



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Linda Weaver Room of the Village Hall on Wednesday 9th January 2019 from 7:34pm to 9:26pm.

Present: Cllr D. Clayson (Chairman)
Cllr T. Covell Cllr C. Clayson Cllr T. Owens Cllr J. Martin
Cllr T. Fitchett Cllr J. Owens

Also present: Mrs S. Muteham (Clerk) and 1 member of the public (Mr S. Algar)

579 APOLOGIES

Cllr B. Collyer, Cllr G. Bobbin, Cllr A. Bowles

580 DECLARATION OF INTERESTS

Cllr T. Owens declared an interest in Agenda Item 7E and took no part in the discussion or vote on the matter.

581 MINUTES

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman

- Minutes of the Parish Council meeting held on Wednesday 12th December 2018 (minutes 562-571)
- Minutes of Planning Committee meeting held on Tuesday 18th December 2018 (572-574)

582 REVIEW PROPOSED AMENDMENTS TO BOUGHTON CHURCH CONSERVATION AREA

- Mr S. Algar from Swale Borough Council attended the meeting to give his comments on the Parish Council's objections to the proposed extension of the Boughton Church Conservation Area to include the Civic Cemetery. Mr S. Algar had not acknowledged receipt of the Parish Council's written objection to the proposal which was sent in March 2017. The Parish Council re-iterated that they did not support the proposal as the cemetery will remain a cemetery in perpetuity, could not be used for any other purpose and there would be of no gain to the Parish Council for including it in the Conservation Area. There was the potential for financial costs payable by the Parish Council in the longer term if existing legislation was amended. It was also noted that the Civic Cemetery which is not in the Conservation Area has been maintained well (unlike areas actually within the Conservation Area) so as to not adversely affect the visual amenity from the neighbouring Conservation Area.

583 PARISH COUNCILLOR VACANCY

- Mrs J. Owens attended the meeting as a member of the public and asked to be

considered for the position of Parish Councillor. Those present unanimously agreed to co-opt Mrs J. Owens on to the Parish Council with immediate effect and a Declaration of Acceptance of Office was signed at the meeting.

584 HIGHWAYS AND TRANSPORTATION MATTERS

A. HIGHWAYS AND FOOTWAYS

- The Clerk was asked to follow up with Kent County Council regarding keeping the footway clear alongside Nash Court and with Swale Borough Council regarding a litter tidy on land between Nash Court and the A2.
- Cllr D. Clayson noted that recent news had mentioned road repairs at Brenley Corner roundabout, however the Clerk reported that she had not received any formal notification of such activities from the relevant authorities. The Clerk will investigate the matter further.

B. PUBLIC FOOTPATHS

- Nothing to report.

C. PUBLIC LIGHTING

- A light on Horselees Road (next to the A2 underpass) has been reported as damaged with a lantern cover hanging down and is awaiting repairs from the lighting maintenance contractor.

D. TRANSPORTATION

- Nothing to report.

585 ENVIRONMENTAL MATTERS

A. RECREATION GROUNDS

BULL LANE

- The Clerk reported that the new swings are expected to be delivered and installed week commencing 11th February 2019. The General Amenities Committee will arrange a site visit to discuss and find a suitable location for the installation.
- The Clerk provided quotes from two companies for work to resurface the perimeter road near the access gates to the farm where there is a very large pothole. Those present considered the quotes and agreed that Wilson Tarmac should be approached to undertake the work at a quoted cost of £468.00 + VAT.
- The cast metal bench located at the top of the bank has been unbolted and moved to an alternative location on the recreation ground. The Clerk is to facilitate moving the bench back to its original location.
- Cllr J. Owens suggested that the Parish Council give consideration to the possibility of acquiring picnic tables to be placed on the recreation ground. The General Amenities Committee will consider possible locations for the tables at the next site meeting and the item will be placed on the agenda for discussion at the next full Parish Council meeting.
- The Clerk reported that she had been alerted to blocked drains on the recreation ground. The Clerk provided one estimate for work to provide a CCTV inspection of the drain and those present agreed that the Clerk could instruct works to immediately take place to minimise any further damage or disruption to the drainage system, if additional quotes were obtained and the works were a maximum of £200 + VAT.
- It was noted that the two entrance gates to the toddler play area were awaiting repairs.
- The Clerk was asked to request that the school notify parents using the car park that the land is owned and maintained by the Parish Council and not the School. It was also suggested that the Clerk enquire if the School offer a walking bus service for local children, in order to reduce the vehicle usage of the carpark at school drop-off/pick-up times.

POPLAR VIEW

- Nothing new to report.
- B. BURIAL GROUNDS**
- Nothing new to report.
- C. PUBLIC TOILETS**
- The Clerk is investigating funding resources for upgrading the public toilets.
- D. TELEPHONE KIOSKS**
- Nothing new to report.
- E. ALLOTMENTS**
- All allotment plots are now taken and a waiting list for potential tenants is being held.

586 FINANCE AND ADMINISTRATION

A. BANK RECONCILIATION

The bank reconciliation dated 31st December 2018 was circulated at the meeting, approved and signed by the Chairman.

B. ITEMS FOR PAYMENT

All payments as detailed on the bank reconciliation dated 31st December 2018 were approved at the meeting, and cheques signed by two authorised signatories.

C. CONSIDER and APPROVE BUDGET for 2019/20

- The Finance Committee met on 18th December 2018 and agreed a provisional budget. This was circulated to Councillors present and the Clerk answered any questions relating to the financial provision for the forthcoming financial year. Those present unanimously approved the proposed budget of £62,195.00

D. CONSIDER and APPROVE PRECEPT for 2019/20

- Councillors present unanimously agreed that the precept to be ordered from Swale Borough Council would be £56,635.00 (increase of 5.48% on previous year), giving an additional tax of £81.65 per Band D property (increase of 4.82% on previous year).

E. PARISH COUNCILLOR VACANCY

- There are still 2 vacancies and no further interest has been shown in the vacancies.

F. NEIGHBOURHOOD PLAN

- The next Neighbourhood Plan meeting will take place on Thursday 10th January 2019.

587 COUNCILLORS REPORTS

- Cllr C. Clayson reported that the next pop-up coffee mornings would take place on 20th February and 20th March. It was suggested that the Clerk as the new Community Warden to attend if possible.

588 CORRESPONDENCE

- A. November newsletter from Kent County Councillor Andrew Bowles
- B. Invitation to join KCC Consultation on Libraries, Registration and Archives strategy

589 CHAIRMAN/CLERK'S SUNDRY REPORTS

- None

590 ADDITIONAL ITEMS TO BE PLACED ON FEBRUARY AGENDA

- Consideration of picnic tables to be placed at Bull Lane recreation ground
- Drainage report for Bull Lane recreation ground
- New swings at Bull Lane recreation ground

The next full meeting of the parish council is scheduled for Wednesday 13th February 2019 at 7:30pm. There being no further business, the Chairman declared the Meeting closed.

Signed by the CHAIRMAN of the meeting