



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Linda Weaver Room of the Village Hall on Wednesday 10th April 2019 from 7:40pm to 8:54pm.

Present: Cllr D. Clayson (Chairman)
Cllr T. Covell Cllr C. Clayson Cllr T. Owens Cllr J. Martin
Cllr T. Fitchett Cllr J. Owens Cllr B. Collyer Cllr G. Bobbin

Also present: Mrs S. Muteham (Clerk) and 2 members of the public

616 APOLOGIES

Cllr A. Bowles

617 DECLARATION OF INTERESTS

None

618 MINUTES

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman

- Minutes of the Parish Council meeting held on Wednesday 13th March 2019 (minutes 601-610)
- Minutes of the Planning Committee meeting held on Tuesday 2nd April 2019 (minutes 611-615)

619 HIGHWAYS AND TRANSPORTATION MATTERS

A. HIGHWAYS AND FOOTWAYS

- It was noted that potholes have appeared on Colonels Lane (near Chestnut Court). The Clerk will report these for repairs.
- The Clerk reported that she had chased KCC with a view to tidying up the vegetation which is over-growing the footway on the Canterbury Road by Nash Court.
- Cllr C. Clayson requested that the Clerk contact the events organiser/land owner of Faversham Showground to ensure that any traffic alterations made to Chalkey Road during events at the site, have full permission of the local authority.
- It was reported that the hydrant near Nash Court needs repairs. The Clerk will investigate the matter.
- The Clerk is to investigate the possibility of placing flowers in a planter/trough underneath the village name sign on Stockers Hill.

B. PUBLIC FOOTPATHS

- Cllr J. Owens asked if all the public footpaths in the Parish are recorded. The Clerk informed her that they are all marked on the ordnance survey maps.

C. PUBLIC LIGHTING

- Nothing new to report.

D. TRANSPORTATION

- Nothing new to report.

620 ENVIRONMENTAL MATTERS

A. RECREATION GROUNDS

BULL LANE

- The Clerk reported that she had received three quotes for the installation of new lines to mark two enlarged disabled parking bays at the Village Hall car park. After consideration of all three quotes (Wilson Tarmac £822.00, Ashford Tarmacadam £630.00 and Beltinge Landscapes £700.00). Those present agreed to ask Ashford Tarmacadam to undertake the work at a cost of £630.00 including VAT. Those present also agreed that the Clerk should ask Ashford Tarmacadam to paint multiple 5mph signs on the access road up to a maximum cost of £200.00

POPLAR VIEW

- Nothing new to report.

B. BURIAL GROUNDS

- The Clerk reported that she had received a request to place an additional shrub or tree at the Garden of Remembrance. It was agreed by those present that a rose bush could be planted in the rose garden.

C. PUBLIC TOILETS

- The Clerk has contacted Swale Borough Council to see what improvements can be made to the immediate area of land by the public toilets (which is owned by Swale Borough Council) for both parking and disability access. Swale have acknowledged the request and are now arranging for a site survey before considering future options. Cllr J. Owens requested that vegetation be put in the soil bed at the rear of the parking spaces. The Clerk will ask Swale Borough Council if improvements to the vegetation can be made.

D. TELEPHONE KIOSKS

- Cllr T. Fitchett suggested that the phone box on The Street be utilised as a free book exchange. The Clerk agreed to research the options available and present her findings at the next meeting. Cllr J. Owens requested that various locations in the village be smartened up by planting flowers/shrubs. Those present considered this request and agreed that it would be suitable to put flowers near the phone box (on the redundant parking sign post).

E. ALLOTMENTS

- Nothing new to report.

621 FINANCE AND ADMINISTRATION

A. BANK RECONCILIATION

The bank reconciliation dated 1st April 2019 was circulated at the meeting, approved and signed by the Chairman.

B. ITEMS FOR PAYMENT

All payments as detailed on the bank reconciliation dated 1st April 2019 were approved at the meeting, and cheques signed by two authorised signatories.

C. REVIEW DRAFT YEAR END ACCOUNTS as at 31st MARCH 2019

The Clerk circulated the draft year end accounts and took questions from Councillors. There were no significant comments on the draft accounts.

D. PARISH COUNCIL ELECTIONS - (Uncontested results)

The Clerk informed those present that 8 out of 11 seats had been filled for the proposed election date of 2nd May 2019 meaning that there was an uncontested election. The Councillors for the next Council are Cllr D. Clayson, Cllr T. Covell, Cllr G. Bobbin, Cllr C. Clayson, Cllr T. Owens, Cllr J. Owens, Cllr T. Fitchett, Cllr J. Martin.

Cllr B. Collyer chose not to stand for election and those present formally thanked him for his many years of service to the local community through his work as a Parish Councillor.

E. REVIEW OF CLERK'S SALARY

The Clerk requested an increase in salary in accordance with the NJC National Salary Payscales 2019/20 as published by NALC. Those present agreed the increase in salary.

F. REQUEST FOR ASSISTANCE WITH COMMUNITY LITTER-PICK

Local resident Mrs J. Kidd has organised a community litter pick on Saturday 13th April. A request was made to the Parish Council for financial support with insurance of the event, which was subsequently met by the Church.

G. NEIGHBOURHOOD PLAN

- Cllr T. Fitchett reported that the team are awaiting a response from Swale Borough Council having submitted the draft plan for approval to Swale Borough Council.

H. DOG MICRO-CHIPPING

- Cllr C. Clayson reported that she had been in touch with Swale Borough Council who offer a free dog micro-chipping scheme. The Clerk was asked to request further details on the scheme and see if it would be possible to host a free event in the village where the public can get their dogs micro-chipped.

622 COUNCILLORS REPORTS

- Cllr C. Clayson reported that the next pop-up coffee mornings would take place on 15th May.

623 CORRESPONDENCE

- A. Email from PCSO team detailing current work schedules (circulated via email)

624 CHAIRMAN/CLERK'S SUNDRY REPORTS

- None

625 ADDITIONAL ITEMS TO BE PLACED ON MAY AGENDA

- Consideration of picnic tables to be placed at Bull Lane recreation ground
- Disability access to public toilets
- Flowers (various locations in the village)
- Telephone kiosk (use as a book exchange)
- Tarmac repairs to access road at Bull Lane recreation ground
- Dog micro-chipping scheme

The next full meeting of the Parish Council is scheduled for Wednesday 8th May 2019 at 7:30pm. There being no further business, the Chairman declared the Meeting closed.

Signed by the CHAIRMAN of the meeting