

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

AGENDA

- | | | |
|------|---|---------|
| 1. | Call to Order | 6:30 pm |
| 2. | Roll Call | |
| 3. | Oath of Office for Newly Appointed New Board Members | 6:35 pm |
| 4. | Consent Agenda | 6:40 pm |
| 4.1 | <u>Minutes</u> <ul style="list-style-type: none">• Regular Meeting Part 1/Part 2– May 4, 2015• Special Purpose Meeting – May 27, 2015• Special Purpose Closed Session Meeting - May 27, 2015 | |
| 4.2 | <u>Payment of Bills</u> <ul style="list-style-type: none">• May Financials | |
| 4.3 | <u>Personnel</u> <ul style="list-style-type: none">• Employment – 5th Grade Teacher – Golf Middle School• Employment – 6th Grade Math Teacher – Golf Middle School• Resignation – Kindergarten Enrichment Teacher – Hynes Elementary School | |
| 5. | PTA Report | 6:45 pm |
| 6. | Closed Session | 6:55 pm |
| 6.1 | The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.[5 ILCS 120/2(c)(1)] | |
| 7. | Open Session | 7:10 pm |
| 8. | Administrators' Report | 7:15 pm |
| 9. | Public Comment (3 minutes per participant) | 7:35 pm |
| 10. | Items For Action: | 7:40 pm |
| 10.1 | Assignment of Board Committees | |
| 10.2 | Intergovernmental Agreement – Substitute Teacher Cooperative | |
| 10.3 | Resolution for Prevailing Wage | |
| 10.4 | Resolution for Designating Interest Earnings | |
| 10.5 | Resolution for the Permanent Transfer of Interest Income | |
| 11. | Items for Discussion: | 8:00 pm |
| 11.1 | NTDSE Agreement | |
| 11.2 | Strategic Planning | |
| 12. | Finance Report | 8:30 pm |
| 13. | Board Committee Reports | 8:35 pm |
| 14. | Correspondence/FOIA Requests | 8:40 pm |
| 15. | Items for Information | 8:45 pm |
| 15.1 | Student Enrollment | |
| 16. | Public Comment (3 minutes per participant) | 8:50 pm |
| 17. | Adjournment | 8:55 pm |

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

1. CALL TO ORDER

2. ROLL CALL

3. OATH OF OFFICE TO NEWLY APPOINTED BOARD MEMBERS

4. CONSENT AGENDA

4.1 Minutes

- Regular Meeting Part 1/Part 2– May 4, 2015
- Special Purpose Meeting – May 27, 2015
- Special Purpose Closed Session Meeting - May 27, 2015

4.2 Payment of Bills

- May Financials

4.3 Personnel

- Employment – 5th Grade Teacher – Golf Middle School
- Employment – 6th Grade Math Teacher – Golf Middle School
- Resignation – Kindergarten Enrichment Teacher – Hynes Elementary School

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 approve the Consent Agenda for June 18, 2015.

ROLL CALL

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

4. CONSENT AGENDA

4.1 Minutes

- Regular Meeting Part 1/Part 2– May 4, 2015
- Special Purpose Meeting – May 27, 2015
- Special Purpose Closed Session Meeting - May 27, 2015

4.2 Payment of Bills

MAY ACCOUNTS PAYABLE LISTING

Payroll expense – 5/8/15	\$261,240.70	
Payroll expense – 5/22/15	\$262,155.89	
Payroll expense – 5/29/15	\$43,703.82	
TOTAL MAY PAYROLL EXPENSE		\$567,100.41
TOTAL MAY ACCOUNTS PAYABLE		\$237,988.06
GRAND TOTAL MAY PAYABLES		\$805,088.47

4.3 Personnel

Employment – 5th Grade Teacher – Golf Middle School

- Ms. Kaitlyn Schlauder is being recommended to serve as the fifth grade teacher for Golf Middle School. She received a Bachelor of Arts Degree from Roosevelt University in Elementary Education. Ms. Schlauder will be placed on Lane 1, Step 1 of the salary schedule and receive a salary of \$47,223.

Employment – 6th Grade Math Teacher – Golf Middle School

- Ms. Michelle Wisser is being recommended to serve as the sixth grade math teacher for Golf Middle School. She received a Bachelor of Science Degree from Illinois State University in Elementary Education. Ms. Wisser will be placed on Lane 1, Step 3 of the salary schedule and receive a salary of \$49,272.

Resignation – Kindergarten Enrichment Teacher - Hynes Elementary School

- Mrs. Lauren Midelton has resigned her position after working for the District for the past eleven years.

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5. PTA REPORT

6. CLOSED SESSION

- 6.1 The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.[5 ILCS 120/2(c)(1)]

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 move into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

ROLL CALL

7. OPEN SESSION

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 return to open session.

