



Job Description

Community Health Organizer

Join those passionate about ensuring that women re-entering the community from the criminal justice system have access to health care and supports they need to succeed!

We are seeking a candidate who is able to help women in our community use their voices and stories to access the services and supports they need to live a healthy, successful life. This person will connect individuals with health coverage options and support services; will work with those individuals and other to understand the problems, barriers, and other issues people face in accessing services. In addition, this person will support coalition building work to use the stories and experiences of women in re-entry to demand that services and support processes work the way they are supposed to, ensuring women's likelihood of success. This requires the willingness to be a visible presence in underserved communities in order to build networks and connections with key organizations and groups.

To do that, the ideal candidate will be able to perform the responsibilities below with specific personal qualities while meeting the position's requirements and details. This position is located in Why Not Prosper, in Germantown, PA and is supervised by Reverend Michelle Simmons.

Responsibilities:

- Lead participant engagement and community outreach efforts
 - Meet with Why Not Prosper residents and support them in tracking their interactions with welfare, benefit access and other services. Input and monitor tracking data through a survey and inputting data into computer
 - Lead health care sessions with WNP women to support them in understanding the health care system and engage individuals in discussions about their health and healthcare
 - Meet with residents and gather and record stories and identify individuals to participate in grassroots campaigns to improve health
 - Provide support to WNP women to tell their stories in partnership with the WNP Advocates
- Manage and run coalition meetings, including correspondence and recruitment
 - Develop coalition agendas
 - Manage logistics of coalition meetings including reminders, food and other coordination items
 - Each meeting, record attendees and collect notes
 - Follow up with action items
 - Develop grassroots leadership among individuals and community based partners
 - Partner with other organizations and stakeholders
 - Site visits to the coalition partners

Personal Qualities:

- Ability to build and maintain new relationships as well as continue established ones
- Passion for social justice and community change within underrepresented communities

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- Good verbal and written communication skills and a attention to detail
- Flexible, adaptable and able to maintain composure in a fast-paced environment
- Willingness to learn and grow through community engagement and grassroots organizing tactics
- Willingness to learn new technology and software to achieve outcomes

Requirements:

- Two years of work experience OR re-entry lived experience
- Knowledge of community organizing
- Demonstrated ability meet deadlines, while managing and prioritizing multiple tasks
- Experience talking with people about or motivating people to take action on specific issues
- Some knowledge of digital media and online communications (Facebook, Twitter, YouTube, etc.)

Position Details:

- Must be able to work a regular schedule with some flexibility to accommodate meetings, consumers, and special events
- Some evening and weekend hours may be required
- Must have access to reliable transportation
- Part-time salary is \$15,000 for 20 hours of work

Please note: The above information is intended to describe the general nature and level of work being performed by people assigned to this position. It is not a complete or exhaustive list of all responsibilities, duties, or skills required. Other duties and responsibilities are assigned as required by management.

To apply, please send a resume and cover letter that includes salary requirements to [EMAIL](#). Please do not call.

Equal Employment Opportunity/Affirmative Action:

WNP is an Equal Employment Opportunity/Affirmative Action employer and is working to expand the communities it serves and represents. We strongly encourage applicants from communities, constituencies, and identities that are underrepresented in health care advocacy, including but not limited to: people of color, people with disabilities, low-income people and LGBT people. Bilingual English and Spanish speaking candidates will be strongly considered.

About Us:

Why Not Prosper

Our mission is to help women from prison systems discover their own strength by providing them with the support and resources that will empower them to become responsible, economically self-sufficient and contributing members of the community.

- Our programs help women:
 - Find employment
 - Increase job skills
 - Retain employment
 - Secure safe, decent and affordable housing
 - Abstain from alcohol and illegal drugs
 - Re-unite with their children
 - Not return to prison