

## Governing Council Members

Lisa Bracken, Vice President- and Acting President - present

Laverne Chischilly, Secretary/Treasurer – present

Mary Lou Mraz, Member-present

Dr. Betty Sutliff, Member-present

Dr. Matthew Mingus, Member-present

## Agenda Item I

1. Approval of the September 19, 2017 agenda; Ms. Bracken called the meeting to order at 4:08 pm, declaring it an open meeting and that a quorum was present for the meeting. Ms. Bracken asked for a motion to approve the agenda. Ms. Mraz moved and Dr. Sutliff seconded the motion to approve the agenda, and all were in favor.
2. Approval of the June 20, 2017 Governing Council Minutes, Ms. Bracken asked for a motion to approve the Minutes as presented. Dr. Sutliff made the motion and Ms. Mraz seconded the motion to approve the minutes as presented, and all were in favor.

## Agenda Item II

1. Consent Agenda
  - a. Accounts Payable Vouchers, Ms. Brown explained that the vouchers are from June, July, August and a portion of September 2017. Ms. Brown mentioned that the vouchers are regular expenses that were paid out and there was nothing out of the ordinary, but if anyone should have questions regarding the vouchers, Ms. Brown would stand for questions at this time. Dr. Sutliff said that she did not see anything unusual.
  - b. Approval to Remove Assets from 17/18 Assets Listing, Ms. Brown explained that we had some assets that have been identified as missing or obsolete and we also had assets that were here on site but were not tagged. We are trying to clean up that listing to match the current working inventory. Ms. Brown contacted Albuquerque Recycling and they are a certified vendor in New Mexico and they will come to the school to pick up the old inventory items such as computer monitors, and if the monitors are old enough they may have lead in them the Recycling Company will properly dispose of the monitors. The Company will certify that the computers/monitors have been wiped clean of all sensitive student information. Finally the process is, after the aforementioned has been completed, the list will be given to the State Auditor's Office. We will then have to wait 30 days before we could remove the items from our inventory listing.
  - c. Budget Increase- Instructional Materials. We have been notified by the Instructional Materials Bureau at the Public Education Department of a small allocation that was made out to private schools last year and because it was unused, it was distributed to other schools and because it was given to us so late in the year it was a little late to do anything with, and that is why we are asking to have the Budget Increased by that amount. Ms. Bracken asked for a motion to approve the Consent Agenda; Dr. Sutliff made the motion and Ms. Mraz seconded the motion to approve the Consent Agenda as presented, and all were in favor.
2. Action Items
  - a. Nomination and Election of 17/18 MCHS Governing Board Officers. Ms. Bracken asked for nominations to elect officers of the MCHS Governing Council. Ms. Chischilly nominated Ms. Bracken to become the President of the Governing Council. Ms. Bracken asked for a motion, Ms. Chischilly made the motion and Dr. Sutliff seconded the motion to elect Ms. Lisa Bracken as the President of the Governing Council and all were in favor.

Ms. Bracken asked for nominations for the Vice President, Ms. Mraz nominated Dr. Sutliff to become Vice President of the Governing Council; Ms. Bracken asked for a motion to have Ms. Betty Sutliff become the Vice President of the Governing Council.

Ms. Chischilly made the motion and Ms. Mraz seconded the motion to elect Dr. Betty Sutliff as the Vice President of the Governing Council and all were in favor.

Ms. Chischilly nominated Ms. Mraz to become the Secretary/Treasurer of the Governing Council. Ms. Bracken asked for a motion, Dr. Sutliff made the motion and Ms. Chischilly seconded the motion to have Ms. Mraz become the Secretary/Treasurer of the Governing Council and all were in favor.

- b. Approval of UNM-G/MCHS Memorandum of Agreement. Everyone received copies of the MOA. According to Dr. Hunter we received a draft of the MOA back in the May or June. Dr. Hunter had talked about receiving the MOA and there were some pieces in the MOA that caused him some concern. We had given the documents to Matthews and Fox for them to take a look at, along with some pieces Dr. Hunter added to it as well. Matthews and Fox added some of their pieces and they said to return it to them. UNM agreed to all edits and returned it for our signature. Dr. Mingus asked what were the proposed changes. Dr. Hunter gave a lengthy explanation as to the changes that we asked of UNM, and Dr. Hunter based the changes on our policies. Rick Goshorn told the UNM Board today that this was the first time that he was aware of ever having a completed MOA through UNM and MCHS. Mr. Rick Goshorn brought the idea of the MOA forward, after a conversation with UNM –Main Campus officials. Ms. Bracken asked for a motion to approve the MOA, Ms. Mraz made the motion and Ms. Chischilly seconded the motion to approve the Memorandum of Agreement with UNM and MCHS and all were in favor.
- c. Approval of Proposed Changes to Policy and By-laws Regarding Dates and Times of Regular Governing Board Meetings. Dr. Hunter: we've had a lot of discussion about the change and how it would benefit the business and counseling offices if we looked at changing the meeting date from the third Tuesday of the month to the second Tuesday of the month. Ms. Bracken asked for a motion, to approve the policy and By-law change regarding the dates and times of the Governing Council meetings. Ms. Chischilly made the motion and Ms. Mraz seconded the motion to change the meeting day from the third Tuesday of the month to the second Tuesday of the month and all were in favor.
- d. Approval of Clarification of the Sibling Rule Policy: the state statute says siblings get enrollment preference. Dr. Hunter discussed what happens if a sibling comes forward late, after the application date. The new language specifies that such situations still meet the statutory definition of preference. If a sibling declines an open slot, however, and later wants to come to MCHS, or withdraws and wishes to return, then that student must reapply as a regular applicant because they have exercised their refusal of the sibling rule.

