

Golf School District 67

Board of Education Regular Meeting

May 25, 2017 - 6:30 P.M.

Golf School District 67–Board Room

AGENDA

1. Call to Order 6:30 pm
2. Roll Call 6:30 pm
3. Changes to the Agenda 6:35 pm
4. Consent Agenda 6:35 pm
 - 4.1 Minutes
 - 4.1.1 April 29, 2017 Special Purpose Meeting
 - 4.1.2 April 29, 2017 Closed Session Meeting
 - 4.1.3 May 2, 2017 Regular Meeting
 - 4.1.4 May 2, 2017 Reorganization Meeting
 - 4.1.5 May 2, 2017 Closed Session Meeting
 - 4.2 April Financials
 - 4.3 Personnel
 - 4.3.1 Resignation – Hynes 1st Grade Teacher
5. PTA Report 6:40 pm
6. Administrators' Reports 6:45 pm
7. Public Comment – *Please limit to three minutes per individual* 6:55 pm
8. Items for Action 7:00 pm
 - 8.1 Approval of Official Last Day of School for the 2016-2017 School Year
 - 8.2 Approval of Title I District Plan
9. Items for Information 7:10 pm
 - 9.1 Assignment of Board Members to Review Financial Reports
 - 9.2 Freedom of Information Act (FOIA) Requests
 - 9.3 Student Enrollment
10. Finance Report 7:15 pm
11. Board Committee Reports 7:20 pm
 - 11.1 Classrooms First
 - 11.2 Finance and Facilities
 - 11.3 Niles Township District for Special Education (NTDSE)
 - 11.4 Policy
 - 11.5 Technology
12. Board Member Announcements/Open Forum 7:30 pm
13. Public Comment– *Please limit to three minutes per individual* 7:35 pm
14. Closed Session 7:40 pm
 - 14.1 Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. [5 ILCS 120/2(c)(2)]
 - 14.2 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. [5 ILCS 120/2(c)(1)]
15. Open Session 8:15 pm
16. Adjournment 8:20 pm

Golf School District 67
Board of Education Regular Meeting
May 25, 2017

1. CALL TO ORDER

2. ROLL CALL

3. CHANGES TO THE AGENDA

4. CONSENT AGENDA

4.1 Minutes

4.1.1 April 29, 2017 Special Purpose Meeting

4.1.2 April 29, 2017 Closed Session Meeting

4.1.3 May 2, 2017 Regular Meeting

4.1.4 May 2, 2017 Reorganization Meeting

4.1.5 May 2, 2017 Closed Session Meeting

4.2 April Financials

4.3 Personnel

4.3.1 Resignation – Hynes 1st Grade Teacher

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 approve the Consent Agenda for May 25, 2017.

ROLL CALL

Golf School District 67
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May 25, 2017

4. CONSENT AGENDA

4.1 Minutes

- 4.1.1 April 29, 2017 Special Purpose Meeting
- 4.1.2 April 29, 2017 Closed Session Meeting
- 4.1.3 May 2, 2017 Regular Meeting
- 4.1.4 May 2, 2017 Reorganization Meeting
- 4.1.5 May 2, 2017 Closed Session Meeting

4.2 April Financials

Payroll expense – 4/7/2017	\$269,008.56	
Payroll expense – 4/21/2017	\$270,070.23	
TOTAL APRIL PAYROLL EXPENSE		\$539,078.79
TOTAL APRIL ACCOUNTS PAYABLE		\$148,022.03
GRAND TOTAL APRIL PAYABLES		\$687,100.82

4.3 Personnel

- 4.3.1 Resignation – Hynes 1st Grade Teacher
Kate Molitor, 1st grade teacher, has resigned her position effective 6/7/2017 after 4 years of service.

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5. PTA REPORT

6. ADMINISTRATORS' REPORT

7. PUBLIC COMMENT

Please state your name and limit your comments to 3 minutes.

