

SID W. RICHARDSON COLLEGE BYLAWS AND RULES

REVISED February 2017

I. DECLARATION OF WAR ON THE INFERIOR GOVERNMENT OF LOVETT COLLEGE

A. Declaring that a state of war exists between the Inferior Government of Lovett College and the Government and the Student Membership of Sid Richardson College and making provisions to prosecute the same.

B. Whereas Lovett Sucks, and

Whereas the Government of Lovett College has committed unprovoked acts of war against the Government and the Student Membership of Sid Richardson College:

Therefore be it Resolved by the Undergraduate Representatives of Sid Richardson College in Council assembled, that the state of war between Sid Richardson College and the Inferior Government of Lovett which has thus been thrust upon Sid Richardson College is hereby formally declared; and the President is hereby authorized and directed to employ the entire naval and military forces of Sid Richardson College and the resources of the Government to carry on war against the Inferior Government of Lovett College; and, to bring the conflict to a successful termination, all of the resources of the college are hereby pledged by the Council of Sid Richardson College.

C. This by-law shall stay in effect until the capitulation of the Inferior Government of Lovett College, or until a flower garden is planted where Lovett College used to be.

II. AFFILIATES COMMITTEE

A. Community Associates

1. SRC shall establish and maintain a program of Community Associates for the purpose of providing a dialogue between the Richardson Community and allowing the continual contact between these parties that is mutually beneficial.

2. Community Associates shall be selected in the following manner: In accordance with the University regulations, all eligible prospects shall be presented to the Council by the Committee for approval. Approved prospects shall be invited to a college function to become acquainted with the College and the duties of the position. Committee Members host these guests. The Committee shall present recommendations to the Council for final action.

3. The Chairman of the Committee shall make periodic reports to the Council regarding contact with Community Associates and shall make all efforts to inform the Associates of College activities. In these reports, there should be a continual evaluation of the effectiveness of the program.

B. Faculty Associates

The Affiliates Committee shall maintain the program of Faculty Associates by continually evaluating the program and suggesting any changes that seem necessary. The Committee shall make all efforts to inform Associates of College events. During the spring semester, the Committee shall attempt to guide the Council on the selection of new Associates.

C. Alumni

The Affiliates Committee shall attempt to construct channels of communications between SRC and its Alumni and shall make every effort to inform Alumni of all College events and attempt to advise the Council of appropriate action regarding this segment of the population.

III. RA SEARCH COMMITTEE

A. RA Search Committee Chairs

1. The President, Vice Presidents, and members of the A team may, after an application process, appoint two RA Search Committee Chairs who will lead the RA Search Committee.
2. This position must be filled by two non-graduating and non-freshmen members of the college.
3. The RA Search Committee Chairs will be expected to lead the search for new RAs and submit recommendations to the Master(s).
4. The work of the RA Search Committee Chairs will be autonomous, yet under the supervision of the Executive Committee.

IV. INTERIORS COMMITTEE

A. Membership

1. The Interiors Committee shall seek to enhance the ambiance of Sid W. Richardson College and to improve its general condition. It is supervised by the Vice President who is responsible for overseeing proper operation of the committee. Committee Chair(s) will be appointed by the President and will be responsible for convening meetings, open or closed, at his or her discretion. The Committee Chair(s) will be tasked with the everyday operation of this committee. The Vice President, Floor Representatives, the Student Maintenance Representative, and a Resident Associate who is appointed by the Master, are official Members of the Committee. In addition to carrying out any Interiors Committee responsibilities, the Floor Representatives are charged with channeling input from their respective constituencies and presenting their findings to the Committee. The Master and Co-Master are ex-officio Members of the Committee and are invited to counsel its membership. Membership into the Committee will be extended to any Richardson upon the invitation of two-thirds of the Committee's Members.

B. Expenditures

1. On the recommendation of two-thirds of the Committee, the Vice President in conjunction with the Committee Chair(s), at the Council's next meeting, will inform the Council of any expenditure proposed by the Committee, and then will make an equivalent motion in Council.

