

Minutes of the Regular Governing Council Meeting  
Date: November 13, 2018; Time 5:00 p.m.  
Middle College High School  
Portable 1, Rm 2  
705 Gurley Avenue, Gallup, New Mexico 87301

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**Governing Council Members:**

Anthony Major, President- Present  
Lisa Bracken, Vice President- Present  
Ms. Valerie Long, Secretary/Treasurer- Present @ 5:15 PM  
Mary Lou Mraz, Member- Present  
Dr. Betty Sutliff, Member- Present  
Dr. Matthew Mingus, Member- Present

Agenda Item I

1. Call to Order; *Mr. Major called the meeting to order at 5:00 p.m.*
2. Roll Call declaring it an open meeting and that a quorum was present for the meeting.

Agenda Item II

1. Approval of the November 13, 2018 Agenda; Mr. Major asked for a motion to accept the Agenda. *Dr. Mingus moved, and Ms. Mraz seconded the motion to approve the Agenda, and all present were in favor.*
2. Approval of the October 9, 2018 Regular Governing Board Meeting Minutes, as presented. *Mr. Major asked for a motion to approve the minutes, Ms. Bracken moved, and seconded by Dr. Mingus, all present were in favor.*

Agenda Item III

1. Action Items
  - a. Approval of Accounts Payable Vouchers:  
*Board members asked questions about and discussed with administration expense payments for the November 2nd student social event, Powerschool, Tienet, student online access codes, and legal fees. Dr. Mingus asked if the Board could be provided with copies of bank statements and checks each month. Ms. Bracken stated that the Finance Committee reviews those documents.*  
*Ms. Mraz moved to approve vouchers and second by Dr. Sutliff, all present were in favor.*
  - b. Approval To Amend Enrollment Policy to Reflect CSD Recommendations:  
*Dr. Mingus moved to table this item, it was seconded by Ms. Bracken, and all present were in favor.*  
*Mr. Major stated no action was taken at this time, but will come back to it at the next meeting.*
  - c. Approval of Amendment to Open Meetings Act Resolution 18/19:  
*Moved by Dr. Mingus, seconded by Ms. Mraz, all present were in favor.*
  - d. Approval of Employee In-State Travel; pre-approved by GC Board President:
    - a. Dr. Rob Hunter, Kim Brown, Michael Cunanan, Tim Knowles, Bobbie Shack, Michelle Etsitty, Tony Major, Lisa Bracken, Dr. Betty Sutliff, Valerie Long,

Mary Lou Mraz: Santa Fe, NM, November 15- 16, 2018, Public Education Commission Meeting.

*Travel to Santa Fe for attendance at Friday 11/16/18 PEC Meeting, adhering to district policy to keep below \$125.00 per room. Those who would not be able to attend wrote letters. Ms. Bracken moved, Ms. Long seconded, and all were in favor.*

#### Agenda Item IV

1. Student Representative's Report:  
*No student representatives were present. Dr. Sutliff asked about new student representatives, Dr. Hunter will ask and extend an invitation for volunteers.*
2. Parents' Reports: .  
*Ms. Valerie Long reported that both of her boys are doing well. Instructors are really helping students.*
3. GC Board Members' Reports:  
*Dr. Sutliff reported she learned a lot at the training, but some left to learn.*
4. Teachers' Reports:  
*No Teachers present.*
5. Counselor's Report:  
*Mr. Knowles mentioned the portal for spring is open. Seniors are registered. Sophomores and Juniors will be next. All students are able to get into classes desired.*
6. Dean of School's Report:  
*Not present.*
7. Business Manager's Report
  - a. Financial Report-Written  
*Ms. Brown stated that the financial report is in writing and opened up for any questions. Dr. Mingus supports the plan to form a committee to devise a policy on fund reserves.*
8. CEO's Report
  - a. MCHS and UNM Master Schedule/ Course Updates:  
*Arts & Sciences approved a section of Physics 101 to be taught by Mr. Cunanan, while Mr. Knowles' Psychology 250 is also approved for the UNM schedule. Mr. Hunt and Ms. Shack have also been asked by UNM to add additional adjunct courses.*
  - b. PED/ PEC Updates:  
*With recent election NM is keeping an eye on potential impacts to the charter landscape. Narrative may switch from one of school choice to one of innovation and quality of education. The question if we had any students graduating came up. No student is scheduled to graduate in December.*

#### Agenda V

Executive Session: *Ms. Mraz moved to go into Executive Session, Dr. Mingus seconded. All present were in favor. Governing Council went into executive session @ 6:12 p.m.*

- a. The Governing Council Board met in Executive Session to discuss pending legal issues and potential/threatened litigation between Middle College High School and its authorizer, Gallup-McKinley County Schools. NMSA 1978 §10-15-1(H)(7).
- b. Potential action relating to Item V.1.a, above.  
*Governing Council returned from executive session at 6:47 pm via motion by Dr. Sutliff, seconded by Dr. Mingus, and all were in favor. Only items listed on agenda above were discussed in closed session and no action was taken.*

*Adjourn: A motion to adjourn was made by Ms. Mraz, seconded by Dr. Mingus, and all were in favor. Meeting adjourned at 6:55 p.m. The next MCHS Board meeting will be on December 18, 2018.*

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W. Anthony Major, Jr., Council President

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Michelle Etsitty, Recording Secretary

Date Approved 12/18/18