8. ITEMS FOR ACTION

8.1 Approval of Official Last Day of School for the 2016-2017 School Year

Annually, the Board of Education must determine the last official day of the school year. The school calendar submitted to the State of Illinois includes a provision for five emergency days. No emergency days were used; therefore, the last day of school for students will be on Wednesday, June 7, 2017.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 approve the Official Last Day of School as June 7, 2017.

ROLL CALL

8.2 Approval of Title I District Plan

Each school district receiving Title I funds must submit a plan for approval in order to access their Title I dollars. Many elements of the required ESSA Title I District Plan were contained in the previous law, but some components are new. District responses in their approved Title I District Plan may be incorporated into the Title I application. The Title I Plans must be approved by ISBE prior to approval of Title I grant application. The Board of Education must approve the plan assurances as applicable to the Title I Plan.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 approve the certification and assurances set forth in the Title I District Plan.

ROLL CALL

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9. ITEMS FOR INFORMATION

9.1 Assignment of Board Members to Review Financial Reports

The following is a suggested schedule for Board members to review the financial reports through April, 2018.

Golf School District 67 Assignment of Board Members to Review Financial Reports	
2017	
May	Jermaine Lindsay
June	Richard Toth
July	Nada Ardeleanu
August	Sam Barhoumeh
September	Guy Hollingsworth
October	Samina Hussain
November	Ashwini Kumar
December	Jermaine Lindsay
2018	
January	Richard Toth
February	Nada Ardeleanu
March	Sam Barhoumeh
April	Guy Hollingsworth

9.2 Freedom of Information Act (FOIA) Requests

One FOIA request was received this month and has been responded to within five business days.

9.3 Student Enrollment

Golf Middle School	289 students
Hynes Elementary School	369 students

Total Enrollment	658 students
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GOLF SCHOOL DISTRICT 67
ENROLLMENT : 2016-2017 SCHOOL YEAR
GOLF MIDDLE SCHOOL

REGULAR EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
5th Grade	67		66		66		65		65		68		68		67		67		67			
6th Grade	55		55		55		55		55		55		55		55		55		55			
7th Grade	59		59		60		60		60		59		59		60		60		60			
8th Grade	72		72		72		72		72		74		75		75		75		75			
TOTAL REGULAR EDUCATION	253		252		253		252		252		256		257		257		257		257		0	
SPECIAL EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
<i>(District/Township)</i>	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T
5th Grade	9	0	9	0	9	0	9	0	9	0	9	0	9	0	9	0	9	0	9	0		
6th Grade	8	2	8	2	8	2	8	2	8	2	8	2	8	2	8	2	8	2	8	2		
7th Grade	10	1	10	1	10	1	10	1	10	1	10	1	10	1	10	1	10	1	10	1		
8th Grade	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0		
SUBTOTAL	29	3	29	3	29	3	29	3	29	3	29	3	29	3	29	3	29	3	29	3		
TOTAL SPECIAL ED.	32		32		32		32		32		32		32		32		32		32		0	
ALL STUDENTS	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
5th Grade	76		75		74		74		74		77		77		76		76		76		0	
6th Grade	65		65		65		65		65		65		65		65		65		65		0	
7th Grade	70		70		71		71		71		70		70		71		71		71		0	
8th Grade	74		74		74		74		74		76		77		77		77		77		0	
<i>IN (Mobility)</i>	21		0		1		0		0		5		1		1		0		0			
<i>OUT (Mobility)</i>	7		1		0		1		0		1		0		1		0		0			
GRAND TOTAL - ALL	285		284		284		284		284		288		289		289		289		289		0	

