week) Children & Youth Formation Director. This position is intended to be filled by a lay person and reports to the Rector (and/or Associate). St. John's culture is one of collaboration and the person in this position works closely with the clergy, staff and vestry. Attendance on Sundays and at special children and youth events is mandatory (e.g., Vacation Bible School, liturgical dramas for Easter, Christmas, etc.)

Core Competencies

- Strengths in team ministry, volunteer development, and collaboration
 - The person in this position will be responsible for recruiting and training volunteers for all educational levels of the program and will be working with the Children and Youth leaders and collaborating with the clergy and fellow staff.
- Strong communication skills
 - This position requires the ability to communicate cross-generationally, across multiple social media platforms, and by phone and email.
- Emotional and Spiritual maturity
 - The development of programs and activities that foster the spiritual formation of children and youth, in alignment with St. John's mission and values, requires a significant level of emotional and spiritual maturity.
- Strong theological grounding, centered in the Christian story
 - St. John's is a spiritually and theologically diverse community that requires the ability to engage with questions and explore a diversity of spiritual expression

Responsibilities

- Manage Children, Youth [and Family] Ministry programs
- Recruit, train, and support a team of volunteer leaders
- Develop annual calendar for the Children and Youth programs
- Assist in the planning and execution of special/seasonal church programs/liturgical dramas (Vacation Bible School, Passion Sunday, Christmas Pageant, Easter, etc.)
- Support families in Christian faith development
- Evaluate, recommend, and implement age-appropriate curriculum
- Communicate regularly with parents, staff, clergy, congregation and wider community
- Create opportunities for youth and adults to build relationships, integrating children and youth into the breadth of parish life and relevant offerings from the wider church
- Facilitate mission and pilgrimage opportunities for youth
- Collaborate with Rector and staff in deepening the participation of children and youth in worship and explore additional worship opportunities for children, youth and their families
- Other duties as assigned

Requirements (education/experience)

- Committed Christian called to children, youth, and family ministry
- Familiarity with the Episcopal tradition
- Bachelor's degree
- Experience in spiritual formation of children and youth
- Ability to engage with people of all ages
- Experience and training in Godly Play a plus
- Excellent time management skills; organized, proactive, great communicator (oral and written)
- Computer skills with common office software
- Equivalent combination of education and experience may be considered

To Apply:

Please send cover letter and resume to the Rev. Elizabeth Bingham at ebingham@stjohnro.org by **June 18, 2018.**

St. John's Episcopal Church
26998 Woodward Ave., Royal Oak, MI 48067
248-546-1255
<https://www.stjohnsroyaloak.org/>