

Golf School District 67
Board of Education Meeting
May 2, 2017 - 6:30 P.M.
Golf School District Board Room
9401 Waukegan Road, Morton Grove, Illinois

AGENDA – Part 1

- | | | |
|-----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1. | Call to Order | 6:30 pm |
| 2. | Roll Call | |
| 3. | Changes to the Agenda | |
| 4. | Consent Agenda | 6:30 pm |
| 4.1 | <u>Minutes</u> <ul style="list-style-type: none">• Regular Meeting – March 16, 2017• Special Purpose Meeting – March 20, 2017 | |
| 4.2 | <u>Financial Reports</u> <ul style="list-style-type: none">• March Financials | |
| 4.3 | <u>Personnel</u> <ul style="list-style-type: none">• Employment – Hynes Elementary School – Preschool Teacher Assistant• Leave of Absence – Hynes Elementary School Teacher | |
| 5. | Public Comment (<i>please limit to three minutes per individual</i>) | 6:35 pm |
| 6. | Items for Action | 6:40 pm |
| 6.1 | Ratification of the 2017 School Board Election Canvass | |
| 7. | Oath of Office for Re-elected Board Members | 6:45 pm |
| 8. | Adjournment Sine Die | 6:50 pm |

Golf School District 67

Board of Education Meeting

May 2, 2017

1. CALL TO ORDER

2. ROLL CALL

3. CHANGES TO THE AGENDA

4. CONSENT AGENDA

4.1 Minutes

- Regular Meeting – March 16, 2017
- Special Purpose Meeting – March 20, 2017

4.2 Financial Reports

- March Financials

4.3 Personnel

- Employment – Hynes Elementary School – Preschool Teacher Assistant
- Leave of Absence – Hynes Elementary School Teacher

POSSIBLE MOTION

I move that the Board of Education of Golf School District 67 approve the Consent Agenda for May 2, 2017.

ROLL CALL VOTE

Golf School District 67
Board of Education Meeting
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4. CONSENT AGENDA

4.1 Minutes

- Regular Meeting – March 16, 2017
- Special Purpose Meeting – March 20, 2017

4.2 Financial Reports

- March Financials

Payroll expense – 3/10/2017	\$272,478.77	
Payroll expense - 3/24/2017	<u>\$275,852.39</u>	
TOTAL MARCH PAYROLL EXPENSE		\$548,331.16
TOTAL MARCH ACCOUNTS PAYABLE		<u>\$177,589.47</u>
GRAND TOTAL MARCH PAYABLES		<u>\$725,920.63</u>

Golf School District 67
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4. CONSENT AGENDA

4.3 Personnel

- Employment – Hynes Elementary School – Preschool Teacher Assistant

Mrs. Adina Clim has been recommended to serve as the Hynes Elementary School Preschool Teacher Assistant effective April 24, 2017. Mrs. Clim will receive an hourly rate of \$13.35.

- Leave of Absence – Hynes Elementary School Teacher

Mrs. Casey Jacobs, 2nd Grade Teacher, has requested a leave of absence for the 2017-2018 school year beginning August 19, 2017 through January 8, 2018.

Golf School District 67

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5. PUBLIC COMMENT

Please state your name and limit your comments to 3 minutes.

6. ITEM FOR ACTION

6.1 Ratification of the 2017 School Board Election Canvass

The General Assembly of Illinois passed legislation that requires the County Clerk in each county to perform the formal canvass of all local election results. As a result of the elections held on April 4, 2017, Nada Ardeleanu, Sam Barhoumeh, Ashwini Kumar, and Jermaine Lindsay shall be seated this evening to the Golf School District 67 Board of Education for four-year terms. Richard Toth shall be seated this evening to the Golf School District 67 Board of Education for a two-year term.

Suburban Cook County Election Results

April 04, 2017 Consolidated General Election

School B.M., Golf 67, 2yr. Township & Precinct Results

Registered Voters: 1,534,858

Voter Turnout: 17%

[Back to Election Summary Results](#)

Ballots Cast: 267,795

[Print Results](#)[Download Results](#)

School B.M., Golf 67, 2yr.

Vote For 2

5 of 5 Precincts Reported



%

Votes

Richard A. Toth (Nonpartisan)

100%

592

No Candidate (Nonpartisan)

Township Results

Precinct Results

Precinct	Registered Voters	Ballots Cast	Richard A. Toth	No Candidate	Total Votes
Niles 3	1,509	75	64	0	64
Niles 38	1,872	365	252	0	252
Niles 43	1,471	97	72	0	72
Niles 50	1,252	249	180	0	180
Niles 59	1,502	29	24	0	24
Niles Township Results	7,606	815	592	0	592

Suburban Cook County Election Results

April 04, 2017 Consolidated General Election

School B.M., Golf 67, 4yr Township & Precinct Results

Registered Voters: 1,534,858

Voter Turnout: 17%

[Back to Election Summary Results](#)

Ballots Cast: 267,795

[Print Results](#)[Download Results](#)

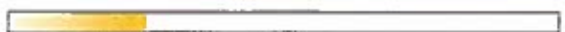
School B.M., Golf 67, 4yr

5 of 5 Precincts Reported



Vote For 4

Ashwini Kumar (Nonpartisan)



%

Votes

Sam Barhoumeh (Nonpartisan)



24.98%

518

Nada Ardeleanu (Nonpartisan)



24.11%

500

Jermaine Lindsay (Nonpartisan)



24.25%

503

26.66%

553

Township Results

Precinct Results

Precinct	Registered Voters	Ballots Cast	Ashwini Kumar	Sam Barhoumeh	Nada Ardeleanu	Jermaine Lindsay	Total Votes
Niles 3	1,509	75	57	54	57	60	228
Niles 38	1,872	365	233	222	223	237	915
Niles 43	1,471	97	60	59	58	68	245
Niles 50	1,252	249	151	147	146	168	612
Niles 59	1,502	29	17	18	19	20	74
Niles Township Results	7,606	815	518	500	503	553	2,074

Golf School District 67

Board of Education Meeting

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7. OATH OF OFFICE FOR RE-ELECTED BOARD MEMBERS

President Toth: Based on the fact that Nada Ardeleanu, Sam Barhoumeh, Ashwini Kumar, Jermaine Lindsay, and Richard Toth received the highest number of votes for office, I declare Nada Ardeleanu, Sam Barhoumeh, Ashwini Kumar, Jermaine Lindsay, and Richard Toth elected as members of the School Board for the full term of office.

Dr. Flores administers the Oath to the newly re-elected Board Members.

"I, (name of member), do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Golf School District, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

"I further swear that:

"I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

"I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board, while respecting the privacy of students and employees;

"I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting; and

"I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels."

Golf School District 67

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May 2, 2017

8. ADJOURNMENT SINE DIE

President Toth: As there is no further business to come before this Board, a motion for adjournment sine die is needed.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 adjourn sine die.

ROLL CALL VOTE

Golf School District 67

Board of Education Meeting

May 2, 2017

RE-ORGANIZATION OF GOLF SCHOOL DISTRICT 67 BOARD OF EDUCATION

1. Appointment of President Pro Tem 6:50 pm
2. Call to Order
3. Roll Call
4. Reorganization of Golf School District 67 Board of Education 6:55 pm
 - 4.1 Election of President
 - 4.2 Election of Vice President
 - 4.3 Election of Secretary
5. Assignment of Committees 7:00 pm
6. Public Comment (*please limit to three minutes per individual*) 7:10 pm
7. PTA Report 7:15 pm
8. Administrator Reports 6:55 pm
9. Item for Discussion 7:20 pm
 - 9.1 Net 56 Technology Audit Presentation
 - 9.2 Possible Date Change for May Board Meeting
10. Items for Action 8:00 pm
 - 10.1 Approval of Schedule of Board Meetings for 2017-2018
 - 10.2 Elect New Representative to IASB Delegate Assembly
 - 10.3 Approve North Shore Transit Transportation Services Contract Extension
 - 10.4 Approve Paid Lunch Equity Requirement
 - 10.5 Approve Hold/Release of Closed Session Minutes
 - 10.6 Adopt Board Policies 2.100, 3.70, 4.15, 4.180, 5.70, 5.80, 5.110, 5.120, 5.140, 5.210, 5.230, 5.250, 5.285, 5.300, 5.320, 6.70, 6.185, 7.100
11. Finance Report 8:10 pm
12. Board Committee Reports 8:15 pm
 - 12.1 Finance and Facilities
 - 12.2 Niles Township District for Special Education
 - 12.3 Classrooms First
 - 12.4 Policy
 - 12.5 Technology
13. Items for Information 8:20 pm
 - 13.1 Freedom of Information Act (FOIA) Requests
 - 13.2 Student Enrollment
14. Board Member Announcements/Open Forum 8:25 pm
15. Public Comment (*please limit to three minutes per individual*) 8:30 pm
16. Closed Session 8:35 pm
 - 16.1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. [5 ILCS 120/2 (c)(1)]
17. Open Session 9:05 pm
18. Adjourn 9:10 pm

Golf School District 67

Board of Education Meeting

May 2, 2017

1. APPOINTMENT OF PRESIDENT PRO TEM

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 appoint _____ to be the President Pro Tem of the April 27, 2017 Board of Education of Golf School District 67 re-organization meeting.

