



## House Cleaning Checklist for Move Out & Move Ins

The following is a list of items to be completed when moving out of your home. Please follow these guidelines to maximize your security deposit refund. We will use the inventory & condition report you should have completed & returned when you first moved in as a basis for evaluation.

- HOUSE MUST BE COMPLETELY FREE OF ALL PERSONAL ITEMS AND TRASH! Please schedule any bulk trash pickups before your move out day!*
- Do not leave any trash, personal items, or furniture at the curb or anywhere on the property.*
- ALL Burned out Light bulbs must be replaced with the same style & watt bulb.*
- All dead bugs must be removed. Flea bomb if you've had a pet. Pest control is your responsibility!*
- Carpets must be professionally cleaned and any pet odors & stains removed if needed. Provide copy of receipt at the Final Inspection.*

### KITCHEN

Done	Task
	Clean cabinets, drawers and doors inside and out
	Clean microwave inside and out
	Clean Range, hood, filter and fan and remove all grease
	Clean oven inside, outside, and underneath
	Clean refrigerator inside, outside, and underneath
	Scrub sink, faucet, and countertops
	Sweep & mop floor
	Clean windows and window sill
	Dust and remove cobwebs
	Clean and dust lighting and other fixtures
	Wipe down baseboards
	Clean laundry area – cabinets, floors & walls

### LIVING AREAS

Done	Task
	Vacuum carpets and stairs
	Clean all windows and window sills
	Wipe down baseboards and wall trims
	Mop entryways and other hard surface floors
	Dust and remove cobwebs
	Wipe down walls
	Clean fireplace
	Door knobs throughout the house
	Electrical light & wall switch plates must be replaced if broken, stained or missing.
	Clean and dust blinds
	Wipe down lighting, fixtures, & ceiling fans
	Wipe down inside and outside of doors
	Replace all AC filters with correct size filter

### BATHROOMS

Done	Task
	Clean & shower, tub, and faucet
	Clean sink, countertops, and faucet
	Clean the toilet inside and outside
	Wipe down and clean cabinets and drawers inside and out
	Clean fixtures and towel bar
	Mop floor
	Clean mirror and any windows and window sill
	Wipe down baseboards

### OUTSIDE AREAS

Done	Task
	Clean and sweep front porch, clean outside of door
	Clean and sweep patio, clean outside of door
	Clean out any storage areas
	Any outside lights by the front door, back door, patios, etc.
	Lawn, garden and hedges must be trimmed, cut, weeded and cleaned thoroughly
	Garage must be swept clean and free of all personal items and trash