GOLF SCHOOL DISTRICT 67
ENROLLMENT: 2016-2017 SCHOOL YEAR
HYNES ELEMENTARY SCHOOL

REGULAR EDUCATION	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
Pre-K 3 PM	6	6	6	6	6	6	6	6	6	6	
Pre-K 4 AM	15	15	15	15	14	14	14	14	13	13	
Kindergarten AM/PM	55	54	56	56	55	54	54	54	54	54	
1st Grade	58	58	58	57	58	59	59	58	57	57	
2nd Grade	62	62	62	62	62	62	62	61	61	61	
3rd Grade	65	64	64	65	65	67	67	67	67	67	
4th Grade	76	76	76	77	77	76	75	74	74	74	
TOTAL REGULAR ED	337	335	337	338	337	338	337	334	332	332	0

SPECIAL EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
<i>(District/Township)</i>	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T
Pre-K 3 PM	4	1	4	1	4	1	4	1	4	2	4	2	4	2	4	2	4	2	4	2		
Pre-K 4 AM	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1		
Kindergarten AM/PM	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1		
1st Grade	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1		
2nd Grade	4	2	4	2	4	2	4	2	4	2	4	2	4	2	4	2	4	2	4	2		
3rd Grade	7	1	7	1	7	1	7	1	7	1	7	1	7	1	7	1	7	1	7	1		
4th Grade	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1		
TOTAL SPECIAL ED.	36		36		36		36		37		37		37		37		37		37		0	

0

ALL STUDENTS	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
Pre-K 3 PM	11	11	11	11	12	12	12	12	12	12	
Pre-K 4 AM	20	20	20	20	19	19	19	19	18	18	
Kindergarten AM/PM	60	59	61	61	60	59	59	59	59	59	
1st Grade	60	60	60	59	60	61	61	60	59	59	
2nd Grade	68	68	68	68	68	68	68	67	67	67	
3rd Grade	73	72	72	73	73	75	75	75	75	75	
4th Grade	81	81	81	82	82	81	80	79	79	79	
<i>IN (Mobility)</i>	1	1	1	4	2	3	0	0	0	0	
<i>OUT (Mobility)</i>	0	2	0	3	1	2	1	3	2	0	
GRAND TOTAL - ALL	373	371	373	374	374	375	374	371	369	369	0

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May 25, 2017

10. FINANCE REPORT

Christine Hoffman will present the finance report.



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

Christine A. Hoffman
Business Manager

Business Office
847.966.8200 ext. 322

Bookkeeper
847.966.8200 ext. 240

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
choffman@golf67.net

Date: May 15, 2017
To: Dr. Beth Flores and Board of Education
From: Christine A. Hoffman
Subject: Preliminary Statement of Position

Attached is the standard Statement of Position for the month ended April 30, 2017. This Position Statement has been compiled using preliminary data that is subject to adjustments by the Treasurer's Office.

Overview:

In reviewing our Operating Fund revenues it appears that we collected slightly less in revenues than last year's receipts at this time. Preliminary Operating Fund's revenue report appears to indicate that we have collected approximately 98% of revenues, relative to our budget. Preliminary Operating Fund expenditures through April are at 73.6% versus 74.4% of budget at this point last year.

Cash Position Statement:

The attached Cash Position Statement has three sections for each fund: revenues, expenditures, and fund balance including building bond revenues and related expenditures. April 2017 is expected to end with the following positions:

	All Funds	Operating Funds
Revenues to Date	\$10,972,925	\$9,728,582
Expenditures to Date	\$8,223,209	\$7,141,949
Fund Balances	\$9,933,078	\$8,835,869

The Revenues and Expenditures sections of the attached Cash Position Statement each show the current fiscal year 2017 budget, the actual 2017 fiscal year to date numbers through April and the percentage of the budget received or spent so far. Also, for comparison, the fourth column in each section shows the percentage of the prior budget received or spent at this point during the previous fiscal year to date.

