

MINUTES – January 17, 2017

Governing Council Members:

1. Dale Buser; President, present
2. Lisa Bracken; Vice President, present
3. Laverne Chischilly; Secretary/Treasurer, absent
4. Mary Lou Mraz; Member, absent
5. Dr. Betty Sutliff; Member, present

AGENDA ITEM I

1. Dale Buser, President called the meeting to order at 4:05 pm, declaring it an open meeting and that the meeting notice was duly posted and that a quorum was present for the meeting.
2. Approval of the January 17, 2017 agenda. Dale Buser asked for changes to the agenda, and there being no changes, Mr. Buser asked for a motion to approve the agenda. Ms. Bracken made the motion, Dr. Betty Sutliff seconded the motion to approve the agenda and all were in favor.
3. Approval of the December 20, 2016 Governing Council Minutes as presented. Dr. Betty Sutliff made the motion, Ms. Bracken seconded the motion to accept the minutes as presented and all were in favor.

AGENDA ITEM II

1. Consent Agenda:
 - a. Accounts Payable Vouchers, all members received copies of the school's Accounts Payable Vouchers. Ms. Brown talked about three vouchers she felt needed to be brought to the attention of the members. Ms. Brown pointed out voucher number 1062 to School Web Masters the amount being \$139.00, this payment is the final payment to School Web Masters, because Mr. Cunanan and one of his classes will be redeveloping a new website for the school, and because of the aforementioned, it will drastically reduce our web maintenance and setup fees. As for the last two vouchers 1063 and 1064, the vouchers were used to feed the new students during the school's orientation on January 12, 2017. Dr. Sutliff asked how many new students did we add this semester. Dr. Hunter indicated that we had eight new students adding that, three returning students, and two students that graduated in May that came back to help out for the orientation. Ms. Bracken made the motion and Dr. Betty Sutliff seconded the motion to approve the vouchers, and all were in favor.
 - b. Budget Increase; Operational Fund. Ms. Brown talked about the school having received the final adjustment amount from the Public Education Department Secretary of Education. Overall the unit value decreased, however since our enrollment at the 40th day was above the average of the 80th and the 120th day count from last year our net *SEG* amount increased. We are allocating that increase to some of our accounts that have negative balances. Mr. Buser asked for a motion to approve the consent agenda; Dr. Sutliff made the motion and Ms. Bracken seconded the motion to approve the consent agenda and all were in favor.
2. Action Items
 - a. None

AGENDA ITEM III

1. Student Representative Report; absent.
2. Parent's Report; Mr. Buser brought up the state lottery scholarship, regarding his daughter, that the lottery will only pay for 150 credit hours and that his daughter was admitted as a student of NMSU with 80 credit hours. The reason why he brought up the aforementioned was because, when we get students that attend the school as sophomores, juniors and seniors then we might run into problems because the lottery scholarship will pay for only 150 credit hours, and he wants the school, the students and parents to be mindful of the credit hour situation when the students are pursuing an undergraduate degree. Dr. Hunter has been communicating with the Curriculum Committee to get them to offer more of a variety of AA Degrees, and they are looking at adding more AA Degree classes here on campus. Dr. Hunter is trying to get our students to elect not to obtain their AA in Liberal Arts, and if our students are okay with graduating at the end of their senior year without necessarily having an AA I Liberal Arts but having the courses that apply to transfer completed, Dr. Hunter believes that would be better for the student.
3. Counselor & Teacher's Reports;
 - Ms. Shack has given out 20 applications to our students who have a desire to become members of the National Honor Society. In the month of February we are planning to induct our students in to the National Honor Society. Ms. Shack and the School Administration have created an English "4" Class for the seniors who need the course for graduation.
 - Mr. Schali has about 25 students in his Environmental Science Class and he also has 3 students in his Math class. Mr. Schali and the school administration have created Integrated Math Class II to better prepare our students for the College Algebra Class. Mr. Schali will be conducting the gifted testing for our students this semester, and we have at least 20 possible candidates.
 - Mr. Cunanan is very excited about the new Computer Science Course that has been added to the program this semester, and that particular class will be hosting our new website.

We have set a goal to have the website up and running by the end of the month. The website will be used for announcements and all the public notices that need to be shared with the public. We are also looking at having our UNM-MCHS application form on the website and all the applicant will need to do is to plug in their information and it will be automatically directed to Ms. Sheridan and Dr. Hunter, to analyze the applications.

Mr. Cunanan has received information from the district that we need to test 3 ELL students who will have to be tested by February 27th. We will be conducting the ACCUPLACER test, from January 20th through February 3rd and it is a requirement of the State PED.

4. Business Manager's Report
 - a. Financial Report; the financial report included the school's cash balance is \$303,341 and the reason why it is lower than usual is because the school took a hit because we paid tuition, land lease, textbooks and other items during the month of December 2016.
5. CEO's Report
 - a. NMCCS Legislative Platform; Dr. Hunter attended a meeting last week at the Coalition of Charter Schools, which included two Lobbyists. A lot of Legislatures believe the Charter Schools are sitting on a wealth of money, and that is not the case. There are a handful of bills that have been introduced to cut funding. The big discussion is around Senate Bill 30. Last year it centered around Bill #141 and that bill was killed at the 11th hour, but it's back now with a new name. This time they want to get rid of the small school adjustment.
 - b. New Student Orientation, we had 8 new students, with 3 returning students and 2 former students assisting with the orientation. Two college professors also assisted.
 - c. MCHS Student Applications; since last semester we will no longer take incomplete applications. We will no longer take early applications, and not until students have completed their core classes.
 - d. Lion's Hall Update; we met with the CFO last week and he informed us that lease space for Lions Hall will be charged for administrative offices only and not instructional spaces.
 - e. Building Support with UNM Facility; Dr. Hunter attended the faculty welcome-back orientation and provided relevant information on Middle College, as well as assurances that any student issues communicated to MCHS will be addressed.

AGENDA IV

1. Executive Session
 - a. None

Adjourn

There being no further business, Mr. Buser asked for a motion to adjourn the meeting; Ms. Bracken made the motion and Dr. Sutliff seconded the motion to adjourn the meeting at 5:00 pm.

Dale Buser, Council President

Attest:

Nellie Sheridan, Recording Secretary
Date Approved _____