ROLL CALL VOTE

2. CALL TO ORDER

President Pro Tem "I call this meeting to order."

3. ROLL CALL

4. RE-ORGANIZATION OF BOARD

4.1 Election of President

President Pro Tem: Nominations are now in order for the office of president.

Member: I nominate _____.

Member: I second the nomination.

President Pro Tem: _____ has been nominated. Are there any other nominations for the office of president?

President Pro Tem: If there are no further nominations, nominations for the office of president are closed.

President Pro Tem: _____ being the only candidate nominated for the office of president, the chair hereby declares him/her elected by acclamation. I direct the secretary to record in the minutes.

The newly-elected president now assumes the chair from the president pre-tem and conducts the elections of a vice-president and a secretary following the same procedures.

Golf School District 67

Board of Education Meeting

May 2, 2017

4. RE-ORGANIZATION OF BOARD (continued)

4.2 Election of Vice-President

President: Nominations are now in order for the office of vice-president.

Member: I nominate _____.

Member: I second the nomination.

President: _____ has been nominated. Are there are any other nominations for the office of vice-president?

President: If there are no further nominations, nominations for the office of vice-president are closed.

President: _____ being the only candidate nominated for the office of vice-president, the chair hereby declares him/her elected by acclamation. I direct the secretary to record in the minutes.

4.3 Election of Secretary

President: Nominations are now in order for the office of secretary.

Member: I nominate _____.

Member: I second the nomination.

President: _____ has been nominated. Are there are any other nominations for the office of secretary?

President: If there are no further nominations, nominations for the office of secretary are closed.

President: _____ being the only candidate nominated for the office of secretary, the chair hereby declares him/her elected by acclamation. I direct the secretary to record in the minutes.

Golf School District 67

Board of Education Meeting

May 2, 2017

5. ASSIGNMENT OF COMMITTEES

Please select assignments from the attached list of committees. *(Last year's committee assignments are included on the next page.)*

Board of Education Committee Assignments 2017-2018

STATE, REGIONAL & TOWNSHIP COMMITTEES		
	DELEGATE	ALTERNATE
NTDSE		
Illinois Association of School Boards (IASB)		
ED-RED		

BOARD COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Finance and Facilities			
Negotiations			
Policy			
Technology			

SUPERINTENDENT COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Community Engagement			
Insurance			
P.T.A. Representative			

OTHER COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Classrooms 1 st Steering Committee			

Golf School District 67

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Board of Education Committee Assignments 2016-2017

STATE, REGIONAL & TOWNSHIP COMMITTEES		
	DELEGATE	ALTERNATE
NTDSE	Rich Toth	Guy Hollingsworth
Illinois Association of School Boards (IASB)	Jermaine Lindsay	
ED-RED	Guy Hollingsworth	

BOARD COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Finance and Facilities	Sam Barhoumeh	Guy Hollingsworth	Jermaine Lindsay
Negotiations	Ashwini Kumar	Rich Toth	Jermaine Lindsay
Policy	Samina Hussain	Nada Ardeleanu	Rich Toth
Technology	Sam Barhoumeh	Jermaine Lindsay	

SUPERINTENDENT COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Community Engagement	Samina Hussain		
Insurance	Guy Hollingsworth		
P.T.A. Representative	Samina Hussain	Nada Ardeleanu	

OTHER COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Classrooms 1st Steering Committee	Nada Ardeleanu	Ashwini Kumar	Samina Hussain

Golf School District 67

Board of Education Meeting

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6. PUBLIC COMMENT *(please limit to three minutes per participant)*

7. PTA REPORT

8. ADMINISTRATOR REPORTS

9. ITEMS FOR DISCUSSION

9.1 Net 56 Technology Audit Presentation

The Strategic Plan identifies the following goal:

High quality teaching and learning - Implement a 21st Century Learning Environment that is active, rigorous and fosters student engagement.

To achieve this goal, one objective is to integrate the use of technology in all instructional areas. As technology expenditures increase, the administration recommended an audit to ensure that all aspects of information technology support the District's vision. Larry Schwartz and Bruce Koch will present their findings.

Golf School District 67

Board of Education Meeting

May 2, 2017

9. ITEMS FOR DISCUSSION

9.2 Possible Date Change for May Board Meeting

The May Board Meeting is currently scheduled for May 18, 2017—16 days from today. A discussion will take place on whether or not to change the date of the May Board Meeting.

Golf School District 67

Board of Education Meeting

May 2, 2017

10. ITEMS FOR ACTION

10.1 Approval of Schedule of Board Meetings for 2017-2018

The proposed meeting dates for the Golf School District 67 Board of Education for the 2017-2018 school year are as follows. The Board of Education meetings will be held on the third Thursday of each month (*unless indicated otherwise**), at 9401 Waukegan Road, Morton Grove, Illinois in the Board Room at 6:30 pm. Special Purpose Meetings or Board Workshops may be called when necessary.

July 20, 2017

August 17, 2017

September 28, 2017*

October 19, 2017

November 9, 2017

December 14, 2017*

January 18, 2018

February 15, 2018

March 15, 2018

April 19, 2018

May 17, 2018

June 14, 2018*

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 approve the proposed meetings dates for the Golf School District 67 Board of Education for the 2017-2018 school year.

ROLL CALL

Golf School District 67

Board of Education Meeting

May 2, 2017

10. ITEMS FOR ACTION

10.2 Elect New Representative to IASB Delegate Assembly

The Board will elect a new IASB Delegate Assembly representative for the 2017-2018 school year.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 elect _____ to serve as the representative to the IASB Delegate Assembly for the 2017-2018 school year.

ROLL CALL

Golf School District 67

Board of Education Meeting

May 2, 2017

10. ITEMS FOR ACTION

10.3 Approve North Shore Transit Transportation Services Contract Extension

The Administration has assessed the transportation services provided by North Shore Transit during the 2016-2017 school year. It has been determined to be in the District's best interest to extend the transportation services contract with North Shore Transit for the 2017-2018 school year.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 approve the North Shore Transit Transportation Services contract extension for the 2017-2018 school year.

ROLL CALL



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

Christine A. Hoffman
Business Manager

Business Office
847.966.8200 ext. 322

Bookkeeper
847.966.8200 ext. 240

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
choffman@golf67.net

Date: April 3, 2017
To: Dr. Beth Flores and Board of Education
From: Christine A. Hoffman
Subject: North Shore Transit Transportation Services Contract Extension

Background:

On April 16, 2015 the Golf School District 67 Board of Education approved the use of North Shore Transit to provide regular education transportation services for the 2015-2016 school year per the bid specifications and the rates presented in the Transportation Services Contract. The Board then approved a (1) one year extension of the contract with North Shore Transit for the 2016-2017 school year at the May 2016 Board meeting.

The District and Contractor may mutually agree in writing to exercise up to four (4) one-year extensions of this Contract in writing prior to the expiration of this Contract or any extension hereof. Any extension of this Contract shall be on the same terms and conditions as the original term.

Situation:

The Administration has assessed the transportation services provided by North Shore Transit during the 2016-2017 school year. It is the determination of the Administration that it is in the District's best interest to extend the transportation services contract with North Shore Transit for the 2017-2018 school year.

Recommendation:

The Administration is recommending that the Board of Education approve the North Shore Transit Transportation Services Contract Extension for the 2017-2018 school year.

2017-2018 EXTENSION AND AMENDMENT OF TRANSPORTATION SERVICES CONTRACT

THIS AMENDMENT is entered into this 27th day of April, 2017, by and between the **Board of Education of Golf School District No. 67, Cook County, Illinois (“District”)**, and **North Shore Transit, Inc. (“Contractor”)** (collectively referred to as “the parties”).

