

**AGREEMENT TO ESTABLISH A JOINT DEGREE PROGRAMME****Between**

"Sapienza" Università di Roma – Faculty of

**And**

..... University

**Preamble**

"Sapienza" University of Rome, represented by the Rector Prof. Eugenio Gaudio, Città Universitaria, Piazzale Aldo Moro 5, 00185 Rome,

**And**

..... University represented by .....,

**Preamble**

- Considering the efforts to harmonise higher education and to establish international curricula that foster an international labour market as well as improve student mobility,
- Considering the demonstrated interest by ..... to promote and initiate an international curriculum with the Faculty of ....., of "Sapienza" University of Rome;
- Considering .....
- Having regard to the DM 270/2004 (revision of the act 509/1999) of the Minister for Education, University, and Research, that allows Italian universities to independently develop their own curricula (according to the law 341 of the 19-11-1990, art.11);
- Having regards to..... (Partner university national or internal regulation)
- .....Previous cooperation,
- .....internationalization strategy.....

**The Faculty of ..... of "Sapienza" University of Rome** - hereafter named "Sapienza"

and

.....University - hereafter named "....."

both approve the text of this agreement aiming at the establishment of a joint degree Programme, in

**(cycle) in .....**, delivered by Sapienza, Faculty of....., and by .....University, faculty of.....

**Article 2 - Programme management**

2.1 The two partner institutions will appoint a Programme coordinator each.

2.2 Each partner agrees:

- to participate in a cooperative manner in the meetings of the different bodies under this Agreement;

- to promptly notify any delay in performance or any event that may impact the Programme to the appropriate body;
- to inform the appropriate body of relevant communications it receives from third parties in relation to the Programme;
- to ensure the accuracy of any information it supplies to the other Partners and to promptly correct any error therein of which it is notified, whereas the recipient Partners shall be responsible for the use made of such information;
- to act at all times in good faith and in a manner that reflects the good name, goodwill and reputation of the other Partners and in accordance with good business ethics.

2.3 Each University will be responsible for its own costs associated with this Inter-Institutional Agreement. Neither University will have the authority to authorize or incur financial liability on behalf of the other.

2.4 Due consideration should be given to the opportunities offered by the Erasmus+ Programme, or other international Programmes in order to fund scholarships for student and staff mobility.

### **Article 3 - Teaching Programme**

3.1 The curriculum of this Joint Degree Programme is presented in Annex 1 which is an integral part of this agreement. Changes to the annex do not affect the whole agreement.

3.2 The two institutions share the organization and the management of this Programme which can be updated with both institutions' mutual agreement.

### **Article 4 - Admission requirements and procedures**

4.1 The signing institutions will ensure provision of the required number of places. The number of students that will participate in the Joint Degree Programme will be jointly determined by both institutions on a yearly basis in the period between February and May. For the first year of the Programme the parties agree to set the maximum number of students to XX ~~for each of the participating institution.~~

4.2 Student admission is jointly conducted by the partner institution. The Programme coordinators are responsible for student advising and student selection based on the following minimum requirements:

- The students must have successfully completed a Bachelor's Degree (180 ECTS).
- The students have to demonstrate their language proficiency in .... (level B2 or equivalent): ..... or a Bachelor Programme entirely completed in English.

4.3. The Programme coordinators of each university will inform the partner institution about the selected students immediately after the selection process has been completed.

4.4. In order to be enrolled at ....., students have to submit the following documents: a detailed CV in English, a copy of their passport, a copy of their transcript of records in English.

### **Article 5 - Student mobility**

5.1 All the students enrolled in this Joint Degree from both institutions will attend the xx year of the Master's in ..... university and XX year in ..... according to the description given in Annex 1.

Student will present a final thesis at their ..... university.

5.4 Students who failed one or more exams at ..... are required to resit the respective exams, yet only once. Re-Examinations will be provided and graded by ....., but may be retaken at .....

#### **Article 6 - Tuition fees**

6.1 Registration and tuition fees will be paid to the .....university and be exempted by the host institution, which will guarantee a fee waiver upon condition of reciprocity.

