



LIMITED LIQUOR LICENCE APPLICATION

Please complete and return to City of Prospect by **COB 17 November 2019**, for inclusion in a joint application to Consumer & Business Services. If you plan to sell alcohol on the night, completion of this application is **compulsory**.

To be completed by all liquor traders and traders opening late with customers accessing the street.

If you intend to sell and/or supply alcohol outside of the terms and conditions as set out in your current liquor licence, or if you do not have a liquor licence, you will need a Special Events Limited Liquor Licence. Please complete this application and submit to City of Prospect – applications will be submitted to the Office of the Liquor and Gambling Commissioner by City of Prospect on your behalf.

Please mark **YES** to the relevant question on the application form and upload your signed Limited Liquor Licence Application Form as well.

By submitting this application, you agree that all permanent staff serving alcohol on your premise will have received recent training in Responsible Service of Alcohol, and as a consequence will understand their obligations in relation to:

- Ensuring that only certain types of ID are acceptable for proof of age
- Refusing to serve alcohol to minors
- Refusing to serve alcohol to intoxicated patrons
- Monitoring patron behaviour, including behaviour that may indicate that someone is under the influence of an illicit substance
- Providing patrons with access to free cool drinking water

Please complete the application on Page 2 and then submit this form.

Declaration

By signing this form below, I confirm that our company will abide by the conditions outlined by the Office of the Liquor and Gambling Commissioner, on the liquor licence, and the strategies outlined in the Risk Management Plan.

Name.....

Organisation.....

Phone.....Email.....

Signature.....



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Name of Applicant (Company, Incorporated Body or Individual Person)

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Main contact person for Application:

Name: Phone:

Address:

Suburb: Postcode:

Do you have an existing licence? YES / NO

Existing Liquor Licence No:

Licensee Name:

Responsible Person/s:

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Type of Limited Licence required:

Sale of Liquor

Consumption of Liquor

Extended trading to an existing licence:

Area – Provide Details:

Hours – Provide Details:

Capacity – Provide Details:

Entertainment – Provide Details: