

Person specification: Trustee

Composition of the Board – skills, knowledge and experience

Cancer52 seeks to appoint and maintain a Board of Trustees/Directors with the following skills, knowledge and experience:

Knowledge and experience

The Board of Trustees has determined that it is **essential** that the following knowledge and experience should be present **within the Board** as a whole:

- Personal experience of rare or less common cancer, as a patient or carer
- Senior management or board level experience within a rare or less common cancer charity or not-for-profit organisation
- Expertise or previous experience in financial or business management
- Experience of fundraising
- Public relations knowledge or experience
- An understanding of how the NHS works as it related to cancer policy and practice
- Charity governance experience
- Relative scientific background, particularly molecular science.

In addition, it would be **desirable** for the Board of Trustees to have the following knowledge and experience:

- Experience and knowledge of the provision of cancer care as a healthcare professional
- Experience of human resources management
- Knowledge of data analysis and epidemiology.

Skills and abilities

- Excellent communication and interpersonal skills.
- Analytical ability and good independent judgement.
- Capacity for clear, creative and strategic thinking and vision.
- A willingness to speak their mind.
- Understanding and acceptance of the role of a Board of Trustees for a charitable organisation (including the legal duties, responsibilities and liabilities of trusteeship).
- A willingness and ability to devote the necessary time and effort to attend Board and other meetings, including preparing and reading for those meetings, and to participate in the effective governance and management of the organisation.

Qualities

- A passionate enthusiasm for supporting people affected by rare and less common cancers.
- Nolan's seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Additional matters

- Member organisation representation on the Cancer52 Board of Trustees – at least two-thirds of the Board membership must be drawn directly from member organisations of Cancer52.