



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Linda Weaver Room of the Village Hall on Wednesday 12th July 2017 from 7:30pm to 9:10pm.

Present: Cllr D. Clayson (Chairman)
Cllr B. Collyer Cllr T. Covell Cllr T. Fitchett Cllr L. Weaver
Cllr C. Clayson Cllr G. Bobbin Cllr J. Martin

Also Present: Mrs S. Muteham (Clerk)

337 APOLOGIES

Cllr A. Bowles, Cllr T. Owens

338 DECLARATION OF INTERESTS

None

339 MINUTES

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman

- Minutes of the Parish Council Meeting held on Wednesday 14th June 2017 (minutes 327-336)

340 HIGHWAYS AND TRANSPORTATION MATTERS

A. HIGHWAYS AND FOOTWAYS

- The Clerk reported that a member of the public had raised concerns over vehicle movements in The Ridgeway and that a request had been put forward for bollards around the green and speed bumps on the highway at this area. The Parish Councillors considered the request and agreed that no immediate action should be taken, but a request made to Swale Borough Council and KCC to monitor the traffic situation.
- It was reported that the wall adjacent to the bus-stop at School Lane has been damaged. The Clerk will request that the wall be repaired.
- It was reported that there are sightline concerns for vehicles exiting the slip/side road on The Street between the phone box and the junction opposite Colonels Lane. The Clerk will raise the matter with the PCSO team to see if there is anything that can be done to reduce the number of vehicles obscuring the sightlines.
- The Clerk was requested to chase Swale Borough Council to complete the grass cutting on the corner of Colonels Lane (opposite Chestnut Court).
- It was reported that there is flytipping on Chalky Lane and Snake Lane. The Clerk will request that where possible, Swale Borough Council remove the rubbish.

B. PUBLIC FOOTPATHS

- The Clerk reported that KCC are awaiting further costings from the Environment Agency with regard to the repairs needed to ZR614.

C. PUBLIC LIGHTING

- A request from a member of the public was made for an additional shade to a lamp on Arthur Kennedy Close, but following discussion among those present it was agreed not to pursue the matter at present.

D. TRANSPORTATION

- Nothing new to report.

341 ENVIRONMENTAL MATTERS

A. RECREATION GROUNDS

BULL LANE

- It was agreed to renew the “Woodmans” football contract on an annual basis at a cost of £20 per match for 2017/18 and then increase the cost to £25 per match for 2018/19.
- Whilst there had been concerns over pest control issues at the village hall, the matter is now resolved and no further action is required on behalf of the Parish Council at this time.
- The Clerk reported that the weeds at the back of the recreation ground by the path from the library to The Charltons is heavily overgrown and that a request has been made for a quote to tidy the vegetation in this area.

POPLAR VIEW

- The Clerk produced a quote for repairs for tree damage to a local property at Poplar View. It was agreed that further quotes should be obtained before agreeing to pay for any work to be undertaken.

B. BURIAL GROUNDS

- The roses for the rose garden in the Garden of Remembrance have been purchased and are waiting to be planted when the weather is most suitable.
- The access track at the side of the cemetery is heavily overgrown and has fly-tipping. The Clerk has requested that the cemetery gardener clears the track and the fly-tipping can then be removed.

C. PUBLIC TOILETS

- The locks on the ladies cubicle doors have been replaced.
- The hedge outside the toilets needs tidying. The Clerk will raise a request with Swale Borough Council to undertake the work.

D. TELEPHONE KIOSKS

- Nothing new to report.

E. ALLOTMENTS

- It was agreed that the annual allotment inspection would take place on Monday 4th September at 6:30pm.
- Allotment rents were discussed and it was proposed by Cllr G. Bobbin and seconded by Cllr B. Collyer that the individual plot rents be increased from £10 per annum to £15 per annum from 1st October 2017. The increase in rent being made to cover the increasing costs of providing water at the site and for general maintenance of the site. The majority of Councillors present voted in favour of the proposal and Cllr T. Covell abstained from the vote. It was therefore agreed to increase the plot rents to £15 per plot and the Clerk will write to notify all tenants.

342 FINANCE AND ADMINISTRATION

A. BANK RECONCILIATION

The bank reconciliation dated 30th June 2017 was circulated at the meeting, approved and signed by the Chairman.

B. ITEMS FOR PAYMENT

All payments as detailed on the bank reconciliation dated 30th June 2017 were approved at the meeting, and cheques signed by two authorised signatories.

C. PARISH COUNCILLOR VACANCY

- The Clerk had received one expression of interest in the casual vacancy.

D. COMMUNITY WARDEN SCHEME

- The Clerk updated those present that the Community Warden Scheme would be running a recruitment drive in the autumn and that no further action is required until then.

E. VILLAGE HALL

- The Parish Councillors (as Sole Trustees of the Village Hall) will be holding a meeting on Tuesday 18th July at 7:05pm.

F. NEIGHBOURHOOD PLAN

- Cllr T. Fitchett reported that the current proposed plan is hoping to be completed by early summer next year.

343 COUNCILLORS REPORTS

- Cllr C. Clayson reported that members of the community are working together to try and offer the annual pensioners lunch, which has previously been hosted at the Queens Head.

344 CORRESPONDENCE

- A. May/June newsletter from Cllr Andrew Bowles (KCC)
- B. Chairman's invitation to Dedication Service for Mayor of Swale Borough Council
- C. Invitation to Big Thank You event by Swale Community & Voluntary Services
- D. Request from KCC for change of library opening hours

345 CHAIRMAN/CLERK'S SUNDRY REPORTS

- The Chairman had read aloud a letter from a local resident expressing concern over several matters relating to vegetation/highways/litter in the community. These matters will be passed on to the relevant authorities to be dealt with (Swale Borough Council and KCC).

346 ADDITIONAL ITEMS TO BE PLACED ON SEPTEMBER AGENDA

- Allotment inspection report
- Gordon Ottaway award

The next full meeting of the parish council is scheduled for Wednesday 13th September 2017 at 7:30pm. There being no further business, the Chairman declared the Meeting closed.

Signed by the CHAIRMAN of the meeting