



Dowdy Park Grand Opening



Saturday, May 13, 2017
10:00 am - 8:00 pm

Food Vendor Application and Registration Agreement

The Grand Opening of Dowdy Park in Nags Head will feature a locally made fine art and fine craft show, Dare County Arts Council's 28th Annual Artrageous Art Festival, local restaurants, live music, pop up performances, and more. The event begins at 10:00 am with Artrageous until 3:00 pm, then continues until 8:00 pm with a free outdoor music concert, presented by the Town of Nags Head.

The Town of Nags Head and DCAC seek to work with local food vendors for the event. Space will be limited to between 6-10 vendors. If you'd like to participate, please complete this form. We will be selecting vendors based on a number of criteria including creativity, affordability, willingness to donate a portion of proceeds to DCAC and your ability to stay for the entire day. For at least 50% of our food service slots, preference will be given to Nags Head-based businesses.

DCAC is the nonprofit beneficiary of the event – proceeds fund the Artrageous art scholarship programs which provides college art scholarships to Dare County students every year. Participating restaurants agree to splitting their proceeds with DCAC on a 25%/75% basis, the vendor retaining the 75% portion.

In addition, each participating food vendor will be required to submit \$175 application fee (\$75 of for a Temporary Food Permit and a refundable \$100 clean-up deposit). You do not need to submit this payment with the application – if your company is selected, you will be asked to submit the fees, payable to DCAC, by May 1, 2017.

In an effort to inspire the next generation of culinary artists on the Outer Banks, we are asking each restaurant to work with a student from the culinary arts program at First Flight High School to create a new recipe to be sold at the event.

Please read all rules on page two carefully. Please complete and return this application to Dare County Arts Council, ATTN: Artrageous, PO Box 2300, Manteo, NC 27954. Contact DCAC Executive Director with any questions at (252) 473-5558 or dareartsinfo@gmail.com.

Please fill out the requested information and **return it to DCAC by March 15, 2017.**

Business Name: _____

Mailing Address: _____

City, State, Zip: _____

Phone: _____ Tax ID #: _____

Email: _____

Please read carefully and check all that apply. Please return to the listed address below.

_____ I agree to operate a food service operation from (**check one**) ___ 10am to 3pm (daytime only) **OR** ___ 10am – 8pm (daytime and nighttime) at the Dowdy Art Park in Nags Head on May 13, 2017.

_____ I understand that if selected, I will be required to submit an **Application Fee** of \$175, payable to Dare County Arts Council by May 1, 2017. I agree to split my event sales proceeds as outlined above.

_____ I need electricity at my location _____ I need access to water at my location

_____ I am willing to collaborate with a student culinary artist to create a brand new recipe to sell at the event.

_____ I have attached a complete list of menu items, with proposed prices, you will sell at the event (the menu should consist of generally no more than 3 to 4 items).

Event Information and Guidelines

Food Vendor Spaces:

- After our food vendors have been selected, we will work with each vendor individually to determine your location at the event. You will be given a layout prior to the event, with your assigned space.
- Vendors are responsible to provide their own tent, weights, equipment & must be strong enough to withstand wind and crowds ****IMPORTANT: Dowdy Park does not allow anything to be dug into the ground, such as spikes or tent stakes****
- Vendors are responsible for their own property

Timeline of events

- March 15, 2017 - Application deadline
- April 1, 2017 - Notification of vendor acceptance or denial
- May 12, 2017 - Setup begins at 1:00 PM and ends at 5:00 pm
- May 13, 2017 - Day of the event. Final setup is from 6:00 am - 9:00 am. Your vehicle is removed from Festival grounds by 9:00 am. Event begins at 10:00 am and ends at 8:00 am. All items broken down and removed by 9:00 pm.

Terms and conditions

1. You must be covered by \$100,000 of recovery liability insurance. You must provide an original copy of your certificate of insurance policy with Town of Nags Head and Dare County Arts Council named as an additional insured for our files. Your application is not complete without this certificate of insurance. You will not be allowed to set up if this certification is not received.
2. You must have copies of the above certificate available during the event.
3. You must keep the area around your position free of litter.
4. You must properly dispose of grease and gray water per the Dare County Health Department during the Festival.
5. You must only operate during Festival hours.
6. You may set up and take down only at your designated location and times.
7. You must accept the location assigned to you.
8. You must cooperate with all matters related to the electrical and plumbing connections of your unit.
9. You must adequately muffle any generator used in your food service unit.
10. You may not use any public address system or musical amplifiers.
11. You must provide a fire extinguisher in your unit.
12. You must provide tip to toe length of your unit on the sheet which will be mailed to you.
13. Vendors shall conduct business only within the confines of their space.
14. All applicable electrical, fire and health department regulations and all town, county, state and federal laws must be complied with.
15. \$100.00 Security Deposit may be returned by mail within 30 days after the end of the festival. If you do not come to the festival, you forfeit all fees submitted.
16. This is a non-smoking event. Smoking is not permitted anywhere on the park grounds.

I understand and agree with the rules and regulations that are set forth in this application, and I understand that the Town of Nags Head nor Dare County Arts Council is not responsible in any way for damage, loss or theft to my business or my customers. I hereby submit my application for the 2017 Dowdy Grand Opening. I understand that my failure to follow all rules may result in the loss of my deposits and/or the closing of my booth.

I understand and hereby accept these terms and conditions.

Signature:

Date:

Thank you for your participation and support!