ROLL CALL

8. ADMINISTRATORS' REPORT

9. PUBLIC COMMENT

Please state your name and limit your comments to 3 minutes.

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

10. ITEMS FOR ACTION:

10.1 Assignment of Board Committees

Please select committee assignments from the list below:

STATE, REGIONAL & TOWNSHIP COMMITTEES		
	DELEGATE	ALTERNATE
Niles Township District for Special Education (NTDSE)	Rich Toth	Open
Illinois Association of School Boards (IASB)	Tom Sikoral	Open
ED-RED (Education/Research/Development)	Ashwini Kumar	Samina Hussain
National School Boards Association (NSBA)/ National Affiliate Advocacy Network (NAAN) Representative	Open	

BOARD COMMITTEES			
	MEMBER	MEMBER	ALTERNATE
Community Engagement	Samina Hussain	Tom Sikoral	Rich Toth
Finance and Facilities	Tom Sikoral	Rich Toth	Open
Negotiations	Rich Toth	Ashwini Kumar	Open
Policy	Rich Toth	Samina Hussain	Open

MISCELLANEOUS			
	MEMBER	MEMBER	ALTERNATE
PTA Representative	Samina Hussain	Open	

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 approve the 2015-2016 Committee Designees.

ROLL CALL

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

10.. ITEMS FOR ACTION:

10.2 Intergovernmental Agreement – Substitute Teacher Cooperative

Dr. Flores is recommending entering into the Substitute Teacher Cooperative for the 2015-2016 school year due to a shortage of substitute teachers for the past several years. Membership in the Cooperative consists of the following Districts: Golf School District No. 67, Skokie/Morton Grove School District No. 69, Fairview South School District No. 72, Skokie School District No. 73 ½, Lincolnwood School District No. 74, and Niles Township District for Special Education No. 807.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 approve the attached Substitute Cooperative Intergovernmental Agreement, as written.

ROLL CALL

SUBSTITUTE COOPERATIVE INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT is made and entered into this 18th day of June, 2015, by and between the **THE BOARDS OF EDUCATION OF SCHOOL DISTRICT NOS. 67, 69, 72, 73 1/2, AND 74**, Illinois Public School Districts, and **THE GOVERNING BOARD OF DISTRICT NO. 807**, a Special Education Cooperative comprised of Illinois Public School Districts, **COOK COUNTY, ILLINOIS** ("Districts").

WITNESSETH:

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1 *et seq.*, provide for the execution of agreements and implementation of cooperative ventures between public agencies within the State of Illinois; and

WHEREAS, the Districts have established a cooperative for the purpose of providing substitute teaching services for the member Districts and have developed informal guidelines and procedures for operation of the cooperative; and

WHEREAS, the Districts have agreed that District No. 73 1/2 shall serve as the administrative agent for the cooperative under the terms and conditions outlined in this Agreement;

NOW, THEREFORE, in consideration of the foregoing and the mutual promises herein contained, it is hereby mutually agreed by and between the Districts as follows:

ARTICLE 1 – GENERAL PROVISIONS

Section 1 – Purpose

This cooperative shall be known as the Substitute Cooperative ("Cooperative"). The purpose of the Cooperative shall be to provide substitute teaching services to the member Districts.

Section 2 – Membership

- A. Membership in the Cooperative shall consist of the following Districts: (1) Golf School District No. 67, Cook County, Illinois (2) Skokie/Morton Grove School District No. 69, Cook County, Illinois; (3) Fairview South School District No. 72, Cook County, Illinois; (4) Skokie School District No. 73 1/2, Cook County, Illinois; (5) Lincolnwood School District No. 74, Cook County, Illinois; and (6) Niles Township District for Special Education No. 807, Cook County, Illinois.
- B. Additional Districts may join the Cooperative at any time, subject to the written approval of all Districts.

Section 3 – Administrative Agent

District No. 73 1/2 shall serve as the administrative agent for the Cooperative (“Administrative Agent”). To compensate District No. 73 1/2 for the costs incurred as a result of serving as Administrative Agent, District No. 73 1/2 will bill each of the other member Districts one thousand dollars (\$1,000.00) on an annual basis. Each District shall make full payment on the invoice received related to the Administrative Agent’s annual costs within sixty (60) days after receipt of said invoice.