WITNESSETH

WHEREAS, prior to the 2015-2016 school year, the District requested public bids for the provision of student transportation services (“Services”); and

WHEREAS, Contractor submitted a bid for provision of the Services and was awarded the contract for the 2015-2016 school year (the “Agreement”); and

WHEREAS, pursuant to Section 29-6.1 of the *School Code*, school boards may enter into transportation contracts for up to 3 years, and such contracts may be extended by mutual agreement for up to two additional years by mutual agreement of the parties, and thereafter may be extended on a year-to-year basis, unless the District receives a timely request from another interested contractor that a contract be let by bid; and

WHEREAS, the Board and Contractor previously extended the Agreement for the 2016-2017 school year and now mutually wish to extend the Agreement for an additional one-year period subject to the terms and conditions stated below.

NOW, THEREFORE, in consideration of the terms and conditions herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Extension of Agreement.** The Agreement is hereby extended for a one-year period from July 1, 2017, through June 30, 2018. All terms and conditions of the Agreement and Contract Documents as therein defined shall remain in effect and are incorporated herein and shall constitute the entire Agreement for the Services contemplated hereunder, except as otherwise stated.
2. **Compensation.** During the extension period set forth in paragraph 1 above, the rates of compensation payable hereunder are as set forth in Exhibit 1. All other terms and conditions relating to compensation are as set forth in the Agreement.

IN WITNESS WHEREOF, the parties have executed this Contract in duplicate on the dates indicated below.

[SIGNATURE PAGE TO FOLLOW]

DISTRICT:
BOARD OF EDUCATION OF GOLF
SCHOOL DISTRICT NO. 67, COOK COUNTY

CONTRACTOR:
NORTH SHORE TRANSIT, INC.

By: _____

By: _____

Its: Board President

Its: _____

Date: _____

Date: _____

ATTEST:

By: _____

Its: Board Secretary

Date: _____

424154_1

EXHIBIT 1

Base Bid Pricing

Assumption: Bell times as listed in Specification (Base Bid)

2017/2018 Regular Education Transportation	Rate Per Bus/Day	Est. # of Routes	Est. # of Days	Est. Annual Cost
Cost per consolidated route	\$119.50	2	174	\$41,586.00
Cost per double tier route	\$120.00	8	174	\$167,040.00
Cost per midday double tier route	\$59.75	2	174	\$20,793.00

2017/2018 Activity Rates	Rate Per Route	Est. # of Annual Routes	Est. Annual Cost
Activity Routes	\$59.75	275	
Field Trip Rates	Rate Per Hour	Est. # of Annual Hours	Est. Annual Cost
Field Trip (20 per year)	\$52.00	100	\$5,200.00
Minimum Trip Charge	\$156.00/ 3 Hrs		

Annual Savings If No Bond (see ¶29)

\$8,500.00

The above prices include Contractor's entire fee for providing all services, supplies and equipment and includes all costs listed on the attached 3-year cost projection, which the Contractor is prohibited from increasing if its bid is accepted by the Board:

Golf School District 67

Board of Education Meeting

May 2, 2017

10. ITEMS FOR ACTION

10.4 Approve Paid Lunch Equity Requirement

The Administration has assessed the Paid Lunch Equity requirement for the District's National School Lunch Program. It has been determined to be in the District's best interest to allocate funds from property tax revenue of \$2,369 instead of increasing the lunch price to \$2.86 from \$2.80 for the 2017-2018 school year.

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 approve the allocation of funds from property tax revenue of \$2,369 instead of increasing the lunch price to \$2.86 from \$2.80 for the 2017-2018 school year.

ROLL CALL



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

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Director of
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847.966.8200 ext. 245

Fax
847.966.8290

E-mail
choffman@golf67.net

Date: April 3, 2017
To: Dr. Beth Flores and Board of Education
From: Christine A. Hoffman
Subject: Paid Lunch Equity Requirement

Background:

Paid Lunch Equity (PLE) is a requirement under section 205 of the Healthy Hunger-Free Kids Act of 2010 for all schools with pricing programs that participate in the National School Lunch Program. The purpose of PLE is to increase PAID meal prices to be more equal with funds brought in from free and reduced-price meal reimbursements. The PLE tool was created to help school districts calculate their paid lunch price increase requirement and/or non-Federal source contributions to meet the requirements of the Healthy, Hunger-Free Kids Act of 2010.

Situation:

The weighted average pricing has been set for the 2017-2018 school year at \$2.86. For those Districts that charge this amount or greater they do not need to take any action. Since our District has set a price of \$2.80 for the 2017-2018 school year we would either need to increase our lunch price to meet the \$2.86 weighted average price or we would need to use non-Federal funds to cover this shortage.

The PLE tool was used to determine how much non-Federal source revenue the District would need to cover this price shortage versus raising the cost of our meals to \$2.86. Based on the calculation we would need to cover \$2,369.65 using local revenues, such as our property tax revenue.

Recommendation:

It is the Administrations recommendation that the District allocate \$2,369.65 of property tax revenue to cover the paid lunch equity shortage and not increase the food price to \$2.86 from \$2.80 for the 2017-2018 school year.

Golf School District 67

Board of Education Meeting

May 2, 2017

10. ITEMS FOR ACTION

10.5 Approve Hold/Release of Closed Session Minutes

Twice a year, the Board of Education must review the Closed Session Minutes and determine if they should be held or released. The Closed Session Minutes from August 25, 2016 through January 19, 2017, were reviewed by the district attorney and the recommendation is to hold and not disclose minutes from the following dates: August 25, 2016, September 22, 2016, October 20, 2016, November 10, 2016, and January 19, 2017. It is recommended that the minutes from November 7, 2016 be disclosed.

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 hold and not disclose closed session minutes from August 25, 2016, September 22, 2016, October 20, 2016, November 10, 2016, and January 19, 2017 and disclose minutes from November 7, 2016.

ROLL CALL

Golf School District 67

Board of Education Meeting

May 2, 2017

10. ITEMS FOR ACTION

- 10.6 Adopt Board Policies 2.100, 3.70, 4.15, 4.180, 5.70, 5.80, 5.110, 5.120, 5.140, 5.210, 5.230, 5.250, 5.285, 5.300, 5.320, 6.70, 6.185, and 7.100

The Policy Committee has reviewed the following policies on April 21, 2017 and recommends adoption as reviewed/revised.

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 adopt board policies 2.100, 3.70, 4.15, 4.180, 5.70, 5.80, 5.110, 5.120, 5.140, 5.210, 5.230, 5.250, 5.285, 5.300, 5.320, 6.70, 6.185, and 7.100 as reviewed/revised.

ROLL CALL

SCHOOL BOARDBoard Member Conflict of Interest

No School Board member shall (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by ~~The School Code and the Corrupt Practices Act~~ State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

~~School~~ Board members must annually file a *Statement of Economic Interests* as required by the Illinois Government Ethics Act. Each ~~School~~ Board member is responsible for filing the statement with the county clerk of the county in which the District's principal office is located by May 1.

~~No School Board member shall solicit or accept a gift that he or she has reason to believe is offered in an effort to influence his or her official position. The Board policy 5.130, Limitations on Accepting Gifts, applies to Board Members. In addition to other examples of acceptable gifts, that policy allows Board members to receive from one source during any calendar year items having a cumulative value of less than \$100.~~

LEGAL REF.: 5 ILCS 420/4A-101, 420/4A-105, 420/4A-106, 420/4A-107, and 425/1 et seq.
50 ILCS 105/3
105 ILCS 5/10-9
2 C.F.R. §200.318(c)(1).

CROSS REF.: 5.130 (Limitations to Accepting Gifts)
2.105 (Ethics and Gift Ban), 4.60 (Purchases and Contracts), 5.120 (Employee Ethics; Conduct; and Conflict of Interest)

ADOPTED: February 5, 2004

REVIEWED: January 19, 2012

REVISED: May 2, 2017

GENERAL SCHOOL ADMINISTRATIONSuccession of Authority to the Superintendent

~~In the case of temporary absence or temporary incapacity of the Superintendent, the authority and responsibility of the office shall pass to the Superintendent's designee (another District Administrator).~~

~~Should circumstances require that the Superintendent be absent from the District for an extraordinary length of time, or resigns, and therefore unable to perform administrative duties, the Board President shall call a Board meeting for the purpose of the Board selecting an interim Superintendent.~~

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and submitted to the School Board.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30 (Chain of Command)

ADOPTED: September 20, 1984

REVIEWED: January 21, 1999

REVISED: January 19, 2012; May 2, 2017

GENERAL SCHOOL ADMINISTRATIONSuccession of Authority

If the Superintendent, Building Principal, or other administrator is temporarily unavailable, the succession of authority and responsibility of the respective office shall follow a succession plan, developed by the Superintendent and submitted to the School Board.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 3:30 (Chain of Command)

ADOPTED: September 20, 1984

REVIEWED: January 21, 1999

REVISED: January 19, 2012; May 2, 2017

Golf School District 67 Succession of Authority

Dr. Beth Sagett-Flores - Superintendent

- Mrs. Carol Westley
Principal, Golf Middle School
- Ms. Karen Chvojka
Principal, Golf Middle School

Ms. Karen Chvojka - Principal, Golf Middle School

- Dr. Beth Sagett-Flores
Superintendent
- Mrs. Lynn Kurokawa
Director of Student Services
- Mrs. Lisa Featherstone
School Guidance Counselor

Mrs. Carol Westley - Principal, Hynes Elementary School

- Dr. Beth Sagett-Flores
Superintendent
- Mrs. Lynn Kurokawa
Director of Student Services
- Mrs. Lisa Featherstone
School Guidance Counselor

Mrs. Lynn Kurokawa - Director of Student Services

- Mrs. Carol Westley
Principal, Golf Middle School
- Ms. Karen Chvojka
Principal, Golf Middle School

Operational Services

Identity Protection

The collection, storage, use, and disclosure of social security numbers by the School District shall be consistent with State and federal laws. The goals for managing the District's collection, storage, use, and disclosure of social security numbers are to:

1. Limit all activities involving social security numbers to those circumstances that are authorized by State or federal law.
2. Protect each social security number collected or maintained by the District from unauthorized disclosure.