### 3. Discussion Items

- a. None

#### Agenda Item III

1. Student Representative Report; Mr. Bracken informed the members that we have 40 new students and they are all doing well. Mr. Bracken mentioned that the NHS will be sponsoring a clothing drive in order to help the needy. Some students have mentioned that they want a school newspaper. And the 17/18 yearbook is in progress.
2. Parent's Report, Dr. Sutliff talked about Dr. Hunter's letter to parents regarding the school letter grade and how the graph made a difference and that sometimes it does help to have visuals. Ms. Bracken said she felt seeing the comparison graph on paper made an incredible difference.

3. Governing Council Member's reports; Ms. Bracken talked about disaster emergency (earthquake, fire) plan. Dr. Mingus reported that there are fire drills here on campus. In addition to the aforementioned, Dr. Hunter said that we have been invited to attend the active shooter trainings here on campus. Additionally, students and parents are opted into Lobo Alerts and receive texts and emails in the event of an emergency or cancellation or delayed-start day. Dr. Mingus talked about the schedules that are being developed now and the schedule will be done by September 26, 2017, to be ready for our students by November 2017.
4. Counselor's Report, according to Mr. Knowles, PSAT slots are almost filled, even though it is scheduled during Fall Break. The alternative is to take the test during the week at Miyamura High School. FAFSA workshop has been tentatively scheduled for October 25, 2017. The glitch in PowerSchool has been fixed and parents can now access MCHS classes for their children.

Mr. Ronald Schali said the Science and the Math Classes have gotten off to a good start. A Field Trip has been scheduled for Zuni Mountains to learn about a restoration project to restore the area after fires, erosion and bugs. The Enrichment Class is planning to have Murder/Mystery Dinner, about the first week in December, it's a Mini Drama; "Who done it." Our students have created clubs through UNM and the club is titled the Enrichment Club.

Ms. Shack was absent for the meeting today. Dr. Hunter reported the following in her absence: The MCHS has eight new NHS members plus four additional NHS students who transferred from other schools. On October 27, 2017, at noon we will have an induction ceremony. As one of their projects the NHS students have been tutoring at the Academic Center, Mentoring, and other projects such as, a clothing drive. Ms. Shack is the lead on the newsletter; she is planning to get a monthly newsletter out to let all know about MCHS news. Ms. Shack is also the advisor for the yearbook.

5. Business Managers Report
  - a. Financial Report, Ms. Brown gave out written reports of the schools finances and there were no questions or comments.
6. CEO's Report
  - a. Charter Renewal Update, Dr. Hunter submitted the renewal application, a 45 page document, to Mike Hyatt the GMCS Superintendent. Mr. Hyatt responded that it looks good. Mr. Hyatt confirmed that the Charter Renewal has been put on the Gallup McKinley School Board Meeting scheduled for October 2, 2017. Should the GMCS Board have an issue with the Charter renewal, Matthews and Fox will be standing by, i.e., just in case the charter is not renewed. There are three grounds for nonrenewal and they are in the event that there are problems with fiscal management, the students are not meeting minimum standards set by PED, or there are material violations in the chartering contract. None of these situations apply to MCHS.
  - b. Response to the School Report Card, Dr. Hunter talked at length about the school's report card. Dr. Hunter contacted three different statisticians at the PED. The PED has not been able to provide an explanation as to why our school earned a "C."
  - c. Student Parking Permits, Dr. Hunter informed the members that the students will need to get their parking permits. The Campus Police will be issuing citations next semester, if the students do not have proper clearance to park on campus. The need to get a parking permit has been communicated to students weekly during their seminar classes.
  - d. Tutor Time and Student Contracts; last week we had five students who did not turn in any tutor time sheets since the beginning of school. Now the students have turned in some tutor time. And the issue that we had in the past regarding incomplete tutor time does not appear to be happening now.

- e. Proxy Statement (Release of Information) in MCHS Application, Dr. Hunter reported the Proxy Statement that UNM uses will replace the Release of Information in the MCHS application packet.

#### Agenda Item IV

1. Executive Session

- a. Limited Personnel Matters  
None

#### Adjourn

Ms. Bracken asked for a motion to Adjourn, Laverne Chischilly made the motion and seconded by Dr. Sutliff to adjourn the meeting at 5:25 pm. The next meeting will be on the 10<sup>th</sup> of October 2017.

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Lisa Bracken, Acting Council President

Attest:

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Nellie Sheridan, Recording Secretary

Date Approved 10/10/2017