

Minutes

Date: March 20, 2018. Time: 5:00 pm.

Middle College High School, Portable #1 Rm 2
705 Gurley Avenue, Gallup, New Mexico 87301

Governing Council Members:

Lisa Bracken, President-present

Dr. Betty Sutliff, Vice President-present

Mary Lou Mraz, Secretary/Treasurer-present

Dr. Matthew Mingus, Member-present

Ms. Valerie Long, Member-present

Agenda Item I

1. Approval of March 20, 2018 agenda; Ms. Bracken called the meeting to order at 5:03 pm, declaring it an open meeting and that a quorum was present for the meeting. Ms. Bracken asked for a motion to approve the Agenda. Dr. Mingus moved to approve the agenda with a change in the order of Action Item B, Evaluation of the CEO, until after the Council comes back into the regular meeting after the Executive Session, and Dr. Sutliff seconded the motion to approve the agenda, and all were in favor.
2. Approval of the Governing Council Minutes, February 13, 2018, as presented. Ms. Bracken asked for a motion to approve the Minutes. Ms. Mraz moved, and Dr. Mingus seconded the motion to approve the minutes as presented, and all were in favor.

Agenda Item II

1. Consent Agenda

- a. Accounts Payable Vouchers: Ms. Brown asked the Council to look at Voucher #1080, where a payment was made to the previous CEO to reimburse for taxes withheld from the payout on her leave. Voucher #1088 represents payment made to "Relay for Life" for money collected and donated by National Honor Society in the name of one of the NHS student's family members. Dr. Mingus asked about the audit fees because it was such a large amount. Since MCHS is bound by the district's selection of an auditor and is part of the district's audit, the amount is determined and agreed upon by the district. The audit was completed in September and October 2017, for this fiscal year. The payment is not authorized until the State Auditor approves the payment. Ms. Bracken asked for a motion to accept the Accounts Payable Vouchers. Dr. Sutliff moved and seconded by Dr. Mingus to accept the Accounts Payable Vouchers as presented, and all were in favor.
- b. Budget Transfer 11000 (Operational) Ms. Brown reported the transferring of funds was pretty run of the mill. The transfer is for cleaning up of negative balances of items in one or more of the budget functions. If a function is becoming short, we transfer funds in another function to address the anticipated shortage. In this case, transferring funds from function 4000 addresses the anticipated shortage. Ms. Brown indicated that the transfer is for maintenance purposes. Ms. Bracken asked for a motion to approve the Budget Transfer. Dr. Sutliff moved, and Ms. Mraz seconded the motion to approve the budget transfer to the Operational Fund, and all were in favor.

2. Acton Items

- a. Old Business
 - i. None

Discussion Items

None

Agenda Item III

- Student Representative Report: absent this date.

- Parents' Report: Dr. Sutliff talked about when graduation will occur. Dr. Hunter provided some details about the graduation. Letters regarding our graduation are scheduled with tomorrow's mail.
- Ms. Bracken mentioned that there was concern from other parents about our school closing, indicating that several parents reported hearing this information from GMCS officials. Ms. Long confirmed that she had also received information from community members who indicated that the information was coming from GMCS. Ms. Bracken told concerned parents to ignore the rumors that our school is closing.
- Governing Council Members Report: Dr. Mingus informed the members that Dr. Hunter asked him to bring copies of changes to the curriculum of which our students are enrolled in. Our students will soon be able to earn degrees other than an Associate in Liberal Arts. The new curriculum will be aligned with Main Campus requirements. Moreover, it has been approved by the Main campus. There will be different concentrations, e.g., History, Math, and Science. It has taken approximately two years to get the changes mentioned above completed. Dr. Hunter said that these changes would allow for greater flexibility in choosing the classes for the student's degree of interest.
- Counselor's & Teacher's Reports: Mr. Knowles reported that all of the seniors have been instructed to complete an application for graduation. In that application, it shows whether the students have applied for the AA Degree as well. Mr. Knowles will be asking the State PED for waivers of two students who are seniors. Both came to the MCHS from a BIE school at the start of their senior year. Both students have taken college level courses and have done very well in them. We will be able to use those classes to qualify for missed PARRC testing, as BIE does not require juniors to take those tests. Mr. Knowles reported that there would be thirty-three students graduating from our program in May 2018. He also reported that there would be approximately 12 students who will graduate with their Associate Degrees. Dr. Hunter said we could very easily graduate about three-quarters of the students with their Associate's Degrees in Liberal Arts, but it would not be useful for most students who are transferring into more academic degrees such as engineering and health sciences, where the focus needs to be on college math and science rather than extra fine arts and physical education courses.
- Mr. Hunt has been participating in a CPR/Health training class, along with ten other students. The final class will take place on Friday, March 23, 2018. Our NHS students will be running a program called the National Financial Literacy Day, on April 4, 2018. Dr. Hunter has lined up a United States Senator, Martin Heinrich, to sit in Mr. Hunt's History Class on Monday, April 2, 2018. Mr. Hunt will be having an Attorney sit in the Political Science Class this semester as well.

