

MYERSVILLE ELEMENTARY PTA  
School Year: 2017-2018  
Requests for Payments  
(Receipts or Invoices Required)

Date Submitted: \_\_\_\_\_

Payable to: \_\_\_\_\_

Child's Name & Teacher: \_\_\_\_\_

Amount of Request: \_\_\_\_\_

Purpose of Request: \_\_\_\_\_

---

Check # \_\_\_\_\_

Check Amount: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Line Item: \_\_\_\_\_

Submit to:  
P.T.A. Treasurer