

**MINUTES OF THE CITY OF WEST JORDAN  
CITY COUNCIL MEETING**

**Wednesday, July 25, 2018**

**6:00 p.m.**

**Council Chambers**

**8000 South Redwood Road**

**West Jordan, Utah 84088**

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**COUNCIL:** Mayor Jim Riding, and Council Members Alan Anderson, Dirk Burton, Zach Jacob, Chad R. Lamb, Chris M. McConnehey, and Kayleen Whitelock.

**STAFF:** David R. Brickey, City Manager; Rob Wall, City Attorney; Joel Linares, Administrative Services Manager; Melanie Briggs, City Clerk; Scott Langford, Community Development Director; Dave Naylor, Interim Parks Director; Dave Zobell, City Treasurer; Brian Clegg, Interim Public Works Director; Clint Petersen, Interim Fire Chief; Richard Davis, Interim Police Chief; David Murphy, CIP Engineering Manager; Steve Holmes, Battalion Chief; Drew Sanders, Police Lieutenant; Justin Stoker, Deputy Public Works Director, and Eric Okerlund, Budget Officer.

***I. CALL TO ORDER***

Mayor Riding called the meeting to order at 6:00 p.m.

***II. PLEDGE OF ALLEGIANCE***

The Pledge of Allegiance was led by Leland Hawks.

***III. PRESENTATION***

**PRESENTATION REGARDING THE CITY'S COMMUNITY  
PRESERVATION DEPARTMENT AND THE CITY'S ADMINISTRATIVE  
(CIVIL) CODE ENFORCEMENT PROGRAM**

This item was continued until August 8, 2018.

**UPDATE FROM JANICE KIMBALL, SALT LAKE COUNTY HOUSING  
AUTHORITY, REGARDING MODERATE HOUSING LOCATED IN THE  
CITY OF WEST JORDAN**

Zach Bales of the Salt Lake County Housing Authority explained that his organization offered rental assistance of several types. There were sixteen properties they owned in West Jordan which they hoped to sell to those in need of affordable housing.

**IV. COMMUNICATIONS**  
**STAFF COMMENTS/REPORTS**

Brian Clegg-

- It was anticipated that Public Works staff would move into the new facility on July 30 with an open house and dedication to be held in late August.

Richard Davis –

- The ‘National Night Out Against Crim’e would be held on August 7, 2018 at 6:00 p.m. He invited the Councilmembers to attend and participate in the event.

**CITY COUNCIL COMMENTS/REPORTS**

Councilmember Jacob –

- Expressed appreciation to the Fire Department for their hard work during the very hot, dry month of July.

Councilmember Whitelock -

- Attended the Sugar Factory Playhouse’s presentation of “All Shook Up” in Midvale.

Councilmember Burton –

- Welcomed the Boy Scouts in attendance.
- Expressed appreciation to all the volunteers that helped make the Western Stampede a success.

**V. CITIZEN COMMENTS**

Amy Martz, candidate for House Legislative District #42 introduced herself to the Council.

There was no one else who desired to speak.

**VI. CONSENT ITEMS**

- Approve the minutes of June 30, 2018 and June 27, 2018 as presented**
- Approve Resolution 18-127, declaring items from various City Departments that are no longer of any value or use as surplus property, and authorize the disposition (Melanie Briggs)**
- Approve Resolution 18-128, authorizing the Mayor to execute Amendment 3 to the Professional Services Agreement with Bowen Collins and Associates to provide additional construction period services and bid package for the water meter at Old Bingham Highway (OBH) in an amount not to exceed \$24,000.00 (Brian Clegg)**

- d. **Approve Resolution 18-129, authorizing the Mayor to execute an Amendment to Betterment Agreement #188847 between the UDOT and West Jordan City for changes to the sewer and water betterment items for the 7000 South Bangerter Highway Interchange project, in an amount not to exceed \$24,878.23 (Brian Clegg)**
  
- e. **Approve Resolution 18-130, authorizing the Mayor to execute a Franchise Agreement between the City of West Jordan and MCimetro Access Transmission Services Corporation dba Verizon Access Transmission Services (Brian Clegg)**

The Council pulled Consent item 6b for further discussion.

