



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Linda Weaver Room of the Village Hall on Wednesday 14th November 2018 from 7:39pm to 8:56pm.

Present: Cllr T. Covell (Acting as Chairman)
Cllr T. Fitchett Cllr T. Owens Cllr C. Clayson

Also present: Mrs S. Muteham (Clerk) and no members of the public

549 APOLOGIES

Cllr B. Collyer, Cllr D. Clayson, Cllr G. Bobbin, Cllr J. Martin, Cllr A. Bowles

550 DECLARATION OF INTERESTS

None

551 MINUTES

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman

- Minutes of Planning Committee meeting held on Tuesday 9th October 2018 (533-535)
- Minutes of the Parish Council meeting held on Wednesday 10th October 2018 (minutes 536-545)
- Minutes of Planning Committee meeting held on Tuesday 6th November 2018 (546-548)

552 HIGHWAYS AND TRANSPORTATION MATTERS

A. HIGHWAYS AND FOOTWAYS

- The Clerk reported that KCC will be repairing the badly damaged footway at The Ridgeway in the first week of December 2018.
- The Clerk reported that she had received confirmation from KCC that the potholes on the roundabout at Brenley Corner are not being repaired by KCC but should be repaired by Highways England.
- The Clerk will chase up with Swale Borough Council to facilitate a litter tidy opposite Nash Court, between the Canterbury Road and the A2 dual carriageway.
- The Clerk was asked to request that KCC arrange for the footway alongside Nash Court to be cleared of overgrown vegetation.
- It was reported that there has been an increase in vehicles parking on the footway at The Ridgeway, adjacent to Woods Garage causing obstructions to pedestrians. The Clerk has been asked to investigate the matter.

B. PUBLIC FOOTPATHS

- Nothing to report.

C. PUBLIC LIGHTING

- The Clerk provided those present with an update on obtaining LED streetlights to upgrade and maintain the existing streetlights owned by the Parish Council. Two types of light were proposed, the SL6 at £385.00 + VAT and the SL8 at £325.00 + VAT. It was agreed by those present to purchase the SL8 lamps as the replacements. The Clerk proposed that with the previously agreed budget of £5,000.00 + VAT for maintenance that Bull Lane, The Charltons and Field End Place should be among the first roads to be upgraded and those present agreed.

D. TRANSPORTATION

- Nothing to report.

553 ENVIRONMENTAL MATTERS

A. RECREATION GROUNDS

BULL LANE

- The Clerk confirmed that the order for the new swing has been placed with Wicksteed and is now awaiting confirmation of a proposed delivery date in the new year.
- The Clerk reported that Furley Page solicitors have had correspondence from Land Registry stating that the claim for adverse possession of the perimeter road can continue at this stage. Those present agreed to continue to pay solicitors fees to progress the matter to the next stage. part of the climbing frame (log and rope) needs repairs. The Clerk will facilitate this.

- It was reported that

POPLAR VIEW

- The damaged fence at the allotment site (at the rear of the residential properties at Poplar View) will be imminently repaired.

B. BURIAL GROUNDS

- Nothing new to report.

C. PUBLIC TOILETS

- The Clerk reported that tile repairs are needed to both the Ladies and Gentlemen's toilets and that the extent of work needed is being investigated.

D. TELEPHONE KIOSKS

- Messy Church have said that they would like to festively decorate the phone box for Christmas.

E. ALLOTMENTS

There are currently two allotment plots available to rent. The Clerk reported that she had obtained a quote for cutting the grass walkways at the allotment site at £100.00 + VAT from Countrywide Grounds Maintenance. Those present agreed that the quote was acceptable and that the strimming should take place.

554 FINANCE AND ADMINISTRATION

A. BANK RECONCILIATION

The bank reconciliation dated 1st November 2018 was circulated at the meeting, approved and signed by the Chairman.

B. ITEMS FOR PAYMENT

All payments as detailed on the bank reconciliation dated 1st November 2018 were approved at the meeting, and cheques signed by two authorised signatories.

C. SET DATE FOR BUDGET MEETING

- It was agreed to provisionally set a date of Tuesday 18th December 2018 for the Finance Committee to meet and discuss proposals for the 2019/20 budget.

D. PARISH COUNCILLOR VACANCY

- There are still 3 vacancies and no further interest has been shown in the vacancies.

E. NEIGHBOURHOOD PLAN

- Cllr T. Fitchett reported that Swale Borough Council are now looking to provide more information support to the project and are looking to progress to the next stage early in the new year.
- F. VILLAGE HALL CHRISTMAS MARKET**
- Cllr C. Clayson reminded those present that the annual Christmas Market event would take place in the Village Hall on Sunday 25th November. The Village Hall Management Committee and Parish Council will have a table at the event to provide relevant information to the local community.
- G. GORDON OTTAWAY AWARD 2018**
- Councillors reviewed the nominations for the annual award and after voting, the winner was announced as Vera Newington. The Clerk will invite Mrs Newington to attend a small presentation of the award prior to the December Parish Council meeting.

555 COUNCILLORS REPORTS

- None

556 CORRESPONDENCE

- A. Request for assistance in distributing information leaflets for CHEK (hospital literature)
- B. Invitation to KALC Chairmanship Conference on 13th December 2018
- C. September newsletter from Kent County Councillor Andrew Bowles.
- D. Invitation to join KCC Budget Consultation 2019/20

557 CHAIRMAN/CLERK'S SUNDRY REPORTS

- None

558 ADDITIONAL ITEMS TO BE PLACED ON DECEMBER AGENDA

- Budget items for consideration
- Proposed amendments to Conservation Area by Boughton Church

The next full meeting of the parish council is scheduled for Wednesday 12th December 2018 at 7:30pm. There being no further business, the Chairman declared the Meeting closed.

Signed by the CHAIRMAN of the meeting