6.2 Tuition fees will be redistributed by ..... university to ..... university according to ..... (indicate any criteria jointly agreed)

#### **Article 7 - Degree**

7.1 Upon successful completion of the Joint Degree requirements (xx ECTS), one diploma is conferred to the student according to the local regulations, bearing the signatures of both Rectors/President. A diploma supplement will be provided.

7.2 These degrees are recognized in Europe as research masters degree allowing the student to start a Ph. D. Programme.

#### **Article 8 - Student enrolment, credit recognition and transfer**

8.1 Each partner will keep appropriate records of the students registered on the Programme and provide all students and partners with the official transcript of records.

8.2 Transferring credits between the partner institutions will be made using the system as described in annexes, Tables .....

8.3 Courses transferred between the institutions must have minimum grade of *Pass* or equivalent (see annex, Tables 3 and 4).

8.4 Courses will be transferred to the partner institution as soon as the grades in the partner institution are posted.

#### **Article 9 - Thesis, evaluation, composition jury and transfer of documents**

9.1 The final thesis at the end of the second year must be presented at the ..... university. Partner universities will jointly appoint a jury according to current regulations. This international jury will jointly assess the degree thesis.

9.2. Students have to write the final thesis in ..... A copy of the final thesis will be submitted to both institutions.

9.3 The Partners agree to mutually recognize the thesis done at a partner university, to accept the results of examination and the grades given.

#### **Article 10 - Conversion of grades of exams and final dissertation**

10.1 The European Credit Transfer System (ECTS) will be used for grading the results of any exam and final grade (see annex 1, Tables .....

#### **Article 11 - Students' right and duties**

11.1 Each student will be enrolled at the home institution while they will be registered at the host institution for the mobility period.

11.2 Students are granted full access to both the institutions' facilities (such as Library, Laboratories, etc.) during their studies. Health insurance is regulated by the rules of each University.

### Article 12 – Contact Persons / Programme Coordinators

12.1 Each university appoints a Programme coordinator who will be in charge of the administrative execution of this agreement and who will serve as the contact person for the Sapienza and ..... students who are participating in the outlined double degree Programme.

12.2 The contact persons / Programme coordinators from .....University are:

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And

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12.3 The contact persons / Programme coordinators from Sapienza are:

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And

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### Article 13 - Duration and renewal

13.1 The agreement will be effective from the date of the last approval, is valid for xx years, but may be terminated by either party with six months' written notice. If such termination is made, the Programme will be active until all students already enrolled in this double degree Programme have completed their studies. The parties may also extend this agreement in writing for any mutually agreed period of time.

### Article 14 - Final regulations

14.1 In the event of a dispute the parties shall endeavor to reach an amicable settlement. Should these attempts fail, the dispute/s shall be referred for settlement to an agreed upon third party. Made in xx original copies, each party receiving x original copies.

<p><b>For the Department of The Director</b> Rome, Italy,</p> <hr/>	<p>..... <b>University</b> <b>For the Master .....</b> – <b>The Study Programme Director</b> Done at .....,</p> <hr/>
<p><b>Sapienza University of Rome For the Faculty of ..... – The Dean</b> Rome, Italy,</p>	<p>.....<b>University</b> .....,</p>

<hr/> <p style="text-align: center;"><b>Prof. ....</b></p>	<hr/> <p style="text-align: center;">.....</p>
<p><b>For Sapienza University of Rome The Rector Rome, Italy,</b></p> <hr/> <p style="text-align: center;"><b>Prof. Eugenio Gaudio</b></p>	<p>..... <b>-The President</b> .....</p> <hr/> <p style="text-align: center;">.....</p>

**Annex 1**

A complete study plan for the degree programme should be enclosed here, including details of the partner university offering the modules and the semesters.

**Table 3 – Equivalence between the Italian and the ..... grading systems**

<b>Sapienza, Italy</b>	<b>.....</b>
≤17	
18 19 20 / 21 22 23 24	
25 26	
27 28 / 29	
30	
30 cum laude	

**Table 4 – Equivalence between the Italian and the ..... University grading systems for final dissertation**

<b>Sapienza, Italy</b>	<b>.....</b>
<i>Fail</i>	
Less than 90 and 90	
between 91 and 100: 91 92-94 95-96	

97-98	
99-100	
between 101 and 109: 101-102 103-104 105-106 107-109	
110 and 110 cum laude.	