**MOTION: Councilmember Burton moved to approve all Consent Items except for 6b. The motion was seconded by Councilmember McConnehey.**

A roll call vote was taken

<b>Councilmember Anderson</b>	<b>Yes</b>
<b>Councilmember Burton</b>	<b>Yes</b>
<b>Councilmember Jacob</b>	<b>Yes</b>
<b>Councilmember Lamb</b>	<b>Yes</b>
<b>Councilmember McConnehey</b>	<b>Yes</b>
<b>Councilmember Whitelock</b>	<b>Yes</b>
<b>Mayor Riding</b>	<b>Yes</b>

**The motion passed 7-0.**

**VII. CONSENT ITEM 6B**

**APPROVE RESOLUTION 18-127, DECLARING ITEMS FROM VARIOUS CITY DEPARTMENTS THAT ARE NO LONGER OF ANY VALUE OR USE AS SURPLUS PROPERTY, AND AUTHORIZE THE DISPOSITION**

Section 3-1-14 of the City of West Jordan Municipal Code outlines the procedures for declaring surplus process:

**3-1-14: SURPLUS PROPERTY:**

- A. Declaration Of Surplus Required: No city owned property, except such items as are consumed in their use for official city business and as described in subsection E of this section, shall be disposed of or released to ownership, unless such property has been declared surplus by the city council.
  
- B. Notification Requirements: Whenever city property is surplus, unused, obsolete, unsuitable or otherwise no longer needed, the department head having control of such

property shall notify the city manager. The city manager shall notify other city departments of the availability of such property. The city manager shall supervise the transfer of such property to the department requesting the property. If the property is obsolete or unsuitable for public use, the property shall be disposed of in accordance with this section.

- C. Sale of Property Permitted: When necessary, the city manager or his designee shall prepare and present a listing to the city council of all city owned property which is obsolete, unsuitable for use and which should be declared surplus. After the city council has declared the property to be surplus, the property may be sold at an auction to the highest bidder. Such sale may be, in the discretion of the city manager, at public auction or by sealed bid.
- D. Notice Requirements For Auction Or Bid Opening: Notice of such public auction or invitation for sealed bids shall be published at least once in a newspaper of general circulation in the city at least ten (10) days but not earlier than thirty (30) days prior to such auction or opening of bids. The notice shall describe the property to be sold, the terms of sale and the place and time of such auction or bid opening. The city manager or his designee shall be responsible for conducting such public auction or bid opening. The city manager shall have the right to reject all bids.
- E. Unsold Property: If the surplus item is subjected to sale to the highest bidder at public auction and remains unsold, the city manager may sell the surplus item to any person for such price as the city manager deems appropriate or may dispose of as the city manager shall direct.

Councilmember Whitelock explained that she believed there was nothing wrong with placing old furniture in a new building. She felt it was important to remember that public funds were involved. Although some of the items on the list may have become worn out over the years, the pictures provided in the packet did not reflect that.

Mayor Riding asked Justin Stoker to address the topic.

Justin Stoker explained that much of the property in question was already being repurposed by other departments in city hall. What was left was no longer of value and even TNT Auction had indicated they were not interested in taking possession and attempting to sell it. If the Council were to declare the property as surplus, it would then be made available for the public and employees to take part in a silent auction.

Joel Linares indicated that the public sale would be noticed for ten days as required by law. He also pointed out that City Code allowed the City Manager to distribute surplussed property to other departments, for example. That had already taken place in many instances and declaring surplus the items on that evening only provided that the administration *may* surplus them if they could not be otherwise repurposed.

Councilmember Anderson asked that in the future, pictures in the agenda packet reflect what was no longer of use.

Councilmember Whitelock asked that when staff asked to surplus property in the future, the Council only be provided with examples of property that was truly being surplused and not repurposed by another City department.

Councilmember McConnehey wished to avoid the problem of allowing surplused property to be co-mingled with current City assets.

**MOTION: Councilmember Anderson moved to table Consent Item 6b until August 1, 2018. The motion was seconded by Councilmember Jacob.**

Councilmember McConnehey spoke in opposition, stating that it was not necessary to have a motion to give staff direction. Additionally, he wished to allow staff more flexibility than an August 1 deadline might allow.