The Superintendent is responsible for ensuring that the District complies with the Identity Protection Act, 5 ILCS 179/. Compliance measures shall include each of the following:

1. All employees having access to social security numbers in the course of performing their duties shall be trained to protect the confidentiality of social security numbers. Training should include instructions on the proper handling of information containing social security numbers from the time of collection through the destruction of the information.
2. Only employees who are required to use or handle information or documents that contain social security numbers shall have access to such information or documents.
3. Social security numbers requested from an individual shall be provided in a manner that makes the social security number easily redacted if the record is required to be released as part of a public records request.
4. When collecting a social security number or upon request by an individual, a statement of the purpose(s) for which the District is collecting and using the social security number shall be provided.
5. Notification to an individual as required by [815 ILCS 530/12-the Illinois Personal Information Protection Act](#) whenever his or her personal information was acquired by an unauthorized person; *personal information* means either:
 - a. An individual's first name or first initial and last name in combination with any one or more of his or her (i) social security number, (ii) driver's license number or State identification card number, (iii) financial account information (with any required security codes or passwords), (iv) medical information, (v) health insurance information, and/or (vi) unique biometric data or other unique physical or digital representation of biometric data, when either the name or the data elements are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the name or data elements have been acquired through the breach of security; or
 - b. An individual's username or email address, in combination with a password or security question and answer that would permit access to an online account, when either the username or email address or password or security question and answer are not encrypted or redacted or are encrypted or redacted but the keys to unencrypt or unredact or otherwise read the data elements have been obtained through the breach of security.
6. Disposal of materials containing personal information in a manner that renders the personal information unreadable, unusable, and undecipherable; *personal information* has the meaning stated in #5, above.
7. ~~Notification, within 45 days of the discovery of a security breach, to the Illinois Attorney General:~~
 - a. ~~If the District suffers a breach of more than 250 Illinois residents; or~~
 - b. ~~When the District provides notice as required in #5, above.~~

8-7. All employees must be advised of this policy's existence, and a copy of the policy must be made available to each employee. The policy must also be made available to any member of the public, upon request.

No District employee shall collect, store, use, or disclose an individual's social security number unless specifically authorized by the Superintendent. This policy shall not be interpreted as a guarantee of the confidentiality of social security numbers and/or other personal information. The District will use best efforts to comply with this policy, but this policy should not be construed to convey any rights to protection of information not otherwise afforded by law.

LEGAL REF.: 5 ILCS 179/, Identity Protection Act.
 50 ILCS 205/3, Local Records Act.
 105 ILCS 10/, Illinois School Student Records Act.
 815 ILCS 530/, Personal Information Protection Act.

CROSS REF: 2:250 (Access to District Public Records), 5:150 (Personnel Records), 7:340
 (Student Records)

ADOPTED: May 2, 2017

Operational Services**Pandemic Preparedness**

The School Board recognizes that the District will play an essential role along with the local health department and emergency management agencies in protecting the public's health and safety if an influenza pandemic occurs. Pandemic influenza is a worldwide outbreak of a virus for which there is little or no natural immunity and no vaccine; it spreads quickly to people who have not been previously exposed to the new virus.

To prepare the School District community for a pandemic, the Superintendent or designee shall: (1) learn and understand the roles that the federal, State, and local government would play in an epidemic; (2) form a pandemic planning team consisting of appropriate District personnel and community members to identify priorities and oversee the development and implementation of a comprehensive pandemic influenza school action plan; and (3) build awareness of the final plan among staff, students, and community.

Emergency School Closing

In the case of a pandemic, any decision for an emergency school closing will be made by the Superintendent in consultation with and, if necessary, at the direction of the District's local health department, emergency management agencies, and Regional Office of Education.

LEGAL REF.: 105 ILCS 5/10-16.7 and 5/10-20.5.
Ill. Dept. of Public Health Act (Part 1), 20 ILCS 2305/2(b).
Ill. Emergency Management Agency Act, 20 ILCS 3305.
Ill. Educational Labor Relations Act, 115 ILCS 5/.

CROSS REF.: 1:20 (District Organization, Operations, and Cooperative Agreements), 2:20 (Powers and Duties of the School Board; Indemnification), 4:170 (Safety), 7:90 (Release During School Hours), 8:100 (Relations with Other Organizations and Agencies)

ADOPTION: May 2, 2017

PERSONNEL

GENERAL PERSONNEL – RELIGIOUS HOLIDAYS

~~An employee may request time off to observe a religious holiday, and his or her supervisor is to make every reasonable effort to grant the request if the employee gives notice of his or her intention to be absent at least five days prior to the date of absence.~~

~~The employee will use earned vacation time, holiday time, personal leave or paid time in accordance with the collective bargaining agreement, where applicable, to make up the absence. A per diem deduction may also be requested by the employee.~~

~~The Superintendent shall grant an employee's request for time off to observe a religious holiday if the employee gives at least five days' prior notice and the absence does not cause an undue hardship.~~

~~Employees may use earned vacation time or personal leave to make up the absence, provided such time is consistent with the District's operational needs. A per diem deduction may also be requested by the employee.~~

LEGAL REF.: Ill. Rev. Stat., ch. 68, para. 2-101 and 2-102 (1985). Religious Freedom Restoration Act, 775 ILCS 35/15.
Illinois Human Rights Act, 775 ILCS 5/2-101 and 5/2-102.

ADOPTED: June 18, 1987

REVIEWED: July 5, 2001, August 16, 2012

REVISED: February 15, 1994; May 2, 2017

General PersonnelGENERAL PERSONNEL—Court Duty

The District will pay full salary during the time an employee is absent due to court ~~on jury~~ duty or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.

The District will deduct any fees that an employee receives for such duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least 5 days' prior notice of pending jury duty to the District.

The employee shall present documentation that jury duty has been served by submitting his/her jury pay to the District Business Office.

LEGAL REF.: 105 ILCS 5/10-20.7

CROSS REF.: (521.02; 545)

ADOPTED: September 20, 1984

REVIEWED: August 16, 2012

REVISED: December 18, 1986; February 18, 1988; July 18, 1991; February 20, 1994;
July 5, 2001; May 2, 2017

General Personnel

Recognition for Service

The School Board will periodically recognize those District employees who contribute significantly to the educational programs and welfare of the students.

ADOPTED: August 16, 2012

REVIEWED: May 2, 2017

General Personnel

Employee Ethics: ~~and Conduct~~ and Conflict of Interest

Professional and Appropriate Conduct

All District employees are expected to maintain high standards in their school relationships, to demonstrate integrity and honesty, to be considerate and cooperative, and to maintain professional and appropriate relationships with students, parents, staff members, and others. In addition, the *Code of Ethics for Illinois Educators*, adopted by the Illinois State Board of Education, is incorporated by reference into this policy. Any employee who sexually harasses a student or otherwise violates an employee conduct standard will be subject to discipline up to and including dismissal.

Statement of Economic Interests

The following employees must file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act:

1. Superintendent;
2. Building Principal;
3. Head of any department;
4. Any employee who, as the District's agent, is responsible for negotiating one or more contracts, including collective bargaining agreement(s), in the amount of \$1,000 or greater;
5. Hearing officer;
6. Any employee having supervisory authority for 20 or more employees; and
7. Any employee in a position that requires an administrative or a chief school business official endorsement.