V. ELECTION COMMITTEE

A. Membership

1. The Election Committee shall be tasked with maintaining the integrity of Sid Richardson College elections and ensure that all procedures abide by the Sid Richardson College Constitution. It is supervised by the Chief Justice who is responsible for overseeing the proper operation of the committee. Committee Chair(s) will be appointed by the President and will be responsible for convening meetings, open or closed, at his or her discretion. The Committee Chair(s) will be tasked with the everyday operation of this committee. Membership in this committee shall be no less than three. If necessary, Chief Justice and/or President shall step in as members of the Election Committee. Membership into the Committee will be extended to any Richardson upon the invitation of two-thirds of the Committee's Members. The Master and Co-Master are ex-officio Members of the Committee and are invited to counsel its membership.

VI. OTHER COMMITTEES

A. Committee System

1. In addition to the aforementioned Affiliates, Interiors, and Election Committees, Sid Richardson College shall also maintain the existence of the following committees: Constitution, Fellows, Intercollegiate, Merchandise, History, High Brow, Low Brow, Musical, Outreach, Seniors, Socials, Beer Bike, Brewing, Webmaster, and Sports. This list is subject to immediate change with Council approval. The appointment and election process shall abide by the Sid Richardson College Constitution.

B. Obligations

1. An accurate, up to date description of each committee and its obligations shall be made available on the Sid Richardson college website.

C. Committee Chairs

1. As described in the Constitution, barring some exceptions specified below, the President shall appoint chairs and representatives of the various College committees. These appointments shall be subject to the advice and consent of the Executive Committee and shall be conducted in accordance with the Bylaws. The appointment of committee chairs should occur before the end of the spring semester. Committee chairs shall take office at the start of the fall semester. Exceptions to this appointment procedure include:

a. Constitution: The Parliamentarian, selected in accordance of the Constitution, shall chair the Constitution Committee. The Parliamentarian shall take office immediately upon appointment, no later than one month after the election of Executive Officers.

b. Fellows: The Head Fellow, selected in accordance with the committee's own Constitution, shall chair the Fellows Committee. The Head Fellow shall take office as the Fellows Chair in accordance with the committee's own Constitution.

c. Seniors: Only a rising senior may be appointed to chair the Seniors Committee.

d. Socials: The Socials Chairs, elected in accordance with the Constitution, shall chair the Socials Committee. The Socials Chair shall take office during the turnover of Executive Officers.

VII. O-WEEK COORDINATOR SELECTION

A. Selection Committee

1. O-Week Coordinators will be selected by a Selection Committee consisting of: the previous year's coordinators, the President, the Masters and the RAs.

a. Each of the previous year's coordinators will have one vote as well as the President. The Masters will have one vote and each RA position will have one vote.

b. If for some reason, a previous coordinator cannot sit in on the committee, the vacancy should not be filled.

B. Coordinating Teams

1. Coordinating teams will consist of three people.

C. Eligibility

1. O-Week Coordinators and all members of the Selection Committee must be members of Sid Richardson College.

VIII. BEER BIKE COORDINATOR SELECTION

A. Selection Committee

1. Beer Bike Coordinators will be selected by a Selection Committee consisting of all previous coordinators, from any year, and those holding the following positions: the regular voting members of the Executive Committee, the Chief Justice, the Masters and the RAs.

a. Each of the previous coordinators will have one vote as well as the each member of the Executive Committee and the Chief Justice. Masters will have one vote, and each RA position will have one vote. No individual shall hold more than one vote. Sufficient voting criteria for selection may be determined by the President or a majority vote may suffice.

b. Candidates for the current selection of Beer Bike Coordinators may not serve on the selection committee. The vacancy should not be filled.

c. Selection will occur within 1 month of the previous Beer Bike.

B. Coordinating Teams

1. The recommended coordinating teams will consist of two new coordinators that have not yet served as Beer Bike Coordinator as well as 1-2 coordinators with previous experience. The selection committee may deviate from this recommendation at its own discretion.

C. Eligibility

1. Beer Bike Coordinators and all members of the Selection Committee must be members of Sid Richardson College. An individual may serve as Beer Bike coordinator for 2 years maximum, though this may be overridden by the selection committee by its own discretion.

