



Baby Shower Planner

FOR: _____ BABY: Girl Boy DATE: _____ TIME: _____

PLACE: _____

HOST(S): _____

CONTACT INFO: _____

INVITATIONS:

PAPER: purchased filled in addresses gathered addressed stamped mailed

ONLINE: (<http://www.evite.com> has both free and "premium" options, and ways to keep track of RSVPs.)

selected created guests located online invitation sent

FOOD: Main Cake/Cupcakes: _____

Accompanying food(s): _____

Beverage(s): _____

THEME: _____ COLORS: _____

DECORATIONS: (Options: On wall (banners) Ceiling, Table) _____

ACTIVITIES / GAMES: (Ideas: Group creates a special book(let), Games, Talking/Sharing/Praying)


Need ___magazines or books for guest to write on.

SHOWER PRIZES: Number: ____ Criteria for awarding them: (Most points, least points, middle, First, Last)



SHOWER AGENDA


(Switch the order of any of these that you want to change, and add or delete anything!)




Welcome Guests - "Housekeeping" matters first: Say where bathroom is. I would also give directives for phone use during the shower. Fewer and fewer people have a sense of propriety regarding this, and will answer their phone in the middle of an activity and just start talking right there, loudly. To cover both bases, I would say something like: "The bathroom is down the hall, first door on your left. The guest room is the first door on your right as you head down the hall, and that would be a good place to take a call if you receive one that you feel you need to answer during the shower." Explain briefly how you're handling coffee and food. Like if it's okay for them to go out and get coffee or tea at any time throughout the shower, say so at this time.




Introductions:



Game(s): _____



Activity(s): _____



Group Photo: (Consider doing this early on as people often need to leave while gifts are opened.)



Mom opens gifts: Who will record the gifts and gift-givers: _____



Serve food.



Other Notes: