

DRAFT

Dartington Recreation Association  
Thursday 7th June 2018, 7.00pm – 9.00pm  
Meadowbrook  
Minutes

**1. Present**

Trustees: Mandy Burton (Chair), Louise Morpeth (Secretary), Peggy Prout, David Coleman, Will Fitzgerald (representing Dave Prout/Meadowbrook Athletic FC)

Parishioner: Ashley Parsons

**2. Apologies:** Lynn Williams, Margaret Cushen, Carole Tudor, Alan Blake, Allan Tudor, Dave Prout

**3. Minutes**

Correction: Dartington Athletic FC to be changed to Meadowbrook Athletic FC.

The minutes were accepted as an accurate record.

**4. Matter arising**

**Meadowbrook Athletic FC asked to provide a club update.**

Weather in Jan, Feb and March was so bad that no matches could be played for 10 weeks. The club recently played four matches in seven days. The season has now ended. The team scored the second most goals and second best goal difference in the league. The club has been promoted to the second division of the South Devon Football League. Football clubs are subject to a lot of scrutiny from the FA with an expectation of an increasing amount paper work and administration. Some clubs are unable to meet the requirements and are closing. Meadowbrook has found a way around this by sharing out the responsibilities across the team. Meadowbrook are keen to acknowledge the great work of Totnes & Dartington FC and do all that they can to support them.

**5. Chair's update**

MB expressed her gratitude to the hard work of fellow trustees who are putting in a lot of extra hours to help develop the playpark and bike track plans.

**6. Budget**

The budget, which included a recommendation to draw down £15,000 from reserves to use as match funding for the play park, was approved.

**7. DHT Lease**

Following a productive meeting between the DRA and DHT, it is looking likely that the new 99 year lease will be signed by 30<sup>th</sup> June. The lease will give the DRA permission to issue annual user agreements to all of the clubs that are regular users of facilities on the DRA land without need to consult with DHT.

Once the draft template user agreement has been prepared by the solicitor, it will be shared with existing clubs for feedback before adoption. Thereafter, each club will be invited to sign a new user agreement.

WF encouraged trustees to look carefully at any condition reports, particularly the fire risk assessment report for the community centre before signing the lease. WF asked if a fire risk assessment report had been completed for the sub aqua club.

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WF also asked if all DRA committee members understood their personal responsibilities and liabilities as trustees.

AP suggested that some time be taken at the next AGM to explain what it means to be a trustee and provide all new trustees with an information pack.

Action: MB and LM to request above documents from DHT.

### 8. Update on the play park and bike track plans

Design and consultation work on the play park is progressing well. A consultation has been arranged for Thursday 14<sup>th</sup> June 3-5pm.

Meetings have been held with the SHDC officer responsible for the Section 106 funds and the planning officer.

There is a straightforward process for making a request for funds. The DRA has all the required materials to make an application when the time is right. The DRA will need to apply for planning permission for all of the play park even where equipment is being replaced.

A planning application submitted by the end of June could receive a judgement by the end of August.

WF asked if there had been any push back on the play park plans so far. MB responded by explaining there had been some questions about the potential of the bike track construction to cause ecological damage. These will be dealt with by a preliminary ecological assessment. Also, questions had been posed about the suitability of Kompan as the provider of choice. These had been dealt with by a full explanation of the criteria and process used to select the supplier.

The latest designs from Kompan were viewed by the committee and feedback given to MB.

AP asked if the fencing was to be replaced and if the boundary could be moved to bring a couple of trees within the play park area.

ACTION: AP to investigate fencing options and to request quotes. MB to ask Dave Prout if the canopy of the trees at the pool end of the park could be lifted.

### 9. Extravaganza

A number of bookings have been made for the extravaganza on 15<sup>th</sup> September including the dog show and children's entertainment. DC has approached the Navy about a display. A small group is meeting regularly to plan the event.

PP asked that the grass be cut and raked in good time for the event.

ACTION: WF to inform DRA of the fixture for Meadowbrook Athletic on 15<sup>th</sup> Sept once dates have been published. If there is a clash, the dog show will be timetabled around the football match.

### 13. Date of future meetings

13<sup>th</sup> Sept and 22<sup>nd</sup> Nov (AGM).

### 14. AOB

A legal letter sent by Dartington Swimming Club disputing the status of the DRA lease was discussed. It was agreed that MB/LM ask the DRA solicitor to respond.