

RESERVATION FORM
58th ZONTA COUNTRY FAIRE 2018
JUNE 16th & 17TH 2018



PLEASE NOTE change of weekend location only Insurance Company Parking lot so SPACES are limited reserve ASAP DEADLINE JUNE 1, 2018

Please read the information sheet carefully. **SAVE IT FOR FUTURE REFERENCE.** Type or print the information requested below, add date and sign your name.

1. Name: _____
2. Business Name: _____
3. Address: _____
City: _____ St _____ Zip _____
4. Cell phone for the weekend contact _____
Home Phone _____
If a camper requires parking permit ____: License Number _____
5. Email _____
6. Type of Craft _____
No commercial mass produced items allowed
7. Circle Selection: 11'X11' spaces: reservations for 2 days only \$ _____
1 space \$175 1 ½ Spaces \$225 2 Spaces \$275 3/ \$375 4/475
Preference will be considered based on the date of this reservation form & payment is received
8. New York State Sales Tax ID Number: _____

I WILL PROVIDE AND CLEARLY DISPLAY A VALIDATED CERTIFICATE OF AUTHORITY, INDICATING THAT I AM REGISTERED WITH THE NEW YORK STATE SALES TAX DEPARTMENT.

9. I will provide a copy of **Certificate of Insurance OR Homeowners Policy** listing both Zonta Club of Glens Falls AND 333 Glen Street Associates as additional insured for June 17 & 18 2018 event AND USE THE address of P O box 251, Glens Falls NY 12804 for that form. (send in with application. **IF either of these requests is not available THEN you must sign This RELEASE.** This is required. I have read and understand the terms in the information sheet provided. I accept the above terms and I expressly release the ZONTA CLUB OF GLENS FALLS AND 333 GLEN STREET ASSOCIATES of any and all liability for any damage, injury or loss to person and/or goods for any cause what so ever. I DO/DO NOT (please cross out one) wish to leave my/our canopy set up overnight. I agree to assume all of the risk associated with leaving the canopy set up overnight. **NO STAKES ON PAVEMENT, you will be responsible for any damage**

Date: _____ Signed _____
NOTE; MAILING AND PAYMENT INFO FOUND ON Information sheet



58TH
2018 INFORMATION SHEET
ANNUAL ZONTA COUNTRY FAIRE
(CRAFTS)

SATURDAY JUNE 16, 2018 10AM-5PM
SUNDAY JUNE 17, 2018 10AM-4PM

PLEASE NOTE THE CHANGE IN WEEKEND
INSURANCE COMPANY ONLY LOCATION: SPACE IS LIMITED

RAIN OR SHINE

SPONSOR: ZONTA CLUB OF Glens Falls. ZONTA is an international classified service organization of executives in business and the professions committed to our community.” Money raised by the Country Faire is used to fund local scholarships and service projects, with the emphasis on breast cancer prevention and education.

The Zonta Country Faire is held the same weekend as the LARAC (Lower Adirondack Regional Arts Council) festival, which is located across the street in the City Park. The LARAC festival and Zonta Country Faire attract over 20,000 people.

Please read the following and save for future reference.

EXHIBITORS: No Commercial mass-produced items

RESERVATIONS will be accepted for two days only

RESERVATIONS will be accepted in order of receipt until all spaces are filled

CANCELLATIONS received before May 15 will be subject to a \$25 handling fee.

Refunds for cancellations received after May 15 will be given provided the space can be filled.

SPACES: All spaces measure 11’ wide by 11’ deep. These are spaces arranged side by side on a paved (blacktop) parking lot. **DO NOT DRIVE STAKES INTO THE PAVEMENT.** You will be held liable for any damage incurred. Exhibitors may not assign or sublet any part of their reserved space.

PARKING: There are parking lots nearby and some adjacent on-street parking on a first come-first serve basis. Campers and trailers will have parking available with a permit only.

FEE SCHEDULE: 11’X11’ for two days

1 space	\$175.00
1 ½ space	\$225.00
2 spaces	\$275.00
3 spaces	\$375.00
4 spaces	\$475.00

SETUP HOURS: FRIDAY NIGHT – 7PM UNTIL DUSK
SATURDAY MORNING 6AM UNTIL 9AM
ALL CARS MUST BE OFF THE LOT BY 9:30 AM PLEASE RESPECT THIS
TIME FRAME DUE TO ARRIVAL OF THE PUBLIC.

To prevent traffic jams, vehicles should be unloaded as quickly as possible and removed from the lot. NO VEHICLE will be admitted after 9:00AM and ALL vehicles must be unloaded and off by 9:30AM

**NO EARLY DEPARTURES IN CONSIDERATION OF ALL VENDORS.
NO TEARING DOWN OR PACKING UP PRODUCT UNTIL 4:00PM SUNDAY
YOUR COOPERATION IS EXPECTED AND APPRECIATED.**

LOT RULES: NO ALCOHOL OR SMOKING will be permitted.
You must dispose of your own trash – a dumpster is provided.
No signs stating product is marked down or has a sale price
Please remember this is a family show when displaying your product

SERVICES; Porta potties will be in the area rented by Zonta club.

SECURITY: We will have overnight security patrols on Friday and Saturday night so that, at your own risk, canopies may be left set up.

INSURANCE; CERTIFICATE OF INSURANCE NAMING ZONTA CLUB OF GLENS FALLS AND 333 GLEN STREET ASSOCIATES USING THE ADDRESS AS PO BOX 251, GLENS FALLS NY 12801 is Preferred. However, sending in your Homeowners Policy with your application to 47 Sanford Street, Glens Falls, NY 12801 to show Zonta Club that you, as the vendor, has proof of insurance should you experience any losses or may experience any property damage liability as a result of wind or other disturbances. IF NEITHER OF THESE INSURANCE PAPERS ARE AVAILABLE FOR YOU TO PROVIDE THAN YOU MUST SIGN AND DATE the RESERVATION FORM RELEASING ZONTA CLUB AND 333 GLEN STREET ASSOCIATIONS OF ANY AND ALL LIABILITY FOR ANY DAMAGE, INJURY OR LOSS TO PERSON AND/OR GOODS FOR ANY CAUSE WHAT SO EVER.

SALES TAX: Exhibitors are responsible for reporting proper Sales Tax Information as required by New York State Law. Exhibitors will be required to provide and CLEARLY DISPLAY a Validated Certificate of Authority at the Zonta Country Faire. NYS Sales Tax number is requested on the reservation form.

QUESTIONS: Please email Judith Hillis & Jennifer Frigolette at countryfaire@nycap.rr.com or call 518-793-0047 for Judy or 518-937-3795 for Jennifer.

REMINDERS: We advertise our crafters for our Faire in various publications and newspapers.

There will be a \$25 charge for any returned checks.

MONEY ORDERS ONLY FOR PAYMENTS OF APPLICATIONS AFTER MAY 1, 2017

June 1st 2018 IS THE DEADLINE FOR APPLICATIONS, call 518-793-0047 for questions or availability of space. SPACE IS LIMITED

A confirmation of your reservation will be e-mailed or if you do not have an e-mail and want confirmation a stamped self addressed envelope must be enclosed.

***Make check payable to ZONTA CLUB of Glens Falls and send with
Registration along with the insurance information
Judith Hills, 47 Sanford Street, Glens Falls, NY 12801***