



Community Service Credit Hours Application

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|--|------------------------|
| Name: | Number Hours Required: |
| Address: | Home Phone: |
| | Cell Phone: |
| Referred By: | |
| <p>Have you ever been charged with, plead guilty to, or convicted of a violent crime or crime against a child?</p> <p><input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes (If yes, please explain)</p> | |

At BTG, we are happy to provide service credit hours for students, community organizations, and mandated court-appointed community service. Mandated community service hours can only be earned Tuesday thru Friday from 10am to 2pm with a 15 minute lunch break. Some special circumstances (such as students) may be approved for earning service hours on Saturdays. If you are serving through the Coweta County Adult Drug Court Program, service hours can be earned on Tuesdays only. **All community service workers must sign in and out each time you serve to ensure credit for your hours.** All policies and procedures within the volunteer handbook apply. By signing below, you agree that you understand and agree to abide by our policies at BTG. Any act against these policies will result in your termination from our community service program.

I agree to follow the BTG Code of Conduct:

- Confidentiality
- Dress Code and Personal Belongings
- Tobacco Use/Vaping
- Drug/Alcohol Use
- Warehouse Policies
- Policy against Harassment
- Protection of Minors and Vulnerable Adults

 Sign

 Date

Bridging the Gap Volunteer Service Agreement

I, _____, by signing this agreement, agree to provide volunteer services to Bridging the Gap Community Outreach.

In compliance with 10 U.S.C. 1588, I agree to provide such services without expectation of compensation. Any reimbursement for incidental expenses shall be subject to the availability of funds and the discretion of the coordinator of BTG.

I understand that as a BTG volunteer, any personal information provided to me during the course of my volunteer services is, and will be, protected from release to any individual by the Privacy Act of 1974. I agree to hold myself to the highest standards of confidentiality, in this regard. I further understand that any issues pertaining to families, donors or recipients of BTG will be discussed ONLY with those individuals with a "need to know."

I will not hold BTG responsible for any personal injury on or off the property. I am volunteering to help serve our community as a Good Samaritan and will not hold anyone liable for any injury caused while serving.

This document encompasses all understandings between myself and Bridging the Gap as it pertains to my volunteer services to the community.

Volunteer Signature

Date

Volunteer Handbook Receipt

I have read, understand, and agree to follow the volunteer policies and procedures as printed in the BTG Volunteer Handbook.

Volunteer Signature

Date

Photo Release

I hereby authorize BTG Community Outreach, Inc. to publish photographs taken during my volunteer service for use on the website, marketing materials, as well as other publications.

Volunteer Signature

Date

BTG Coordinator Signature

Date