

Our Enrolment Process

Parents wanting their child to join the centre must register them onto the Waiting List. The Waiting List guides who will be offered the placement if a vacancy occurs.

When placing your child on our Waiting List, it may be helpful to consider the following information.

Our centre is licensed for a maximum number of children each day. When a vacancy arises it is initially offered to any child currently attending our pre-school who may have requested an increase or change from an existing placement. After that, the vacancy is then offered to children from our Waiting List.

Once the centre is filled at the beginning of each year, very few vacancies arise throughout the year. **This means that only a limited number of places become available to new families from the Waiting List.** At the end of each year we usually have a number of pre-school children moving on to Primary School. This is the time when we are *most* likely to be able to take new children from the Waiting List.

Children on the Waiting List who have not been successful in gaining a placement at their requested time will remain on the list (unless otherwise advised by a parent) for future consideration as vacancies arise.

Our Waiting List is run fairly and professionally. Due to the restrictions on our licensed capacity, the high demand for placements, and the limited vacancies that arise, we can never *guarantee* any child a placement.

All prospective families who visit our centre are given an honest appraisal of their chances of gaining a placement. Sometimes this can mean waiting for an extended period of time for a placement to become available.

We are told we are worth waiting for - we hope you agree.