5. Business Managers Report

- a. Financial Written Reports. In the packet, there was a written report showing a slight increase in the monies received because our enrollment increased two years ago to 100 students. Ms. Brown explained that in the packet she compared the budget of years past and that the present school year validates that we are more financially efficient and fiscally responsible than in any other year.
- b. Our Budget Community input meeting will take place on Tuesday, April 3, 2018, at 5:30 pm. The advertisement has been announced in the Gallup Independent so if anyone would like to attend they could.

6. CEO's Report

- a. Vetoed Legislation: Governor line-item vetoed portions of the budget bill that would have disproportionately impacted charter schools' funding. Other bills with similar language did not make it through their various assigned committees. Martin Heinrich has asked to visit our school. On April 2, 2018, he will be in Mr. Hunt's class to launch the introduction of his initiative to make college more affordable.

- b. Early College HS Application Requirements: for the first time next year all early colleges will have to complete an application, and it must be approved by the State to be considered a legitimate early college for the fall semester. Dr. Hunter will be drafting public comment about some of the language in the proposed new rule. For example, we are bound by what's in the Charter School Act, and we must maintain an open enrollment. On May 1, 2018, Dr. Hunter and Mr. Knowles will be attending an early college summit, and they are going to roll out the application there. We have been informed by PED that we are already ahead of the curve on this.
- c. Newspaper Ads and Open House: there will be an advertisement in the Gallup Independent and the Navajo Times. We will advertise our open house and when the lottery will take place. The Open House presentation was the idea of our teachers and they have largely devised it. Some of the statistics included show the success rates of our graduates, particularly the data on their four-year college completion rates, for which they were amply prepared by our school.
- d. Student Progress Reports: All reports have been sent to the UNM-G Instructors. We will be mailing out the reports to the parents by the end of March.
- e. NMTU and UNM-Albuquerque Field Trip: Dr. Hunter spoke briefly about the field trips that our juniors will be attending on Friday, the 23rd day of March 2018. The campuses were selected by the junior class. Along with two parents and Mr. Schali, Dr. Hunter will be attending the field trips, as he and Mr. Schali are the junior class advisors.

Agenda IV

1. Executive Session

- a. The Council will meet in executive session on a limited personnel matter under NMSA 1978 10-15-1 (H) (2) regarding the Chief Executive Officer's Evaluation. Dr. Mingus moved, and Ms. Valerie Long seconded the motion to go into Executive Session at 6:20. Dr. Mingus moved and Ms. Mraz seconded the motion to go back into a regular meeting at 7:45 pm and all were in favor.

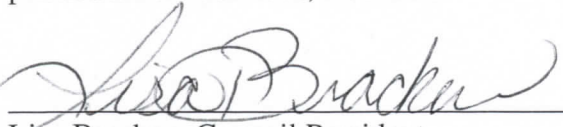
2. Action Item

b. New Business

- i. Approval of the renewal of Dr. Hunter's contract as Chief Executive Officer for two years, 2018-2019 and 2019-2020. Ms. Bracken asked for a motion to approve Dr. Hunter's contract as CEO of the MCHS. Dr. Mingus moved, and Ms. Mraz seconded the motion to approve the renewal of Dr. Hunter's contract, and all were in favor.

Adjourn

There being no other business, Ms. Bracken asked for a motion to adjourn. Dr. Mingus moved to adjourn and seconded by Ms. Mraz to adjourn the meeting at 7:48 pm. The next meeting will be on April 10, 2018 at 5:00 pm in Student Services, Room 200.



Lisa Bracken, Council President

Attest:

Nellie Sheridan

Nellie Sheridan, Recording Secretary

Date Approved 04/10/2018