Councilmember Anderson withdrew his motion.

The Council directed staff to return the item to the Council for their consideration at the August 1<sup>st</sup> meeting.

### ***VIII. PUBLIC HEARINGS***

#### **RECEIVE PUBLIC INPUT AND CONSIDER FOR APPROVAL ORDINANCE 18-27, REGARDING A REZONE OF .88 ACRES OF PROPERTY LOCATED AT 1085 WEST 9000 SOUTH FROM A-5 (AGRICULTURAL 5-ACRE LOTS) TO P-O (PROFESSIONAL OFFICE) ZONE; RIVER OAKS ESTATES L.C./ROBERT BARRUS, APPLICANT**

Scott Langford explained that the subject property was located at 1085 West 9000 South and was approximately 0.88 acres in size. There was a single-family dwelling on the northern portion of the property that had been vacant for several years.

This property was currently zoned A-5 (Agricultural 5-acre lots). The adjoining properties to the west and south were zoned P-O (Professional Office). The General Plan Future Land Use Map designated this property as Professional Office, as shown in Exhibit B.

The area was formerly designated as Very High Density Residential on the Future Land Use Map but was changed to Professional Office in 2014 with the adoption of Ordinance 14-98.

On December 20, 2016, the Planning Commission considered a request by the applicant to rezone the property from A-5 (Agricultural 5-acre lots) to R-1-12F (Single Family Residential 12,000 square foot minimum lots) and to amend the Future Land Use Map from Professional Office to Low Density Residential. In a 6 to 1 vote, the Planning

Commission forwarded a negative recommendation to the City Council to rezone the property and amend the Future Land Use Map.

The City Council heard the request on February 22, 2017 and tabled the item to a date uncertain.

On March 9, 2017, the City received a separate rezoning application to rezone the adjoining property to the west and south from A-5 to P-O (D. Smith Rezone). On April 26, 2017, this adjoining property was zoned Professional Office by the City Council.

The rezoning and Future Land Use Map amendment were brought back to the City Council as requested by the applicant on June 14, 2017. The item was tabled for one year to allow the applicant time to explore marketing/development options for the property.

The item was brought back to the City Council on June 27, 2018. At the request of the property owner, the City Council tabled action on the item to allow additional time for further negotiations between the property owner and a potential buyer of the property.

The applicant now wished to rezone the property to P-O rather than R-1-12F as originally requested. At the direction of the City Attorney's Office, the item was returned to the Planning Commission for a formal recommendation to the City Council. The Planning Commission reviewed this item on July 17, 2018 and voted (6-0) to forward a favorable recommendation to the City Council to rezone the property.

The applicant was proposing to rezone the property from A-5 (Agricultural 5-acre lots) to P-O (Professional Office) to facilitate development of the property as future offices.

The subject property's surrounding zoning and land uses were as follows:

	<b>Future Land Use</b>	<b>Zoning</b>	<b>Existing Land Use</b>
<b>North</b>	Medium Density Residential	R-1-8A (PS), North of 9000 South	Single-Family Residential
<b>South</b>	Professional Office	P-O	Agricultural
<b>West</b>	Professional Office	P-O	Agricultural
<b>East</b>	Very High Density Residential	PC	Apartments

**Section 13-7D-7(A): Amendments to the Zoning Map**

Prior to approving an amendment to the Zoning Map, the City Council shall make the following findings:

**Criteria 1:** *The proposed amendment is consistent with the purposes, goals, objectives, and policies of the City's General Plan.*

**Discussion:** The General Plan States the following:

*“Land use decisions shall, as much as possible, be guided by the maps, goals, and policies of the General Plan.” Page 18.*

*“Infill development shall be compatible with surrounding land uses and development.” Page 22*

Rezoning the property to Professional Office is consistent with the Professional Office designation on the Future Land Use Map.

**Finding:** The proposed amendment was consistent with the purposes, goals, objectives, and policies of the City’s General Plan.

**Criteria 2:** *The proposed amendment will result in compatible land use relationships and does not adversely affect adjacent properties.*

**Discussion:** Office related uses are compatible with adjoining land uses. This property is bordered on the west and south by undeveloped property that is zoned Professional Office. To the east is the River Oaks Apartments. The property abuts 9000 South which is an arterial street. Professional Office zoning will not adversely affect adjacent properties.