The fund balance section shows the beginning balances that are matched to the current audited figures from the Township Treasurer's Reports for ending balances for fiscal year 2016. Next is the calculated current balance to date, the balances that were current at this time last year, and a calculated difference or change in position. Our overall fund balance as of the end of April including the remaining bond proceeds in the Capital Projects Fund is \$9,933,078. Also note that in the Operating Funds, we have collected 98% of anticipated revenues, while expenditures were 74% of expended relative to the budget.

Golf School District 67
Preliminary Statement of Cash Position
As of April 30, 2017

FUND	REVENUES				FUND BALANCE
	Final FY 17 BUDGET	FY17 TO DATE	FY17 % of BGT. RECEIVED	PRIOR YR % of BGT. RECEIVED	
EDUCATIONAL	7,954,933	7,795,607	98.0%	102.9%	
O. & M.	1,007,500	1,041,409	103.4%	101.5%	
TRANSPORTATION	619,000	538,779	87.0%	128.8%	
I.M.R.F.	326,900	332,448	101.7%	93.4%	
WORKING CASH	25,900	20,339	78.5%	82.5%	
OPERATING FUNDS	9,934,233	9,728,582	97.9%	103.7%	
LIFE/ SAFETY	0	0	0.0%	0.0%	
TORT	0	0	0.0%	0.0%	
DEBT SERVICE	1,221,000	1,243,342	101.8%	104.7%	
CAPITAL PROJECTS	0	1,001	0.0%	0.0%	
	1,221,000	1,244,343	101.9%	104.9%	
TOTAL	11,155,233	10,972,925	98.4%	103.8%	

FUND	EXPENDITURES				FUND BALANCE
	Final FY 17 BUDGET	FY17 TO DATE	FY17 % of BGT. EXPENDED	PRIOR YR % of BGT. EXPENDED	
EDUCATIONAL	7,815,105	5,653,072	72.3%	73.4%	
O. & M.	1,021,765	859,369	84.1%	76.4%	
TRANSPORTATION	587,800	413,805	70.4%	84.5%	
I.M.R.F.	280,958	215,703	76.8%	77.7%	
WORKING CASH	0	0	0.0%	#DIV/0!	
OPERATING FUNDS	9,705,628	7,141,949	73.6%	74.4%	
LIFE/ SAFETY	0	0	0.0%	0.0%	
TORT	0	0	0.0%	0.0%	
DEBT SERVICE	1,154,500	979,689	84.9%	83.7%	
CAPITAL PROJECTS	100,000	101,571	101.6%	41.1%	
	1,254,500	1,081,260	86.2%	78.1%	
TOTAL	10,960,128	8,223,209	75.0%	74.8%	

BEGIN. BAL. FY17 July 1, 2016	FY17 TO DATE	PRIOR YR TO DATE	FY 17 vs. PRIOR YR TO DATE
2,984,066	5,130,042	4,400,488	729,554
1,418,288	1,600,328	1,681,406	-81,078
356,628	481,601	417,022	64,579
75,853	192,598	77,915	114,683
1,410,961	1,431,300	1,429,289	2,011
6,245,796	8,835,869	8,006,120	829,749
0	0	0	0
0	0	0	0
829,212	1,092,865	1,044,053	48,812
104,914	4,343	104,164	-99,821
934,126	1,097,209	1,148,217	-51,008
7,179,922	9,933,078	9,154,337	778,741

Golf School District 67
Board of Education Regular Meeting
May 25, 2017

11. BOARD COMMITTEE REPORTS

- 10.1 Classrooms First
- 10.2 Finance and Facilities
- 10.3 Niles Township District for Special Education (NTDSE)
- 10.4 Policy
- 10.5 Technology

12. BOARD MEMBER ANNOUNCEMENTS/OPEN FORUM

13. PUBLIC COMMENT

Please state your name and limit your comments to 3 minutes.

14. CLOSED SESSION

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 move into closed session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

ROLL CALL

15. OPEN SESSION

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 return to open session.

ROLL CALL

16. ADJOURNMENT

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 adjourn the meeting.

VOICE VOTE