Ethics and Gift Ban

School Board policy 2:105, *Ethics and Gift Ban*, applies to all District employees. Students shall not be used in any manner for promoting a political candidate or issue.

Prohibited Interests; Conflict of Interest; and Limitation of Authority

~~in~~In accordance with Section 22-5 of the School Code, "no school officer or teacher shall be interested ~~in~~ in the sale, proceeds, or profits of any book, apparatus, or furniture used or to be used in any school with which such officer or teacher may be connected," except when the employee is the author or developer of instructional materials listed with the Illinois State Board of Education and adopted for use by the Board. An employee having an interest in instructional materials must file an annual statement with the Board Secretary.

For the purpose of acquiring profit or personal gain, no employee shall act as an agent of the District nor shall an employee act as an agent of any business in any transaction with the District. This includes participation in the selection, award or administration of a contract supported by a federal award when the employee has a real or apparent conflict of interest as defined by 2 C.F.R. §200.318(c)(1). Employees shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts. Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2:105, *Ethics and Gift Ban*.

Outside Employment

Employees shall not engage in any other employment or in any private business during regular working hours or at such other times as are necessary to fulfill appropriate assigned duties.

INCORPORATED
BY REFERENCE: 5:120-E (Code of Ethics for Illinois Educators)

LEGAL REF.: U.S. Constitution, First Amendment.
2 C.F.R. §200.318(c)(1).
5 ILCS 420/4A-101 and 430/.
50 ILCS 135/.
105 ILCS 5/10-22.39 and 5/22-5.
775 ILCS 5/5A-102.
23 Ill.Admin.Code Part 22, Code of Ethics for Illinois Educators.
Pickering v. Board of Township H.S. Dist. 205, 391 U.S. 563 (1968).
Garcetti v. Ceballos, 547 U.S. 410 (2006).

CROSS REF.: 2:105 (Ethics and Gift Ban), 4:60 (Purchases and Contracts), 5:100 (Staff Development Program)

ADOPTED: February 20, 1994

REVIEWED: July 5, 2001, August 16, 2012

REVISED: February 15, 1996; May 20, 2010; March 20, 2014, August 20, 2015;
May 2, 2017

General Personnel

Solicitations By or From Staff

District employees shall not solicit donations or sales, nor shall they be solicited for donations or sales, on school grounds without prior approval from the Superintendent.

CROSS REF.: 8:90 (Parent Organizations and Booster Clubs)

ADOPTED: September 20, 1984

REVIEWED: July 5, 2001; August 16, 2012

REVISED: February 15, 1994; May 2, 2017

Professional Personnel**Resignations and Retirement**

Tenured teachers may resign at any time with consent of the School Board or by written notice sent to the ~~Board Secretary Superintendent and forwarded to the School Board~~ at least 30 days before the intended date of resignation. ~~;~~ However, a ~~tenured~~ teacher may ~~not~~ resign during the school term in order to accept another teaching position without the consent of the School Board. ~~Retirement benefits outlined in the Union Contract shall not be given to teachers who provide such 30 days notice. Contract benefits shall only be provided to tenured teachers who give written notice to the Superintendent by May 15 and follow the terms outlined for retirement in the GTA Union Contract.~~

~~Probationary teachers may resign during their contract period only with the School Board's consent.~~

LEGAL REF.: 105 ILCS 5/24-14

Park Forest Heights School Dist. v. State Teacher Certification Bd., 842 N.E.2d 1230 (Ill.App.1st 2006).

ADOPTED: November 18, 1999

REVIEWED: August 16, 2012

REVISED: May 2, 2017

Professional Personnel**Maintaining Student Discipline**

Maintaining an orderly learning environment is an essential part of each teacher's instructional responsibilities. A teacher's ability to foster appropriate student behavior is an important factor in the teacher's educational effectiveness. The Superintendent shall ensure that all teachers, other certificated employees, and persons providing a student's related service(s): (1) maintain discipline in the schools as required in the School Code, and (2) follow the School Board policies and administrative procedures on student conduct, behavior, and discipline.

When a student's behavior is unacceptable, the teacher should first discuss the matter with the student, if appropriate. If the unacceptable behavior continues, the teacher should consult with the Building Principal and/or discuss the problem with the parent(s)/guardian(s). A teacher may remove any student from the learning setting whose behavior interferes with the lessons or participation of fellow students. A student's removal must be in accordance with Board policy and administrative procedures.

Teachers shall not use disciplinary methods that may be damaging to students, such as ridicule, sarcasm, or excessive temper displays. Corporal punishment (including slapping, paddling, or prolonged maintenance of a student in physically painful positions, and intentional infliction of bodily harm) may not be used. Teachers may use reasonable force as needed to keep students, school personnel, and others safe, or for self-defense or defense of property.

LEGAL REF.: 105 ILCS 5/24-24.
23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 7:190 (Student DisciplineBehavior), 7:230 (Misconduct by Students with Disabilities)

ADOPTED: November 18, 1999

REVIEWED: August 16, 2012

REVISED: May 2, 2017

Professional Personnel

Leaves of Absence

Each of the provisions in this policy applies to all professional personnel to the extent that it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable bargaining agreement or individual agreement will control.

Sick and Bereavement Leave

Each full-time professional staff member is granted twelve (12) days sick leave each school year at full pay. ~~Unused days are allowed to accumulate to one hundred eighty (180) days.~~ Sick leave is defined in State law as personal illness, quarantine at home, serious illness or death in the immediate family or household, or birth, adoption or placement for adoption. Each full-time professional staff member is granted three (3) days bereavement leave each school year at full pay. Unused bereavement leave shall not accumulate. The immediate family, for purposes of this Section, shall include: parents, spouse, brothers, sisters, children, grandparents, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, guardians and partners in a civil union. Sick days may be used for additional bereavement over three (3) days.

As a condition for paying sick leave after three (3) days absence for personal illness or thirty (30) days for birth or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the staff member provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a chiropractic physician licensed under the Medical Practice Act, (3) an advanced practice nurse who has a written collaborative agreement with a collaborating physician that authorizes the advanced practice nurse to perform health examinations, (4) a physician assistant who has been delegated the authority to perform health examinations by his or her supervising physician, or (5) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate during a leave of less than three (3) days for personal illness, the District shall pay the expenses incurred by the employee.

The use of paid sick leave for adoption or placement for adoption is limited to thirty (30) days unless a longer leave is provided in an applicable collective bargaining agreement. The Superintendent may require that the employee provide evidence that the formal adoption process is underway.

Child Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take child bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Child Bereavement Leave Act. Child bereavement leave allows for: (1) attendance by the bereaved staff member at the funeral or alternative to a funeral of his or her child, (2) making arrangements necessitated by the death of the staff member's child, or (3) grieving the death of the staff member's child, without any adverse employment action. The leave must be completed within 60 days after the date on which the employee received notice of the death of his or her child. However, in the event of the death of more than one child in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Child Bereavement Leave Act. This policy does not create any right for an employee to take child bereavement leave that is inconsistent with the Child Bereavement Leave Act.

Sabbatical Leave

Sabbatical leave may be granted in accordance with the School Code.

Personal Leave

Professional staff members are granted three (3) personal leave days per year. A personal leave day is defined as a day to allow professional personnel time to conduct personal business (but not vacation, travel, or work stoppage), which is impossible to schedule at a time other than during a school day. Any unused personal leave day in a school year will be credited to the cumulative sick leave.

The use of a personal day is subject to the following conditions:

1. Except in cases of emergency or unavoidable situations, personal leave requests should be submitted to the Building Principal 3 days in advance of the requested date,
2. No personal leave days may be used immediately before or immediately after a holiday unless the Superintendent grants prior approval,
3. Personal leave may not be used in increments of less than one-half day,
4. Personal leave days are subject to a substitute's availability,
5. Personal leave days may not be used during the first and/or last 5 days of the school year,
6. Personal leave days may not be used on in-service and/or institute training days, and
7. Personal leave may not be used by more than 10% of the teaching staff in each building at the same time.

Leave of Absence Without Pay

The Board may grant a leave of absence without pay to tenured professional staff members who have rendered satisfactory service and desire to return to employment in a similar capacity at a time determined by the Board.

Each leave of absence shall be of the shortest possible duration required to meet the leave's purpose consistent with a reasonable continuity of instruction for students.

Leave to Serve as an Election Judge

Any staff member who was appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The staff member is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same election day.

Child-Rearing Leave

The Board shall grant a professional staff member's request for a non-paid, child-rearing leave, not to exceed the balance of the school year plus one additional school year (but in no event shall such leave exceed 3 semesters), provided the request complies with this policy. Nothing in this section shall prohibit a professional staff member from using paid sick days as provided in this policy.