**Finding:** The proposed amendment would result in compatible land use relationships and did not adversely affect adjacent properties.

**Criteria 3:** *The proposed amendment furthers the public health, safety and general welfare of the citizens of the city.*

**Discussion:** The proposed rezoning would facilitate development of this and adjoining property as professional offices which was an appropriate use of the property. No public health or safety concerns were anticipated.

**Finding:** The proposed amendment furthered the public health, safety and general welfare of the citizens of the city.

**Criteria 4:** *The proposed amendment will not unduly impact the adequacy of public services and facilities intended to serve the subject zoning area and property than would otherwise be needed without the proposed change, such as, but not limited to, police and fire protection, water, sewer and roadways.*

**Discussion:** The roads serving this development were sufficient to accommodate anticipated traffic generated by future office land uses. The Engineering Department had indicated that the site could adequately be serviced by the City’s water, sewer and storm sewer infrastructure. Fire

safety elements would be installed per City standards when the property was developed in the future.

**Finding:** The proposed amendment would not unduly impact the adequacy of public services and facilities intended to serve the subject zoning area and property than would otherwise be needed without the proposed change, such as, but not limited to, police and fire protection, water, sewer and roadways.

**Criteria 5:** *The proposed amendment is consistent with the provisions of any applicable overlay zoning districts which may impose additional standards.*

**Discussion:** There were no overlay districts that applied to this property.

**Finding:** This criterion did not apply.

Staff supported the proposed Zoning Map Amendment as requested by the applicant.

Mayor Riding invited the applicant to address the Council.

Robert Barrus, applicant, indicated that the project was a win-win for all concerned.

Mayor Riding opened the public hearing.

Brad Burton, West Jordan resident, expressed concern about safety issues when attempting to exit the subdivision in question. He felt it was already dangerous and adding more people would only increase that danger.

There was no one else who wished to speak. Mayor Riding closed the public hearing.

Councilmember McConnehey expressed appreciation to staff and to Mr. Barrus for working long and diligently on this project.

**MOTION:** Councilmember McConnehey moved to approve Ordinance 18-27, regarding a rezone of .88 acres for property located at 1085 West 9000 South from A-5 (Agricultural 5-acre lots) to P-O (Professional property located at 1085 West 9000 South from A-5 (Agricultural 5-acre lots) to P-O (Professional Office) Zone; River Oaks L.C./Robert Barrus, applicant. The motion was seconded by Councilmember Whitelock.

Councilmembers Burton and Anderson spoke in favor of the motion.

A roll call vote was taken

<b>Councilmember Anderson</b>	<b>Yes</b>
<b>Councilmember Burton</b>	<b>Yes</b>
<b>Councilmember Jacob</b>	<b>Yes</b>
<b>Councilmember Lamb</b>	<b>Yes</b>
<b>Councilmember McConnehey</b>	<b>Yes</b>
<b>Councilmember Whitelock</b>	<b>Yes</b>
<b>Mayor Riding</b>	<b>Yes</b>

**The motion passed 7-0.**

**RECEIVE PUBLIC INPUT AND CONSIDER FOR APPROVAL  
RESOLUTION 18-131, AMENDING THE SALARY SCHEDULE  
FOR FISCAL YEAR 2018-2019**

David Brickey explained that the changes on the salary schedule reflected changes that were approved in the budget for fiscal year 2018-2019. The changes had been broken down into three different sections.

1. Each year the City reviewed positions to ensure that salaries were kept in line with the Competitive Plus Advantage Strategy that the City was following. Two positions needed to be adjusted this year. Human Resources would continue to review jobs and make recommendations to ensure that the City remained competitive with the market.
2. New positions included seven new full-time and two new part-time positions that were added to the budget. HR planned to fill the other positions as quickly as they were able.
3. The miscellaneous changes included changes by departments in order to better meet their needs and reflect the actual work that was being done. Miscellaneous changes also included the cost of living adjustment (COLA) that was approved with the budget.

Mayor Riding opened the public hearing.

