



## BOUGHTON-UNDER-BLEAN PARISH COUNCIL

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**Minutes of the Parish Council Meeting held in the Linda Weaver Room of the Village Hall on Wednesday 10<sup>th</sup> October 2018 from 7:43pm to 9:17pm.**

**Present:** Cllr D. Clayson (Chairman)  
Cllr T. Covell                      Cllr T. Fitchett                      Cllr J. Martin                      Cllr T. Owens

**Also present:** Mrs S. Muteham (Clerk) and 2 members of the public

Prior to the start of the meeting, Mr N. Beeny introduced himself as the new Community Warden for the local area and answered questions from Parish Councillors. The Clerk will advertise that a Community Warden will now be operating within the Parish.

### **536 APOLOGIES**

Cllr B. Collyer, Cllr C. Clayson, Cllr G. Bobbin, Cllr A. Bowles

### **537 DECLARATION OF INTERESTS**

None

### **538 MINUTES**

The minutes of the following meetings, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman

- Minutes of the Parish Council meeting held on Wednesday 12<sup>th</sup> September 2018 (minutes 520-529)
- Minutes of Planning Committee meeting held on Tuesday 25<sup>th</sup> September 2018 (530-532)

### **539 HIGHWAYS AND TRANSPORTATION MATTERS**

#### **A. HIGHWAYS AND FOOTWAYS**

- The Clerk reported that KCC have been made aware of the poor state of the footway at The Ridgeway and have been requested to make the necessary repairs.
- The pothole at the entrance to Arthur Kennedy Close has now been repaired.
- The Clerk was asked to make enquiries to the relevant authorities as to when the potholes on the roundabout at Brenley Corner will be repaired as Parish Councillors expressed concern over whether the poor state of the road may cause traffic accidents.
- The Clerk was asked to request that Swale Borough Council facilitate a litter tidy opposite Nash Court, between the Canterbury Road and the A2 dual carriageway.

#### **B. PUBLIC FOOTPATHS**

- ZR624 (Covell Way) has now been cut back by KCC.

#### **C. PUBLIC LIGHTING**

- The Clerk provided those present with an update on the future of obtaining SOX lamps for the existing streetlights owned by the Parish Council. These lamps will be difficult

to obtain from 2019 and the lighting contractor has proposed that the existing SOX lamps be changed to LED. After discussion by those present, it was agreed to use £5,000 from the 2018/19 budget to start financing the replacement of these lights and the further budgeting in 2019/20 to continue the replacement project. The Clerk will investigate the types of LED lights available and the cost options before final approval at the November meeting.

**D. TRANSPORTATION**

- Those present expressed concern over the impending road closure on The Street during school half-term in October, in particular with the access for the bus service.

**540 ENVIRONMENTAL MATTERS**

**A. RECREATION GROUNDS**

**BULL LANE**

- The Clerk provided three quotes for a two seat junior swing to be installed at the recreation ground. After consideration, it was agreed to proceed and place an order for the swing, to be supplied and installed by Wicksteed at a cost of £3,629.75 + VAT. This will be financed by the Boughton Park Supporters fund, grant funding from Cllr G. Bobbin, fund raising from Ms A. Heyen and the balance (approximately £600) from the Parish Council.
- It was reported that the gates to the toddler playground were not functioning properly. The Clerk will request that the necessary repairs be made.
- The Clerk reported that the potholes around the perimeter road would be repaired during the October school half-term holiday.

**POPLAR VIEW**

- The Clerk is arranging for the damaged fence at the allotment site (at the rear of the residential properties at Poplar View) to be repaired.

**B. BURIAL GROUNDS**

- Nothing new to report.

**C. PUBLIC TOILETS**

- The Clerk reported that she has asked Swale Borough Council to cut back the overgrown vegetation outside the public toilets.

**D. TELEPHONE KIOSKS**

- Nothing new to report.

**E. ALLOTMENTS**

There are currently two allotment plots available to rent. The Clerk is to obtain a quote for cutting the grass walkways at the allotment site.

**541 FINANCE AND ADMINISTRATION**

**A. BANK RECONCILIATION**

The bank reconciliation dated 1<sup>st</sup> October 2018 was circulated at the meeting, approved and signed by the Chairman.

**B. ITEMS FOR PAYMENT**

All payments as detailed on the bank reconciliation dated 1<sup>st</sup> October 2018 were approved at the meeting, and cheques signed by two authorised signatories.

**C. ANNUAL REVIEW OF MEDIA POLICY**

- The Media Policy was circulated to Parish Councillors and those present approved the updated document.

**D. PARISH COUNCILLOR VACANCY**

- There are still 3 vacancies and one expression of interest has been received.

**E. COFFEE PROJECT**

- The September event was well attended and the next event is to be held on 17th October

**F. NEIGHBOURHOOD PLAN**

- Nothing new to report.

**G. REMEMBRANCE SUNDAY**

- The Clerk reminded those present that the annual remembrance day service will take place at the War Memorial on Sunday 11<sup>th</sup> November.

**H. VILLAGE HALL CHRISTMAS MARKET**

- Cllr D. Clayson reminded those present that the annual Christmas Market event would take place in the Village Hall on Sunday 25<sup>th</sup> November. After discussion it was agreed that the Parish Council would make a representation at the event with some form of advertising/stand and that Parish Councillors would take turns to attend and support the event where possible.

**542 COUNCILLORS REPORTS**

- None

**543 CORRESPONDENCE**

- A. Emails from KCC advising of road closures on The Street and Nine Ash Lane in October.
- B. Letter from KCC detailing consultation on proposal to implement charging policy for disposal of certain waste materials delivered to Housing Waste Recycling Centres. The Parish Council requested that the Clerk make a formal objection to the proposals.
- C. August newsletter from Kent County Councillor Andrew Bowles.
- D. The Clerk invited Parish Councillors to attend the next Faversham & District Engagement Forum on Tuesday 16<sup>th</sup> October

**544 CHAIRMAN/CLERK'S SUNDRY REPORTS**

- The Clerk reported that it had been noted that a vehicle has been parked for a significant amount of time at the Poplar View parking area. The vehicle is currently overgrown with brambles. The Clerk will ask the local PCSO team to help investigate the circumstances surrounding the parked vehicle so that appropriate action can be taken for it to be moved.

**545 ADDITIONAL ITEMS TO BE PLACED ON NOVEMBER AGENDA**

- Swings for Bull Lane recreation ground
- Quotes for repairing fence at Poplar View
- Parish Council presence at Village Hall Christmas Market
- Gordon Ottaway award

The next full meeting of the parish council is scheduled for Wednesday 14<sup>th</sup> November 2018 at 7:30pm. There being no further business, the Chairman declared the Meeting closed.

Signed by the CHAIRMAN of the meeting