A teacher must request, if possible, a child-rearing leave by notifying the Superintendent in writing no later than 90 days before the requested leave's beginning date. The request should include the proposed leave dates. The leave shall end before a new school year begins or before the first day of school after winter recess.

Subject to the insurance carrier's approval, the teacher may maintain insurance benefits at his or her own expense during a child-rearing leave.

A professional staff member desiring to return before the leave's expiration will be assigned to an available vacancy for which the teacher is qualified, subject to scheduling efficiency and instruction continuity.

Leaves for Service in the Military

Leaves for service in the U.S. Armed Services or any of its reserve components and the National Guard, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in military service does not acquire tenure.

General Assembly Leave

Leaves for service in the General Assembly, as well as re-employment rights, will be granted in accordance with State and federal law. A professional staff member hired to replace one in the General Assembly does not acquire tenure.

Leave for Employment in Department of Defense

The Board may grant teachers a leave of absence to accept employment in a Department of Defense overseas school.

School Visitation Leave

An eligible professional staff member is entitled to 8 hours during any school year, no more than 4 hours of which may be taken on any given day, to attend school conferences or classroom activities related to the teacher's child, if the conference or activity cannot be scheduled during non-work hours. Professional staff members must first use all accrued vacation leave, personal leave, compensatory leave, and any other leave that may be granted to the professional staff member, except sick, and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leaves for Victims of Domestic or Sexual Violence

An unpaid leave from work is available to any staff member who: (1) is a victim of domestic or sexual violence, or (2) has a family or household member who is a victim of domestic or sexual violence whose interests are not adverse to the employee as it relates to the domestic or sexual violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, if the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.).

Leaves to Serve as an Officer or Trustee of a Specific Organization

Upon request, the Board will grant: (1) an unpaid leave of absence to an elected officer of a State or national teacher organization that represents teachers in collective bargaining negotiations, (2) twenty days of paid leave of absence per year to a trustee of the Teachers' Retirement System in accordance with 105 ILCS 5/24-6.3, and (3) a paid leave of absence for the local association president of a State teacher association that is an exclusive bargaining agent in the District, or his or her designee, to attend meetings, workshops, or seminars as described in 105 ILCS 5/24-6.2.

LEGAL REF.: 10 ILCS 5/13-2.5
20 ILCS 1805/30.1 et seq.
820 ILCS 154/
105 ILCS 5/24-6, 5/24-6.1, 5/24-6.2, 5/24-6.3, 5/24-13, and 5/24-13.1.
820 ILCS 147/. and 180/.

CROSS REF.: 5:180 (Temporary Illness or Temporary Incapacity), 5:185 (Family and Medical Leave), 5:330 (Educational Support Personnel - Sick Days, Vacation, Holidays, and Leaves)

ADOPTED: November 13, 2008

REVISED: August 13, 2009; May 20, 2010; August 16, 2012; March 20, 2014, February 19, 2015; December 15, 2016; May 2, 2017

NOTES: Bereavement Leave is included on page 29 Section H of the Collective Bargaining Agreement

Educational Support Personnel

Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

The District shall ~~ensure that the contracted transportation company~~ adhere to State and federal law and regulations requiring a drug and alcohol testing program for school bus and commercial vehicle drivers. The Superintendent or designee manages a program to implement ~~federal and~~ State law defining the circumstances and procedures for the testing.

LEGAL REF.: 625 ILCS 5/6-106.1 and 5/6-106.1c.
49 U.S.C. §3130~~61 et seq.~~, Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991, ~~P.L. 102-143~~).
49 C.F.R. Parts 40 (Procedures for Transportation Workplace Drug and Alcohol Testing Programs), 382 (Controlled Substance and Alcohol Use and Testing), and 395 (Hours of Service of Drivers).

CROSS REF.: 4:110 (Transportation), 5:30 (Hiring Process and Criteria), 5:280 (Duties and Qualifications)

ADOPTED: August 16, 2012

REVISED: May 2, 2017

Educational Support Personnel

Schedules and Employment Year

The Superintendent shall supervise a process for setting work schedules and an employment year for educational support employees in accordance with State and federal law, Board policy, and applicable agreements and shall:

1. Assign each employee one supervisor who will establish a work schedule, including breaks, as required by building or District needs, work load, and the efficient management of human resources;
2. Allow for the ability to respond to changing circumstances by altering work schedules as needed; and
3. Consider the well-being of the employee. The Superintendent's approval is required to establish a flexible work schedule or job-sharing.

Twelve-Month Full-Time Employees

Twelve-month full-time employees shall work a forty-hour week, Monday through Friday. Individual work schedules are developed by their supervisor and subject to the District's needs. For overtime guidelines, refer to Policy 5.35. At the discretion of the Superintendent, these employees may not be required to work when school sessions are cancelled due to an emergency situation. For paid sick and personal leaves, holidays, and earned vacation days, refer to Policy 5.330.

Twelve-Month Part-Time Employees

Twelve-month part-time employees shall work Monday through Friday with a minimum of six hundred (600) scheduled hours per year. Individual work schedules are developed by their supervisor and subject to the District's needs. For overtime guidelines, refer to Policy 5.35. At the discretion of the Superintendent, these employees may not be required to work when school sessions are cancelled due to an emergency situation. For paid sick and personal leaves and earned vacation days, refer to Policy 5.330. These employees are not eligible for paid holidays.

Eleven-Month Full-Time Employees

Eleven-month full-time employees shall work a forty-hour week, Monday through Friday, except during the month of July, and winter and spring breaks. Individual work schedules are developed by their supervisor and subject to the District's needs. For overtime guidelines, refer to Policy 5.35. At the discretion of the Superintendent, these employees may not be required to work when school sessions are cancelled due to an emergency situation. For paid sick and personal leaves and holidays, refer to Policy 5.330. These employees are not eligible for vacation days.

Ten-Month Full-Time Employees

Ten-month full-time employees shall work a minimum of thirty-two (32) hours a week, Monday through Friday. These employees shall work the school calendar year, unless otherwise specified by their supervisor. Individual work schedules are developed by their supervisor and subject to the District's needs. For overtime guidelines, refer to Policy 5.35. At the discretion of the Superintendent, these employees may not be required to work when school sessions are cancelled due to an emergency situation. For paid sick and personal leaves, refer to Policy 5.330. These employees are not eligible for paid holidays and vacation days.

Ten-Month Part-Time Employees

Ten-month part-time employees shall work Monday through Friday with a minimum of six hundred (600) scheduled hours per year. These employees shall work the school calendar year, unless otherwise specified by their supervisor. Individual work schedules are developed by their supervisor and subject to the District's needs. For overtime guidelines, refer to Policy 5.35. At the discretion of the Superintendent, these employees may not be required to work when school

sessions are cancelled due to an emergency situation. For paid sick and personal leaves, refer to Policy 5.330. These employees are not eligible for paid holidays and vacation days.

Hourly Employees

Hourly employees' work schedules are developed by their supervisor and subject to the District's needs. These employees shall work less than six hundred (600) scheduled hours per year. These employees are not eligible for paid sick and personal leaves, holidays, and vacation days.

Meal Break

~~An e~~Employees who works at least 7.5 continuous hours shall receive a 30-minute duty-free unpaid meal break ~~which shall~~that begins within the first ~~five~~5 hours of the employee's work day. The District accommodates employees who are nursing mothers according to ~~provisions in the Nursing Mothers in the Workplace Act, P.A. 92-0068.~~State and federal law.

LEGAL REF.: Fair Labor Standards Act, 29 U.S.C. § 207 et seq.
1051LCS 5/10-20.14a, 5/10-22.34, and 5/10-23.5 ~~(Ill. Rev. Stat., ch. 122,~~
~~¶¶ 10-20.14a, 10-22.34, and 10-23.5).~~
740 ILCS 137/, Right to Breastfeed Act.
820 ILCS 105/, Minimum Wage Law.
820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 5:35 (Compliance with the Fair Labor Standards Act)

ADOPTED: November 18, 1999

REVIEWED: August 16, 2012

REVISED: February 5, 2004; March 20, 2008; February 19, 2014, May 2, 2017

Educational Support PersonnelEvaluation

The Superintendent is responsible for designing and implementing a program for evaluating the job performance of each educational support staff member according to standards contained in School Board policies as well as in compliance with State law and any applicable collective bargaining agreement. The standards for the evaluation program shall include, but not be limited to:

1. Each employee shall be evaluated annually, preferably before the annual salary review.
2. The direct supervisor shall provide input.
3. The employee's work quality, promptness, attendance, reliability, conduct, judgment, and cooperation shall be considered.
4. The employee shall receive a copy of the annual evaluation ~~at the post-conference.~~
- ~~5. The original evaluation shall be signed by the employee and filed by the Superintendent.~~
5. All evaluations shall comply with State and federal law.