There was no one who wished to speak. Mayor Riding closed the public hearing.

Councilmember Anderson asked about the City's employee turnover rate.

David Brickey responded that Malena Murray was currently analyzing that information and it would be presented to the Council upon completion. The Fire and Police Department turnover rates were of particular interest as he was notified today of 3 police officers and 1 firefighter who had announced their impending retirement.

Councilmember McConnehey said he was very excited to see the adjustments in the Waste Water Division. Although discussions tended to focus on public safety personnel, the employees in Waste Water had been stretched very thin for a long time.

**MOTION:** Councilmember McConnehey moved to approve Resolution 18-131, amending the Salary Schedule for fiscal year 2018-2019. The motion was seconded by Councilmember Anderson.

A roll call vote was taken

Councilmember Anderson	Yes
Councilmember Burton	Yes
Councilmember Jacob	Yes
Councilmember Lamb	Yes
Councilmember McConnehey	Yes
Councilmember Whitelock	Yes
Mayor Riding	Yes

The motion passed 7-0.

***CONTINUED UNTIL AUGUST 8, 2018 – MOTION REQUIRED***

**RECEIVE PUBLIC INPUT AND CONSIDER FOR APPROVAL A RESOLUTION AMENDING THE UNIFORM FEE SCHEDULE FOR FISCAL YEAR 2018-2019**

**MOTION:** Councilmember Burton moved to continue the public hearing to amend the uniform fee schedule for fiscal year 2018-2019, until August 8, 2018. The motion was seconded by Councilmember McConnehey.

A roll call vote was taken

Councilmember Anderson	Yes
Councilmember Burton	Yes
Councilmember Jacob	Yes
Councilmember Lamb	Yes
Councilmember McConnehey	Yes
Councilmember Whitelock	Yes
Mayor Riding	Yes

The motion passed 7-0.

***IX. BUSINESS ITEMS***

**RECONSIDERATION**

**DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION 18-117, AMENDING THE WATER RATES FOR FY 2018-2019**

Mayor Riding explained that he wished to bring this matter back to the Council for reconsideration because he felt he had made an incorrect decision.

**MOTION: Mayor Riding moved to reconsider the topic of amending water rates for FY 2018/2019. The motion was seconded by Councilmember Whitelock.**

Rob Wall clarified that an ‘aye’ vote to this motion was only to re-open the discussion—it would not automatically change what was previously approved regarding water rates.

A roll call vote was taken

<b>Councilmember Anderson</b>	<b>Yes</b>
<b>Councilmember Burton</b>	<b>Yes</b>
<b>Councilmember Jacob</b>	<b>Yes</b>
<b>Councilmember Lamb</b>	<b>Yes</b>
<b>Councilmember McConnehey</b>	<b>Yes</b>
<b>Councilmember Whitelock</b>	<b>No</b>
<b>Mayor Riding</b>	<b>Yes</b>

**The motion passed 6-1.**

The information presented to the Council at a previous meeting was that at the direction of the City Council, staff had been working to add four new water tanks to the City’s system. Last year the City had bonded to purchase property and construct two new water tanks and this year were planning to do the other half of the project and add two more tanks. The City needed to add these tanks to eliminate the peaking charges that the City incurred when it had to purchase water during those high demand times of the day during the summer months. As the City increased in business and residential population, the need for additional water storage capacity increased.

Councilmember McConnehey wished to hear Mayor Riding’s reasoning behind wishing to reconsider the previous vote.

Mayor Riding explained that he wished the entire Resolution had been approved as written. He had since learned it was possible building permits would be curtailed for lack of sufficient water. If the Capital Projects group felt both tanks were needed in order to accommodate the City’s future growth, he wished the Council to reconsider its decision.

Councilmember Burton explained he had voted against the motion for reasons involving timing. He would prefer to see any increase take place in January where water usage was typically lower than in the summer months.

Mayor Riding asked Dave Murphy to address the Council’s concerns.

Dave Murphy explained that the Zone 5 tank would be paid for by impact fees that were collected over the course of several years. Bond coverage was needed to finance the project until those fees were collected. One existing tank was 45 years old and needed to be repaired. A second, completely new tank was also needed. The Zone 5 tank was currently being bypassed due to the lack of capacity.

