



# BOUGHTON-UNDER-BLEAN PARISH COUNCIL

## NOTICE OF MEETING SUMMONS AND AGENDA

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THE ANNUAL MEETING OF THE BOUGHTON-UNDER-BLEAN PARISH COUNCIL WILL BE  
HELD IN THE LINDA WEAVER ROOM OF THE VILLAGE HALL ON **WEDNESDAY 10<sup>th</sup> MAY 2017**  
at 7:30pm

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- 1. ELECTION OF CHAIRMAN** and signing of Declaration of Acceptance of Office
- 2. ELECTION OF VICE-CHAIRMAN**
- 3. TO CONSTITUTE STANDING COMMITTEES:**
  - A. PLANNING COMMITTEE
  - B. PUBLIC AMENITIES COMMITTEE
  - C. PUBLIC FOOTPATHS COMMITTEE
  - D. FINANCE COMMITTEE
  - E. VILLAGE HALL MANAGEMENT COMMITTEE

**4. APOLOGIES**

**5. DECLARATION OF INTERESTS**

**6. CONFIRMATION OF MINUTES**

The Chairman to move that the minutes of the following meetings be taken as read, confirmed and signed:

- Minutes of the Planning Committee Meeting held on Tuesday 11<sup>th</sup> April 2017 (minutes 295-297)
- Minutes of the Parish Council Meeting held on Wednesday 12<sup>th</sup> April 2017 (minutes 298-307)
- Minutes of the Planning Committee Meeting held on Tuesday 25<sup>th</sup> April 2017 (minutes 308-310)

**7. HIGHWAYS AND TRANSPORTATION MATTERS**

- A. HIGHWAYS AND FOOTWAYS
- B. PUBLIC FOOTPATHS
- C. PUBLIC LIGHTING
- D. TRANSPORTATION
  - Amendent to school time bus timetable

**8. ENVIRONMENTAL MATTERS**

- A. RECREATION GROUNDS
- B. BURIAL GROUNDS
- C. PUBLIC TOILETS
- D. TELEPHONE KIOSKS
- E. ALLOTMENTS

**9. FINANCE AND ADMINISTRATION**

- A. APPROVE BANK RECONCILIATION
- B. APPROVE MAY 2017 PAYMENTS
- C. ANNUAL ACCOUNTS FOR YEAR ENDED 31st MARCH 2017 to be approved and signed.
- D. ANNUAL RETURN (Accounts section) to be signed
- E. ANNUAL RETURN (Governance section) to be signed
- F. APPOINTMENT OF INTERNAL AUDITOR for 2017/18
- G. VILLAGE HALL
- H. NEIGHBOURHOOD PLAN
- I. APPOINT REPRESENTATIVE FOR K.A.L.C.

**10. COUNCILLORS REPORTS**

**11. CORRESPONDENCE**

- A. Invitation to Dunkirk Parish Meeting
- B. Email advertising K.A.L.C. "Dynamic Councillor" course on 23<sup>rd</sup> May

C. Email asking for support of proposed changes at Kent & Canterbury Hospital

**12. CHAIRMAN/CLERK'S SUNDRY REPORTS**

**13. ITEMS TO BE PLACED ON JUNE AGENDA**

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6<sup>th</sup> May 2016

**S.A. Muteham**

Clerk to the Council