CROSS REF.: 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:150 (Personnel Records)

ADOPTED: September 20, 1984

REVIEWED: August 16, 2012

REVISED: February 15, 1996; July 5, 2001; March 20, 2008, May 2, 2017

InstructionTeaching About Religions

The School District's curriculum may include the study of religions as they relate to geography, history, culture, and the development of various ethnic groups. The study of religions shall give neither preferential nor derogatory treatment to any single religion, religious belief, or to religion in general. The study of religions shall be treated as an academic subject with no emphasis on the advancement or practice of religion.

LEGAL REF.: School Dist. of Abington Twp v. Schempp, 374 U.S. 203 (1963).
Allegheny County v. ACLU Pittsburgh Chapter, 492 U.S. 573, 109 S.Ct. 3086, 106
L.Ed.2d 472 (1989).

CROSS REF.: 6:20 (School Year Calendar and Day), 6:40 (Curriculum Development), 6:60
(Curriculum Content), 6:255 (Assemblies and Ceremonies)

ADOPTED: September 2, 1984

REVIEWED: March 20, 2008

REVISED: February 15, 1994; April 2, 2003; October 18, 2012, May 2, 2017

InstructionRemote Educational Program

The Superintendent shall develop, maintain, and supervise a remote educational program consistent with Section 10-29 of the School Code. The remote educational program shall provide an opportunity for qualifying students to participate in an educational program delivered by the District in a location outside of a school.

The remote educational program shall:

1. Align its curriculum with the Illinois State Learning Standards and Board policies 6:10, *Educational Philosophy and Objectives* and 6:15, *School Accountability*.
2. Offer instruction and educational experiences consistent with those given to students at the same grade level in the District through compliance with Board policies 6:30, *Organization of Instruction* and 6:300, *Graduation Requirements*.
3. Provide instructors that meet the teacher qualifications in Board policy 5:190, *Teacher Qualifications*. Instructors are responsible for the following elements of the program:
 - a. Planning instruction,
 - b. Diagnosing learning needs,
 - c. Prescribing content delivery through class activities,
 - d. Assessing learning,
 - e. Reporting outcomes to administrators and parents/guardians, and
 - f. Evaluating the effects of instruction.
4. Provide a remote educational program anytime during the period of time from and including the opening date to the closing date of the District's regular school term. It may operate on any calendar day, notwithstanding whether it is a student attendance day or institute day on the School District's calendar or any other provision of law restricting instruction on that day. Follow the District's regular school term that is established by Board policies 2:20, *Powers and Duties of the School Board*, *Indemnification* and 6:20, *School Year Calendar and Day*. The remote educational program may be offered outside of the regular school term as part of any authorized summer school program.
5. Calculate the number of clock hours a student participates in instruction in alignment with Board policy 6:20, *School Year Calendar and Day*.
6. Limit participation to students who are juniors or seniors or demonstrate individual educational need(s). Approval of students in the program will be on a space-available basis.
7. Authorize the Superintendent or designee to approve students for participation in the program when the student shows evidence of:
 - a. Enrollment in the District pursuant to Board policies 7:60, *Residence* and 7:30, *Student Assignment and Intra-District Transfer*.
 - b. Prior approval from their individualized educational program (IEP) team, if applicable.
 - c. How the remote educational program best serves the student's individual learning needs.
 - d. A consistent, appropriate attendance record, no disciplinary record, and a 2.5 minimum grade point average.
8. Include a process for developing and approving a written remote educational plan for each student participating in the program.
9. Require students to complete their participation in the program within 12 months, unless the student's participation is extended by the District.
10. Require students to participate in all assessments administered by the District pursuant to State and federal law and Board policy 6:340, *Student Testing and Assessment Program*.
11. Align with the requirements of Board policy 7:340, *Student Records*.
12. Comply with other State and federal laws and align with all applicable Board policies. This includes the Superintendent submitting a copy of this policy to the Illinois State Board of Education along with any amendments to it and any data on student participation.

13. Be monitored by the Board pursuant to Board policy 2:240, *Board Policy Development* and included as an topic for discussion in the annual report required by Board policy 6:10, *Educational Philosophy and Objectives*. It shall include a discussion of the process for renewal of the program when applicable.

LEGAL REF.: 105 ILCS 5/10-29.
[23 Ill.Admin.Code §226.360.](#)

CROSS REF.: 2:20 (Powers and Duties of the School Board, [Indemnification](#)), 2:240 (Board Policy Development), 5:190 (Teacher Qualifications), 6:10 (Educational Philosophy and Objectives), 6:15 (School Accountability), 6:20 (School Year Calendar and Day), 6:30 (Organization of Instruction), 6:300 (Graduation Requirements), 6:340 (Student Testing and Assessment Program), 7:30 (Student Assignment and Intra-District Transfer), 7:60 (Residence), 7:340 (Student Records)

ADOPTED: May 20, 2010

REVIEWED: October 18, 2012

REVISED: May 2, 2017

Students

Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parent(s)/guardian(s) shall present proof that the student received a health examination with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth grade; and
3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required ~~from~~for students in grade 6; ~~beginning with the 2015-2016 school year.~~

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening ~~must be included as is~~ a required part of each health examination; diabetes testing is not required.
3. Beginning with the 2017-2018 school year, an age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
- 3.4 Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was ~~"risk-assessed"~~ or screened for lead poisoning.
- 4.5 The ~~Department of Public Health IDPH~~ will provide all female students entering sixth grade and their parents/guardians information about the link between human papilloma virus (HPV) and cervical cancer and the availability of the HPV vaccine.

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. New students who register after October 15 of the current school year shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the ~~Department of Public Health~~ IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second and sixth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the ~~IDPH~~ Illinois Department of Public Health.

If a child in the second or sixth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the ~~Illinois Department of Public Health~~ (IDPH), a student will be exempted from this policy's requirements for:

1. Religious or medical grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, Communicable and Chronic Infectious Disease and State rules if there is an outbreak of one or more diseases from which the student is not protected.†
2. Health examination or immunization requirements on medical grounds if a physician provides written verification.†
3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.†-or
4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: McKinney Homeless Assistance Act, 42 U.S.C. §11431 et seq.
105 ILCS 5/27-8.1 and 45/1-20.
410 ILCS 45/7.1 and 315/2e.
23 Ill.Admin.Code §1.530.
77 Ill.Admin.Code Part 665.
77 Ill.Admin.Code Part 690
~~77 Ill.Admin.Code Part 695.~~

CROSS REF.: 6:30 (Organization of Instruction), 6:140 (Education of Homeless Children),
6:180 (Extended Instructional Programs), 7:50 (School Admissions and Student
Transfers To and From Non-District Schools), 7:280 (Communicable and
Chronic Infectious Disease)

ADOPTED: December 5, 2006

REVISED: August 13, 2009; May 20, 2010; May 2, 2013; February 19, 2015;
January 21, 2016; May 2, 2017

Golf School District 67
Board of Education Meeting
May 2, 2017

11. FINANCE REPORT

Christine Hoffman will present the finance report.



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

Christine A. Hoffman
Business Manager

Business Office
847.966.8200 ext. 322

Bookkeeper
847.966.8200 ext. 240

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
choffman@golf67.net

Date: April 10, 2017
To: Dr. Beth Flores and Board of Education
From: Christine A. Hoffman
Subject: Preliminary Statement of Position

Attached is the standard Statement of Position for the month ended March 31, 2017. This Position Statement has been compiled using preliminary data that is subject to adjustments by the Treasurer's Office.

Overview:

In reviewing our Operating Fund revenues it appears that we collected slightly less in revenues than last year's receipts at this time. Preliminary Operating Fund's revenue report appears to indicate that we have collected approximately 94% of revenues, relative to our budget. Preliminary Operating Fund expenditures through March are at 66.5% versus 66.8% of budget at this point last year.

Cash Position Statement:

The attached Cash Position Statement has three sections for each fund: revenues, expenditures, and fund balance including building bond revenues and related expenditures. March 2017 is expected to end with the following positions:

	All Funds	Operating Funds
Revenues to Date	\$10,587,860	\$9,350,280
Expenditures to Date	\$7,536,717	\$6,455,457
Fund Balances	\$10,234,506	\$9,144,060

The Revenues and Expenditures sections of the attached Cash Position Statement each show the current fiscal year 2017 budget, the actual 2017 fiscal year to date numbers through March and the percentage of the budget received or spent so far. Also, for comparison, the fourth column in each section shows the percentage of the prior budget received or spent at this point during the previous fiscal year to date.

