



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Linda Weaver Room of the Village Hall on Wednesday 13th November 2019 from 7:38pm to 9:38pm.

Present: Cllr D. Clayson (Chairman)
Cllr T. Covell Cllr J. Martin Cllr C. Clayson Cllr G. Bobbin
Cllr T. Fitchett Cllr J. Owens

Also present: Mrs S. Muteham (Clerk)

077 APOLOGIES

Cllr T. Owens, Cllr A. Bowles (KCC)

078 DECLARATION OF INTERESTS

None

079 MINUTES

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman

- Minutes of the Parish Council meeting held on Wednesday 9th October 2019 (minutes 063-073)
- Minutes of the Planning Committee meeting held on Tuesday 29th October 2019 (minutes 074-076)

080 HIGHWAYS AND TRANSPORTATION MATTERS

A. HIGHWAYS AND FOOTWAYS

- The Clerk reported that the petition for No HGV (except for access) is available in the post office and White Horse Inn and that Cllr Alistair Gould facilitated a door-to-door collation of petition signatures on 2nd November. The final petition data will be collated at the end of November.
- The Clerk reported that she had a site meeting with a representative from Kent Wildlife Trust regarding the planting of wild flowers on the grass banks along The Street. Kent Wildlife Trust (in conjunction with KCC who own the banks) will report back to the Parish Council with their suggestions on how the land can potentially be adapted for wild flowers.
- The Clerk was asked to follow up on obtaining quotes for repairs to the bus shelter. It was noted that there is potentially a KCC match-funding grant available for Parish Councils, which will not be available until Spring 2020.

B. PUBLIC FOOTPATHS

- Nothing new to report.

C. PUBLIC LIGHTING

- The Clerk provided two quotes from Streetlights for repairs to day-burning lights on St Pauls Road and Burnt Oast Road. It was agreed by those present to replace the existing lanterns with LEDs at the same time as the repairs to the lighting mechanisms at a cost of £650.00 + VAT for each lighting column.

D. TRANSPORTATION

- Nothing new to report.

081 ENVIRONMENTAL MATTERS

A. RECREATION GROUNDS

BULL LANE

- The Clerk reported that following a site meeting with Faversham Strike Force football club, she is now waiting for confirmation on regular hiring of the football pitch.
- The Clerk received a request from Faversham Coffee Co to use the village hall carpark on a Friday afternoon (initially) to provide coffee primarily for parents of children at the school. Those present considered the request and agreed that it would be acceptable, providing that on days when the village hall is in use at the same time, suitable consideration be made to the use of the carpark for such purposes.

POPLAR VIEW

- It has been noted that there is a dead looking tree near the far corner of the field. The Clerk has obtained two quotes for felling the dead tree and also removing a second leaning tree. Those present considered the two quotes and agreed to ask TreeFolk to undertake the work at a cost of £900.00 + VAT.
- The Clerk reported that she has requested three quotes for the removal of the weeds around two sides of the field and re-seeding of the area with wild flowers/grass. Only one quote has been produced. After consideration by those present, it was agreed to ask D. Beaumont to undertake the work at a cost of £1260.00. It was also agreed to ask D. Beaumont to remove the basal growth on the lime trees opposite the houses at a cost of £310.00
- The Clerk reported that the new stainless steel posts at either end of the gate (at the far end of the parking area) have now been installed.

B. CIVIC CEMETERY

- Nothing new to report.

C. PUBLIC TOILETS

- Nothing new to report.

D. TELEPHONE KIOSKS

- The door to the kiosk on South Street is noted as being tricky to open and requires work to make it suitable for regular use. It was agreed that work to renovate the kiosk and adapt it to a free community book exchange should take place in the summer of 2020.

E. ALLOTMENTS

- There are currently 2 plots available.

082 FINANCE AND ADMINISTRATION

A. BANK RECONCILIATION

The bank reconciliation dated 1st November 2019 was circulated at the meeting, approved and signed by the Chairman.

B. ITEMS FOR PAYMENT

All payments as detailed on the bank reconciliation dated 1st November 2019 were approved at the meeting, and cheques signed by two authorised signatories.

C. CONSIDER BUDGET REQUESTS FOR 2020/2021

Councillors put forward requests to be considered in the budget for the following financial year. These included kerbing on The Street, annual installation/removal of christmas lights

on The Street, bases for picnic tables on Bull Lane recreation ground, resurfacing the perimeter road at Bull Lane recreation ground and clearing of brambles at Bull Lane recreation ground.

D. NEIGHBOURHOOD PLAN

- Cllr T. Fitchett reported that the team had received a response from the recent inspection of documents and there is still some work to do to progress forwards. The neighbourhood plan team are also looking for additional team members.

E. SOCIAL MEET-UP OF WARD PARISH COUNCILS

- The Clerk reported that she had received positive responses from Hernhill, Graveney with Goodnestone and Sheldwich, Badlesmere and Leaveland Parish Councils to attend a social meet-up of Councillors on Thursday 21st October at 7pm in the library.

F. GORDON OTTAWAY AWARD

- After consideration of nominations, it was agreed to award K. Leishman the award for 2019. The Clerk will invite the winner to receive the award immediately prior to the Parish Council meeting on Wednesday 11th December.

G. VILLAGE DAY

- Cllr C. Clayson reported that she has been in contact with the school to organise a “Village Day” to celebrate all aspects of our community. The school have been invited to put forward their suggestions for activities which are likely to take place in June 2020.

083 COUNCILLORS REPORTS

- Cllr C. Clayson reminded those present that the Indoor Christmas Market will take place at the village hall on 24th November, the next pop-up coffee morning will take place on 6th December at the village hall and the fish ‘n’ chip lunch for senior residents will take place on 13th December at the village hall. Cllr Clayson also reported that she attended a site meeting with a member of the public and C. Attaway (Planning Officer, Swale Borough Council) to discuss planning application 15/500468/PNQCLA and concerns over site access. It was also suggested that the Parish Council make a donation to Pilgrims Hospice in respect of the late Vaughan Howland who did a great deal for our community. It was agreed by those present to donate £25 to the charity.
- Cllr T. Covell reminded those present that next month the Parish Council would be celebrating 125 years since inauguration (December 4th 1894)

084 CORRESPONDENCE

- A. Notice of KALC AGM on 30th November 2019
- B. Notification from Swale Borough Council of Draft Car Parking Standards for consultation (to be circulated via email)

085 CHAIRMAN/CLERK'S SUNDRY REPORTS

- The Clerk read aloud an email received from the school. It was noted from the email that school parents using the carpark at drop-off/pick-up times are not always being considerate to oncoming traffic and a request was made for signage to provide some form of right-of-way for oncoming traffic at these times. The Parish Council considered the request and did not give permission for additional signage.

086 ADDITIONAL ITEMS TO BE PLACED ON DECEMBER AGENDA

- Update on petition collation for No HGV (except for access)
- 2020/2021 budget

The next full meeting of the Parish Council is scheduled for Wednesday 11th December 2019 at 7:30pm. There being no further business, the Chairman declared the Meeting closed.

Signed by the CHAIRMAN of the meeting