The Council discussed the ongoing problem of failing to plan for the future water needs of the City.

Councilmember McConnehey was strongly opposed to changing anything that would impact the residential availability charge. He liked the idea of hiring an outside firm to investigate his analysis and either dispute or support the conclusions he had reached.

The majority of the Council expressed a desire for better, long-term planning and for making a decision soon enough to accommodate the budget needs of local businesses.

**MOTION: Mayor Riding moved to approve Resolution 18-117, amending the consolidated fee schedule to be effective January 1, 2019.**

The motion died for lack of a second.

**MOTION: Councilmember Burton moved to approve Resolution 18-117, including the 10% increase on the commodity charge, but amending the effective date to January 1, 2019 (to be billed and collected beginning February 2019.) The motion was seconded by Councilmember McConnehey.**

Councilmember Jacob felt that the action proposed in the motion did not accomplish what was needed.

Councilmember Lamb wondered how much debt would be acquired if the Council waited to make any changes until January.

Councilmember Anderson agreed with Councilmember Jacob that the motion was insufficient to meet the City's needs. He also asked what the consequences would be if the City were to be out of compliance with bond covenants.

Rob Wall responded that generally speaking, being out of compliance was considered a breach of contract and could destroy the City's bond rating.

Councilmember Whitelock called the question.

A roll call vote was taken (on calling the question)

<b>Councilmember Anderson</b>	<b>No</b>
<b>Councilmember Burton</b>	<b>Yes</b>
<b>Councilmember Jacob</b>	<b>No</b>
<b>Councilmember Lamb</b>	<b>Yes</b>
<b>Councilmember McConnehey</b>	<b>Yes</b>
<b>Councilmember Whitelock</b>	<b>No</b>
<b>Mayor Riding</b>	<b>No</b>

**The motion failed 3-4.**

Councilmember Jacob felt the City should reduce its water usage and encourage the residents and businesses to do the same. However, he was opposed to Councilmember Burton's motion.

Councilmember Anderson also spoke against the motion.

Councilmember McConnehey felt the motion, although imperfect, was at least a step in the right direction.

A roll call vote was taken

<b>Councilmember Anderson</b>	<b>No</b>
<b>Councilmember Burton</b>	<b>Yes</b>
<b>Councilmember Jacob</b>	<b>No</b>
<b>Councilmember Lamb</b>	<b>Yes</b>
<b>Councilmember McConnehey</b>	<b>No</b>
<b>Councilmember Whitelock</b>	<b>Yes</b>
<b>Mayor Riding</b>	<b>No</b>

**The motion failed 3-4.**

**ELECTRONIC COMMUNICATIONS, OPEN MEETINGS ACT, AND  
CONFLICT OF INTEREST TRAINING**

Rob Wall explained that he wasn't going to go into detail since he understood that training was provided to the Council in January. However, he had received some questions and wished to provide some clarification to the Council.

*When a quorum communicates via electronic communication, does that constitute a meeting?* First, Utah's Open and Public Meeting Act was passed prior to the advent of electronic communication. However, he was of the opinion that if four or more councilmembers were to have an exchange via email or text, it would be considered deliberation and a "meeting", and would violate the Act if not noticed properly.

*What constitutes "attendance" at a City Council meeting now that the meetings are broadcast?* This question had arisen because West Jordan's Council Rules prohibited those attending meetings from using audible features of cellular telephones, audible pagers or other communication devices. He felt this rule was referring to those physically attending the meeting.

*It is improper for a person attending a public meeting to use personal electronic means to send or receive communications to or from councilmembers or to or from staff during that meeting.* He pointed out that this was different from a councilmember attending a meeting via electronic means and that the City had set up processes and

procedures in which to do that. He suggested the Council examine this topic in depth in the near future.

Rob Wall asked that each councilmember file a Conflict of Interest Disclosure form with the City Clerk and that if their status changed at some point, to fill out a new one as required by state statute.