IX. STORAGE PROCEDURE

A. Storage

1. The Vice President shall oversee all storage procedure.
2. Storage—Spring: Storage shall be the explicit responsibility of the Vice President. If necessary, a storage committee may be established to assist in the storage process. A storage procedure shall be opened by the first day of Dead Week. Storage shall be locked for the duration of the summer term no earlier than 48 hours before the termination of legal occupancy. Access to storage during the summer may only be granted with the accompaniment of the vice President or College Coordinator.
3. Storage—Fall: Sid Richardson College is not responsible for assisting in storage during the fall semester. Sid Richardson College is not liable for any belongings lost or stolen after being left in public space.

B. Precedence

1. Precedence to storage facilities will be given in the following order: returning Richardson members, Richardson Resident Associates, Richardson Master, and other Rice students.

C. Damage Claims

1. No one shall make a claim against Sid Richardson College, Sid Richardson Officers, Sid Richardson Masters, Rice University, or Rice Housing and Dining regarding loss or damage of property stored by Richardson College. All individuals using Richardson storage will sign a form waiving Richardson College of all damages or else storage will be refused.

X. MEMORIAL GARDEN

A. Memorial Garden

1. It required that Sid Richardson College maintain and care for the Sid Richardson Memorial Garden. This garden is in memory of Sharon McDonough and all other Sidizens who have unfortunately lost their lives. A plaque shall be maintained in honor of these individuals.

XI. PUBLICITY

A. Bulletins and Bulletin Boards

1. All bulletins will be placed on bulletin boards. Any party posting bulletins elsewhere or defacing bulletin boards will be liable to prosecution by Sid Richardson College.

XII. ELECTRONIC MAILING LIST

A. General Listserv

1. The electronic mailing list SIDRICH ("listserv") is a general announcement communication method available to the members of Sid Richardson College. A message can be sent to the listserv by sending mail to sidrich@mailman.rice.edu. The listserv is primarily an announcement tool and not meant to serve as a general forum for discussion. Therefore the following guidelines are set on appropriate use of the listserv. In brief, messages posted to the listserv should be of general interest to the entire college membership.

B. Other Listservs

1. The SID-FR, SID-OC, and SID-SR listservs shall serve as a secondary general announcement method for the new student, off-campus, and senior members of Sid Richardson College, respectively. A message can be sent to the listservs by sending mail to sid-fr@mailman.rice.edu, sid-oc@mailman.rice.edu, and sid-sr@mailman.rice.edu.

C. Appropriate Messages

1. Messages that are announcements of activities sponsored by Sid government or Sid committees. Sid committee announcements, constitutional, by-laws, and policy statements by Sid court, announcements by the Secretary, messages relating to safety and security of the college, announcements about the physical plant of the college (electricity will be turned off, etc.), election announcements, Sid sports announcements, and signups for teams are all appropriate messages. Other messages from Sid members, college coordinator, masters, or associates concerning academic advising announcements, lectures, tutorials, activities that they are hosting for the entire college, or lost and found message messages are also acceptable postings. Forwarded messages from university officials, departments, or organizations are also appropriate, provided that they are relevant to a majority of the college membership. This category includes forwarded messages from the Student Association and other clubs, messages from university administration and departments, and other entities. The sender should be aware that the request "Please forward this to all students" is not necessarily an indicator that a majority of college membership will be interested.

D. Inappropriate Messages

1. These include, but are not restricted to, replies to the listserv, humor or chain letter forwarding, threads of conversation, general policy discussion, announcements of private parties, request for rides, advertising of items for sale, or announcements posted by non-subscribers to the listserv. There are many other items that are inappropriate. If a message is of interest to just find a limited subset of the college, a sign by the elevators should be used.

E. Administration

1. Interpretations of the appropriateness of messages to the listserv will be made by the Chief Justice/Sid Court and the Secretary. Administration of the listserv will be the duty of the Secretary. Students will be added to the listserv upon their matriculation into Sid Richardson College. At the beginning of each academic year, instructions on how to unsubscribe from the listserv will be sent by the Secretary.

XIII. ATHENIAN AWARD

A. Selection Committee

1. Voting Members

a. All sophomore and junior Council Members (class as listed by the Registrar). b. Enough at-large members to raise the total membership to 12. These will be chosen by a simple majority of the full Council. They should be selected as to balance the Committee membership in each class. It is suggested that they be chosen from within the government.

