



SAINT PETER
CATHOLIC PARISH ✚ SCHOOL

MUSIC DIRECTOR / ORGANIST

Duties and Responsibilities

- Choirs
 - Direct the St. Peter Parish Choir in all rehearsal and applicable liturgies
 - Formulate the rehearsal schedule and lead rehearsals.
 - Build musicianship skills (sight-singing, diction, etc.)
 - Actively recruit new members
 - Form a Schola Cantorum and Children's Choir, under the direction of the Pastor
- Cantors
 - Train cantors to successfully lead the Psalmody, solo repertoire, etc.
 - Schedule cantors for liturgies, as needed
- Accompanist
 - Accompany all liturgies that require music
 - Prepare preludes, postludes, and other
 - Collaborate with occasional soloists
- Liturgical Planning
 - Select hymnody, mass parts, and other music within the liturgy that is consistent with Catholic theology and tradition.
 - Familiarity with the *Roman Missal*, *General Instruction of the Roman Missal*, and other governing documents regarding liturgy and music
 - Familiarity with Church history and current trends in Church music.
 - Introduce new music to musicians and congregation in coordination with the Pastor
- Obligations
 - All weekend masses at St. Peter (Saturday at 4:30 p.m. and Sunday at 8:30 a.m.) and St. Martin (Sunday at 10:30) parishes
 - All holy days of obligation
 - Mary, Mother of Our God (January 1)
 - Assumption of the Blessed Virgin Mary (August 15)
 - All Saints (November 1)
 - Immaculate Conception (November 8)
 - Nativity of Our Lord Jesus Christ (and vigil masses) (December 25)
 - Other Liturgies
 - Ash Wednesday, Holy Thursday, Good Friday, Easter Vigil, All Souls Day, Thanksgiving
 - Wedding and funerals, as available (additional stipend)
- Administration
 - Maintain the parish music library
 - Adhere to U.S. copyright laws
 - Prepare the annual music budget
 - Attend the monthly Directors' Meetings

- Meet as needed with the Pastor for liturgical planning and visioning
- Meet with the Music Committee on a regular basis
- Arrange for substitute musicians
- Arrange for maintenance of Parish instruments
- Other
 - Active membership in the Association of Church Musicians and the American Guild of Organists is expected.
 - Attend Diocesan workshops concerning liturgy and music

Requirements

- Bachelor's degree in music and music education is required. Master's degree in music is preferred.
- Proficiency in organ and piano. Ability to accompany congregational and choral singing.
- Ability to cantor and vocally lead by example.
- Improvisation skills are desirable.
- Skills in composing and arranging are desirable.

Audition

- Besides an interview, it will be required that you perform an audition that could consist of:
 - Hymns
 - Two contrasting hymns from the organ-based repertoire "Praise to the Lord the Almighty" and "O Sacred Head Surrounded", for example.
 - One song from the piano-based repertoire. "On Eagle's Wings", for example.
 - Service Music
 - Two contrasting liturgical selection (Gloria, Responsorial Psalm, Sanctus, etc.). One should be chant-based (an accompanied chant from the *Roman Missal* would be appropriate).
 - Organ
 - Play two contrasting solo pieces.
 - Sight-reading
 - One hymn
 - One solo work
- Choral audition
 - One half-hour working rehearsal with the choir to demonstrate your abilities in this capacity.