



BOUGHTON-UNDER-BLEAN PARISH COUNCIL

NOTICE OF MEETING SUMMONS AND AGENDA

UNDER THE CORONAVIRUS ACT 2020

A REMOTE MEETING OF BOUGHTON-UNDER-BLEAN PARISH COUNCIL
WILL BE HELD VIA "ZOOM" ON **WEDNESDAY 10th JUNE 2020 AT 7:30pm.**

Please contact the Parish Clerk at boughtonclerk@gmail.com to receive joining instructions.

Members of the public and press are invited to attend. Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.

- 1. APOLOGIES**
- 2. DECLARATION OF INTERESTS**
- 3. CONFIRMATION OF MINUTES**

The Chairman to move that the minutes of the following meetings be taken as read, confirmed and signed:

- Minutes of the Parish Council meeting held on Wednesday 20th May 2020 (minutes 148-158)
- Minutes of the Extraordinary Parish Council meeting held on Monday 1st June 2020 (minutes 159-161)

- 4. PUBLIC PARTICIPATION** (to be notified to the Clerk prior to commencement of meeting). Members of the public will be given up to 15 minutes to talk with Councillors, the item may be added to the agenda for the next meeting if agreed by Councillors.
- 5. ENVIRONMENTAL MATTERS**

- A. BULL LANE - Consideration of pitch hire agreement and fees for Faversham Strike Force football club
- B. BULL LANE - Consideration of use of recreation ground for events involving animals
- C. PUBLIC TOILETS - Consideration of dates to re-open the toilets
- D. PHONE KIOSK - Consideration of re-opening the book exchange
- E. ALLOTMENTS - Consider pruning of trees which overhang allotments near the A2

- 6. FINANCE AND ADMINISTRATION**

- A. APPROVE JUNE BANK RECONCILIATION
- B. APPROVE JUNE PAYMENTS for signature
- C. ANNUAL REVIEW OF POLICIES (Standing Orders, Financial Regulations, Risk Assessment, Media Policy, Terms of Reference for Committees, Privacy Policies (Website/Public/Councillor))
- D. REVIEW OF INTERNAL AUDIT REPORT 2019/20
- E. REQUEST TO USE VILLAGE HALL CAR PARK FOR STREET TRADING
- F. LITTER PICKER - Consideration on date to interview/appoint contractor for litter picking. Consider and approve expenditure to provide litter picking equipment.

- 7. COUNCILLORS REPORTS** (*to be emailed to the Clerk in advance of meeting*)

- A. Cllr D. Clayson - update on Traffic Regulation Order

- 8. CHAIRMAN/CLERK'S SUNDRY REPORTS**

- 9. ITEMS TO BE PLACED ON AGENDA FOR NEXT MEETING**

5th June 2020

S.A. Muteham

Clerk to the Council