



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

NOTICE OF MEETING SUMMONS AND AGENDA

THE ANNUAL MEETING OF THE BOUGHTON-UNDER-BLEAN PARISH COUNCIL WILL BE HELD IN THE LINDA WEAVER ROOM OF THE VILLAGE HALL ON **WEDNESDAY 9th MAY 2018** at 7:30pm

- 1. ELECTION OF CHAIRMAN** and signing of Declaration of Acceptance of Office
- 2. ELECTION OF VICE-CHAIRMAN**
- 3. TO CONSTITUTE STANDING COMMITTEES:**
 - A. PLANNING COMMITTEE
 - B. PUBLIC AMENITIES COMMITTEE
 - C. PUBLIC FOOTPATHS COMMITTEE
 - D. FINANCE COMMITTEE
 - E. VILLAGE HALL MANAGEMENT COMMITTEE

4. APOLOGIES

5. DECLARATION OF INTERESTS

6. CONFIRMATION OF EX MINUTES

The Chairman to move that the minutes of the following meetings be taken as read, confirmed and signed:

- Minutes of the Parish Council held on Wednesday 11th April 2018 (minutes 458-467)
- Minutes of the Extraordinary Parish Council Meeting held on Tuesday 24th April 2018 (minutes 468-470)
- Minutes of the Planning Committee Meeting held on Tuesday 24th April 2017 (minutes 471-473)

7. HIGHWAYS AND TRANSPORTATION MATTERS

- A. HIGHWAYS AND FOOTWAYS
 - Consider quotes for grass cutting of banks on The Street
- B. PUBLIC FOOTPATHS
- C. PUBLIC LIGHTING
- D. TRANSPORTATION

8. ENVIRONMENTAL MATTERS

- A. RECREATION GROUNDS
 - Consider request and possible financing of swings for Bull Lane recreation ground
- B. BURIAL GROUNDS
- C. PUBLIC TOILETS
- D. TELEPHONE KIOSKS
- E. ALLOTMENTS

9. FINANCE AND ADMINISTRATION

- A. APPROVE BANK RECONCILIATION
- B. APPROVE MAY 2018 PAYMENTS
- C. ANNUAL ACCOUNTS FOR YEAR ENDED 31st MARCH 2018 to be approved and signed.
- D. ANNUAL RETURN (Governance section) to be reviewed, considered and signed
- E. ANNUAL RETURN (Accounts section) to be reviewed, considered and signed
- F. APPOINTMENT OF INTERNAL AUDITOR for 2018/19
- G. NEIGHBOURHOOD PLAN
- H. APPOINT REPRESENTATIVE FOR K.A.L.C.

10. COUNCILLORS REPORTS

11. CORRESPONDENCE

- A. Invitation to Duchy of Cornwall “Enquiry by Design” Workshops
- B. Invitation to register comments on Swale Borough Council consultation for review of the Local Plan
- C. March newsletter from Kent County Councillor Andrew Bowles

12. CHAIRMAN/CLERK'S SUNDRY REPORTS

13. ITEMS TO BE PLACED ON JUNE AGENDA

4th May 2018

S.A. Muteham
Clerk to the Council