The fund balance section shows the beginning balances that are matched to the current audited figures from the Township Treasurer's Reports for ending balances for fiscal year 2016. Next is the calculated current balance to date, the balances that were current at this time last year, and a calculated difference or change in position. Our overall fund balance as of the end of March including the remaining bond proceeds in the Capital Projects Fund is \$10,234,506. Also note that in the Operating Funds, we have collected 94% of anticipated revenues, while expenditures were 66% of expended relative to the budget.

Golf School District 67
Preliminary Statement of Cash Position
As of March 31, 2017

FUND	REVENUES				EXPENDITURES				FUND BALANCE			
	Final FY 17 BUDGET	FY17 TO DATE	FY17 % of BGT. RECEIVED	PRIOR YR % of BGT. RECEIVED	Final FY 17 BUDGET	FY17 TO DATE	FY17 % of BGT. EXPENDED	PRIOR YR % of BGT. EXPENDED	BEGIN. BAL. FY17 July 1, 2016	FY17 TO DATE	PRIOR YR TO DATE	FY 17 vs. PRIOR YR TO DATE
EDUCATIONAL	7,954,933	7,675,150	96.5%	99.9%	7,815,105	5,044,818	64.6%	66.2%	2,984,066	5,617,838	4,709,124	908,714
O. & M.	1,007,500	1,034,513	102.7%	101.1%	1,021,765	853,149	83.5%	68.2%	1,418,288	1,599,652	1,658,908	-59,256
TRANSPORTATION	619,000	316,417	51.1%	93.1%	587,800	362,155	61.6%	71.8%	356,628	310,890	407,658	-96,768
I.M.R.F.	326,900	305,951	93.6%	93.3%	280,958	195,335	69.5%	69.8%	75,853	186,470	98,807	87,663
WORKING CASH	25,900	18,249	70.5%	73.6%	0	0	0.0%	#DIV/0!	1,410,961	1,429,210	1,427,207	2,003
OPERATING FUNDS	9,934,233	9,350,280	94.1%	99.4%	9,705,628	6,455,457	66.5%	66.8%	6,245,796	9,144,060	8,301,704	842,356
LIFE/ SAFETY	0	0	0.0%	0.0%	0	0	0.0%	0.0%	0	0	0	0
TORT	0	0	0.0%	0.0%	0	0	0.0%	0.0%	0	0	0	0
DEBT SERVICE	1,221,000	1,236,585	101.3%	104.5%	1,154,500	979,689	84.9%	83.7%	829,212	1,086,108	1,041,504	44,604
CAPITAL PROJECTS	0	995	0.0%	0.0%	100,000	101,571	101.6%	2.9%	104,914	4,337	168,918	-164,581
	1,221,000	1,237,580	101.4%	104.6%	1,254,500	1,081,260	86.2%	73.0%	934,126	1,090,446	1,210,422	-119,976
TOTAL	11,155,233	10,587,860	94.9%	100.0%	10,960,128	7,536,717	68.8%	67.6%	7,179,922	10,234,506	9,512,126	722,380

Golf School District 67

Board of Education Meeting

May 2, 2017

12. BOARD COMMITTEE REPORTS

12.1 Finance and Facilities

12.2 Niles Township District for Special Education

12.3 Classrooms First

12.4 Policy

12.5 Technology

13. ITEMS FOR INFORMATION

13.1 Freedom of Information Act (FOIA) Requests

One FOIA request was received this month and has been responded to within five business days.

Golf School District 67

Board of Education Meeting

May 2, 2017

13. ITEMS FOR INFORMATION

13.2 Student Enrollment

Golf Middle School	289 students
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Hynes Elementary School	369 students
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<i>Total Enrollment</i>	<i>658 students</i>
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GOLF SCHOOL DISTRICT 67
ENROLLMENT : 2016-2017 SCHOOL YEAR
GOLF MIDDLE SCHOOL

REGULAR EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
5th Grade	67		66		66		65		65		68		68		67		67					
6th Grade	55		55		55		55		55		55		55		55		55					
7th Grade	59		59		60		60		60		59		59		60		60					
8th Grade	72		72		72		72		72		74		75		75		75					
TOTAL REGULAR EDUCATION	253		252		253		252		252		256		257		257		257		0		0	
SPECIAL EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
<i>(District/Township)</i>	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T
5th Grade	9	0	9	0	9	0	9	0	9	0	9	0	9	0	9	0	9	0				
6th Grade	8	2	8	2	8	2	8	2	8	2	8	2	8	2	8	2	8	2				
7th Grade	10	1	10	1	10	1	10	1	10	1	10	1	10	1	10	1	10	1				
8th Grade	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0	2	0				
SUBTOTAL	29	3	29	3	29	3	29	3	29	3	29	3	29	3	29	3	29	3				
TOTAL SPECIAL ED.	32		32		32		32		32		32		32		32		32		0		0	
ALL STUDENTS	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
5th Grade	76		75		74		74		74		77		77		76		76		0		0	
6th Grade	65		65		65		65		65		65		65		65		65		0		0	
7th Grade	70		70		71		71		71		70		70		71		71		0		0	
8th Grade	74		74		74		74		74		76		77		77		77		0		0	
<i>IN (Mobility)</i>	21		0		1		0		0		5		1		1		0					
<i>OUT (Mobility)</i>	7		1		0		1		0		1		0		1		0					
GRAND TOTAL - ALL	285		284		284		284		284		288		289		289		289		0		0	

GOLF SCHOOL DISTRICT 67
ENROLLMENT: 2016-2017 SCHOOL YEAR
HYNES ELEMENTARY SCHOOL

REGULAR EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
Pre-K 3 PM	6		6		6		6		6		6		6		6		6					
Pre-K 4 AM	15		15		15		15		14		14		14		14		13					
Kindergarten AM/PM	55		54		56		56		55		54		54		54		54					
1st Grade	58		58		58		57		58		59		59		58		57					
2nd Grade	62		62		62		62		62		62		62		61		61					
3rd Grade	65		64		64		65		65		67		67		67		67					
4th Grade	76		76		76		77		77		76		75		74		74					
TOTAL REGULAR ED	337		335		337		338		337		338		337		334		332		0		0	

SPECIAL EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
<i>(District/Township)</i>	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T
Pre-K 3 PM	4	1	4	1	4	1	4	1	4	2	4	2	4	2	4	2	4	2				
Pre-K 4 AM	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1				
Kindergarten AM/PM	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1				
1st Grade	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1				
2nd Grade	4	2	4	2	4	2	4	2	4	2	4	2	4	2	4	2	4	2				
3rd Grade	7	1	7	1	7	1	7	1	7	1	7	1	7	1	7	1	7	1				
4th Grade	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1				
TOTAL SPECIAL ED.	36		36		36		36		37		37		37		37		37		0		0	

0

ALL STUDENTS	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
Pre-K 3 PM	11		11		11		11		12		12		12		12		12					
Pre-K 4 AM	20		20		20		20		19		19		19		19		18					
Kindergarten AM/PM	60		59		61		61		60		59		59		59		59					
1st Grade	60		60		60		59		60		61		61		60		59					
2nd Grade	68		68		68		68		68		68		68		67		67					
3rd Grade	73		72		72		73		73		75		75		75		75					
4th Grade	81		81		81		82		82		81		80		79		79					
<i>IN (Mobility)</i>	1		1		1		4		2		3		0		0		0					
<i>OUT (Mobility)</i>	0		2		0		3		1		2		1		3		2					
GRAND TOTAL - ALL	373		371		373		374		374		375		374		371		369		0		0	

Golf School District 67

Board of Education Meeting

May 2, 2017

14. BOARD MEMBER ANNOUNCEMENTS/OPEN FORUM

15. PUBLIC COMMENT *(Please Limit To Three Minutes Per Individual)*

16. CLOSED SESSION

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

ROLL CALL

17. OPEN SESSION

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 return to open session.

ROLL CALL

18. ADJOURN

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 adjourn the meeting.

VOICE VOTE

IMPORTANT DATES:

Registration - Golf Middle School – May 8, 2017 – 4:00 – 7:00 pm

CFC Steering Committee Meeting – Golf Middle School - May 10, 2017 - 6:00 – 7:00 pm

Half Day Teacher Institute Day – May 17, 2017

May Regular Meeting – May 18, 2017 – 6:30 pm

Talent Show – Golf Middle School – May 19, 2017 – 6:30 pm

Hynes Spring Concert – May 23, 2017 – 6:30 pm

Memorial Day – May 29, 2017 – No School

Graduation at Niles North High School – May 30, 2017 – 6:45 pm

Last Day of School – June 7, 2017