2. Non-voting Members

a. The Master's Representative. He or she shall be appointed at the Master's discretion. It is suggested that he or she be the Resident Associate with the longest tenure. It is perfectly acceptable for the Master to serve as his or her own representative.

3. Non-eligible Members

a. Anyone eligible to receive the award is not eligible to serve on the Committee.

B. Duties of Master's Representative

1. Calling meetings. These should be early enough to insure ample time for printing and framing of award certificates for presentation at the Spring Associates Night.

2. Distribution of literature to Committee Members. This includes the distribution of important background information (in particular, the Athenian Award criteria) explaining the meaning and import of the award, along with procedures and a list of eligible students. Also, attention should be drawn to the Athenian Award file. These tasks may be handled in conjunction with the Secretary.

3. Chair the meetings. The responsibility for the orderly and fair execution of the selection process lies with the Master's Representative. He or she shall be the final authority on policy matters. Peer-pressure and politics should be eliminated from the procedure and the Master's Representative is charged with this duty. Also, he or she shall count all ballots.

C. Voting Mechanics

1. No specific mechanics are prescribed. Suggestions can be found in the Athenian Award File. Each Committee shall be free to decide on its own method of voting. All ballots shall be secret.

D. Athenian Award File

1. As an aid to future Committees, a file containing any paperwork from past years will be kept in the Secretary's office. In it should be placed any insights and suggestions that are derived from the selection process. The file shall also be brought to all Committee meetings.

E. Confidentiality

1. The proceedings of all meetings, as well as the contents of the Athenian Award File (where applicable), shall be bound by the strictest confidentiality. Absolutely no exceptions can be allowed. Participants are on their honor to abide by this rule.

F. Originator of Award

1. As originator of the Athenian Award, Dr. Bill Martin is uniquely qualified to answer any questions about its meaning and significance.

XIV. LON WILSON COLLEGE SERVICE AWARD (EST. 1988)

A. This award is given to non-graduating student members of Richardson College for devoted and consistent involvement in the college activities. Recipients are selected by a committee composed of the graduating members of Council. If this number is less than seven, these members shall choose additional graduating seniors, forming a seven-member committee. Additional committee members and award recipients will be chosen in consultation with the college master. Criteria for

selection are based on a vote by the committee that distinguishes a distinct upper group of students. The award will be presented at Spring Associates Night. Should any clarification of the award be necessary, Lon Wilson should be consulted.

XV. ODYSSEUS AWARD (EST. 1988)

A. This award is given to the Off-campus member who has contributed the most to Richardson College and to his or her fellow Off-campus members. Off-Campus members select the award by casting a vote for the O.C. member of their choice. In the event of a tie, multiple awards will be given. Votes are collected and counted by the college court. A simple plurality will determine the winner. This award is to be presented at Spring Associates Night.

XVI. MISCELLANEOUS BYLAWS

A. Mets Paraphernalia

1. All Mets paraphernalia is banned from the College. Violations will be cause for general public ridicule.

XVII. NOISE POLICY

A. Quiet Hours

1. As per the Sid Richardson Constitution, Midnight to 7:00 A.M. Monday through Friday and 2:00 A.M. to 7:00 A.M. Saturday and Sunday shall be designated as quiet hours. Noise or music loud enough to disturb the sleep and/or study of persons in another room shall be prohibited.

B. Making A Complaint

1. A College Member with a noise complaint may notify a Court Justice.

2. The first two noise complaints will be recorded by the Chief Justice, and after the third and fourth warnings, the suite will receive an email warning from the Chief Justice.

3. The Chief Justice is responsible for accurately recording each noise complaint for each suite in the college.

C. Fines

1. If a suite receives more than four noise complaints in a semester, each member of the suite will be fined \$50 with the fifth noise complaint.

2. For each noise complaint after the fifth, the fine will double (\$100 each for the sixth complaint, \$200 each for the seventh complaint, etc.).

3. The entire suite will be held accountable for the fines, not just the individual being loud.

D. Appeals

4. A college member may appeal a fine if the member believes he or she has cause to do so. The College Master who will determine if there is cause to repeal the fine, i.e. if a fined college member is not present in the suite at the time of the noise violation, or if there is an ongoing issue in between suite members in terms of noise levels in the suite.