**DISCUSS FISCAL YEAR 2018-2019 BUDGET AND THE ‘TRUTH IN TAXATION’ PUBLIC HEARING SCHEDULED FOR TUESDAY, AUGUST 14, 2018**

David Brickey explained that although he originally had asked the Council to approve a 30% tax hike to meet the City’s various needs, the green sheet items had since been reduced significantly. He had asked the Public Works and Finance Departments to address the Council regarding the needs of their departments that evening.

Justin Stoker explained there were three specific needs he wished to present to the Council, the first of which was a brine system. Such a system would allow the City to prep intersections with brine prior to the arrival of an incoming storm. This would be in lieu of salting the roads after the snow began falling, since several studies showed that brine systems were more effective than spreading salt after snow and ice had accumulated on the roadway.

The second need Justin Stoker wished to discuss involved the public works fleet. He wished to add two fleet mechanics in order to handle repairs of the city’s ever-increasing fleet. He estimated that \$70,000 could be saved by handling certain small engine repairs in-house rather than contracting them out. He also believed that doing warranty repairs internally, the City would generate roughly \$30,000 in revenue. The city’s fleet consisted of:

- 280 light vehicles
- 61 heavy vehicles
- 87 “drivable” pieces of motorized equipment

Councilmember Anderson asked how hiring two additional employees would be cheaper than contracting the work to outside entities.

Justin Stoker responded that the City would no longer be beholden to the contractor’s schedule and would be able to get the work done when it was needed. Additionally, he estimated that the City could realize a savings of approximately \$12,000 in small engine repairs and \$25,000 in large equipment repair by having the staff to handle those repairs internally.

The final green sheet item that Justin Stoker wished to discuss was a line item of \$150,000 to handle a variety of small repairs that seemed to become necessary each year in the 363,000 square feet of public facility space owned by the City.

Councilmember Jacob asked that presentations such as this one be included with the other staff reports posted online for the sake of transparency.

David Zobell then explained that the Finance Department had one green sheet item to request and that was to change the part-time seasonal meter technician with a permanent full-time position. He indicated that the workload had increased significantly. The financial impact would be roughly \$76,000.

**X. REMARKS**

Councilmember Lamb asked for clarification about whether a budget workshop would take place the following week.

Mayor Riding responded that it was scheduled for August 1 from 1:00 P.M. to 5:00 P.M.

There were no additional remarks.

**XI. CLOSED SESSION:**

**DISCUSSION OF THE CHARACTER PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL; AND STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, INCLUDING ANY FORM OF A WATER RIGHT OR WATER SHARES**

**COUNCIL:** Mayor Jim Riding, and Council Members Alan Anderson, Dirk Burton, Zach Jacob, Chad R. Lamb, Chris M. McConnehey, and Kayleen Whitelock.

**STAFF:** David R. Brickey, City Manager; Rob Wall, City Attorney, and Joel Linares, Administrative Services Manager.

**MOTION:** Councilmember Anderson moved to go into a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; strategy session to discuss pending or reasonably imminent litigation, and a strategy session to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares, and adjourn from there. The motion was seconded by Councilmember Lamb.

A roll call vote was taken

<b>Councilmember Anderson</b>	<b>Yes</b>
<b>Councilmember Burton</b>	<b>Yes</b>
<b>Councilmember Jacob</b>	<b>Yes</b>
<b>Councilmember Lamb</b>	<b>Yes</b>
<b>Councilmember McConnehey</b>	<b>Yes</b>
<b>Councilmember Whitelock</b>	<b>Yes</b>
<b>Mayor Riding</b>	<b>Yes</b>

**The motion passed 7-0.**

The Council recessed at 8:05 and convened a Closed Session at 8:15.

**DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**

- Employee # 1: 30 minutes
- Employee #2: 45 minutes

**STRATEGY SESSION TO DISCUSS THE PENDING OR REASONABLY IMMINENT LITIGATION, AND A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, INCLUDING ANY FORM OF A WATER RIGHT OR WATER**

- Land acquisition: 15 minutes

**STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION**

- No discussion on this topic

The Council recessed the Closed Session at approximately 9:45 p.m.

**XII. ADJOURN**

The meeting adjourned at approximately 9:45 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

**JIM RIDING**  
**Mayor**

**ATTEST:**

**MELANIE S. BRIGGS, MMC**  
**City Clerk**

Approved this 22nd day of August 2018