



Springfield-Greene County Library Board of Trustees

October 15, 2024

Meeting Minutes

The Board of Trustees of the Springfield-Greene County Library District met on Tuesday, October 15, 2024, at 4:00 p.m. at the Willard Branch Library. The Trustees in attendance were Melanie Weiler, David Yancey, Mar'Ellen Felin, Aaron Jones, Chris Bozarth, Stacey Penney, Rachael Morrow, and Clinton Beecham (joined at 4:16).

The meeting was called to order at 4:06.

Weiler moved and Yancey seconded that the minutes be approved as amended. Motion carried. (7 yes, 0 no)

Mar'Ellen Felin was welcomed as a new member of the Board of Trustees.

Finance and Personnel

Bozarth presented the committee report.

- The committee motioned to amend the Open Meetings & Records Policy to designate the Administrative Associate as the custodian of records that will be responsible for responding to Sunshine Law requests. Motion carried. (7 yes, 0 no)
- The committee motioned to revise the Introduction of the Personnel Policy Manual to state that the initial separation of procedures from policy requires approval of the Board of Trustees. Motion carried. (7 yes, 0 no)
- The committee motioned to approve the Whistleblower Policy as written. Motion carried. (7 yes, 0 no)
- The committee motioned to revise the Executive Director Evaluation Policy, in order to exclude dates, making it more generic. Motion carried. (8 yes, 0 no)
- The committee motioned to accept the ARPA plan as presented. Motion carried. (8 yes, 0 no)
- The committee motioned to approve Naming Rights as presented. Motion carried. (8 yes, 0 no)

Development Report

- The Musgrave Foundation asked the Library to submit one proposal for \$100,000 for the Midtown Carnegie Branch project and a separate proposal for \$100,000 in 2025 for the Youth Services at the Republic Branch.
- A final offer was made for the Director of Institutional Advancement position. The offer was accepted and The Library is in the due diligence phase. The start date for this position will be January 1, 2025.

Building and Grounds Committee

Beecham presented the committee report, discussing roof repair at The Schweitzer Brentwood Branch Library, the delay in the Business Office cubicles at The Library Center, and ARPA project updates and funding plan. The Republic Branch Library project is on track. The bidding process is scheduled to begin in November.

Programs, Services, and Technology

Weiler met with Katie Hopkins to develop a tentative schedule for this committee. The first meeting will be held on November 12th in The Library Center auditorium, following the Building and Grounds Committee meeting. Weiler, Nevins, and Felin will serve on this committee.

Statistics

The Library Station and the Park Central Branch Library have seen increased traffic and use. Library traffic continues to trend up moving away from Covid.

Executive Director's Report

Walton reviewed his prepared report. The Hatch Auditorium Groundbreaking was a success. Equipment has arrived and construction is currently underway at The Library Center. The Midtown project is no longer ahead of schedule due to the misplacement of foundation piers. Discussions with Crossland are in progress to correct the foundation.

Unfinished Business

Nothing to report.

New Business

Nothing to report

Roll Call Vote

The Board took a Roll Call Vote to go into closed session at 4:57

Clinton Beecham, Member:	Yes
David Yancey, Member:	Yes
Melanie Weiler, Member:	Yes
Mar'Ellen Felin, Member:	Yes
Stacey Penney, President and Member:	Yes
Chris Bozarth, Treasurer and Member:	Yes
Aaron Jones, Vice President and Member:	Yes
Rachael Morrow, Member:	Yes