ARTICLE 2 – COOPERATIVE ADMINISTRATION

Section 1 – Cooperative Coordinator

- A. The Cooperative shall be administered by the Substitute Cooperative Coordinator (“Coordinator”). The Administrative Agent shall employ and/or contract with the Coordinator. The salary for the Coordinator shall be determined by the Administrative Agent in accordance with any applicable collective bargaining agreements to which it may be subject. The costs associated with the Coordinator’s salary shall be divided equally amongst the Districts and the Administrative Agent will bill the member Districts for such costs on an annual basis. Each District shall make full payment on the invoice received related to the Coordinator’s salary within sixty (60) days after receipt of said invoice. The Coordinator shall be housed at the Administrative Agent’s facilities.
- B. The Coordinator shall be responsible for maintaining complete records regarding the Cooperative’s operation and all applicants, including applicants who were interviewed and were not recommended for inclusion on the Cooperative’s substitute list. The Superintendent of each District shall be provided full access to all Cooperative records upon request.
- C. The Coordinator shall have the authority to take all actions and do all things reasonably necessary to efficiently and effectively provide the substitute teaching services contemplated by this Agreement consistent with the Illinois School Code, the Rules and Regulations of the Illinois State Board of Education, and any other applicable state or federal laws.

Section 2 – Interviewing

- A. At the beginning of each school year, the Superintendent of each District shall sign up for a two month interviewing period during the school year. During such interviewing period, the Superintendent or his or her designee shall be responsible for interviewing all applicants for the Cooperative and determining their eligibility.
- B. The Coordinator shall contact the appropriate Superintendent and provide the Superintendent with the applicant’s information and a copy of the Cooperative Interviewing Guidelines. If the applicant was previously interviewed and was not recommended for inclusion on the Cooperative’s substitute list, the Coordinator shall notify the interviewing Superintendent of such.

- C. During the interview, the Superintendent or his or her designee shall not inquire into any protected classes, e.g. religion, arrest history, age, etc., nor shall the Superintendent or his or her designee engage in any other discriminatory or otherwise unlawful activity.
- D. Following the interview, the Superintendent shall notify the Coordinator in writing of the Superintendent's decision regarding whether the applicant shall be placed on the Cooperative's substitute list. The Superintendent shall also provide the Coordinator with a copy of the completed Substitute Teacher Information Sheet with the Superintendent's initials acknowledging that he or she has interviewed the applicant. Any additional comments regarding the applicant shall be in writing and attached to the Substitute Teacher Information Sheet.

Section 3 – Criminal Background Checks

Criminal background checks for each applicant shall be conducted through the North Cook Intermediate Service Center in Des Plaines, Illinois. Each applicant is solely responsible for completing the criminal background check and paying all associated costs.

Section 4 – Substitute Teacher Eligibility

- A. To be eligible to participate in the Cooperative and placed on the Cooperative's substitute list, a substitute teacher must provide the following information to the Coordinator:
 - 1. Application for Employment form;
 - 2. Substitute Teacher Information Sheet;
 - 3. Copy of teaching certificate or substitute certificate;
 - 4. Proof of negative Tuberculin test;
 - 5. Statement of physical health from a medical doctor completed in the previous twelve (12) months;
 - 6. Teachers' Retirement System (TRS) Membership Information and Beneficiary Designation Form, unless the substitute teacher is presently receiving a pension from TRS;
 - 7. DCFS Acknowledgement of Mandated Reporter Status form and Authorization for Background Check form;
 - 8. Social Security Administration Form SSA-1945; and
 - 9. I-9 Employment Eligibility Verification Form and required documentation: driver's license or state identification card and a Social Security card or passport.

Upon receipt of all of the above information, a written recommendation from the interviewing Superintendent, and background clearance from the North Cook Intermediate Service Center, the Coordinator shall assign the substitute teacher an identification number and pin number for the Aesop automated calling system.

- B. To remain on the Cooperative's substitute teacher list, a substitute teacher must work a minimum of ten (10) days per school year. At the end of each school year, the Coordinator shall notify substitutes who have failed to meet the ten day minimum requirement in writing that they will be removed from the Cooperative's substitute list. Substitutes who are removed from the Cooperative's list shall have the right to re-apply at any subsequent time. However, the reason for the substitute's prior removal from the Cooperative's list shall be provided to the interviewing Superintendent during the re-application process.
- C. If three or more Districts request that a substitute teacher not return to their District, the substitute shall be permanently removed from the Cooperative's list. The Coordinator shall notify substitutes in writing when a District has requested that the substitute not return to their District. Such written notice shall include the reasons for the District's request. When the Coordinator receives such a request from a third District, the Coordinator shall remove the substitute teacher from the Cooperative's list and notify the substitute teacher in writing of such removal.

Section 5 – Substitute Assignments

- A. The Cooperative utilizes the Aesop automated calling system for substitute teaching assignments. Each substitute teacher will receive an identification number and pin number upon the Coordinator's receipt of the information listed in Article 2, Section 4.A. of this Agreement. Substitutes may access and view available jobs online and by phone. Any problems with the Aesop system shall be directed to the Coordinator.
- B. In addition to or in lieu of utilizing the Aesop automated calling system, District administrators and/or teachers may make scheduling arrangements directly with a particular substitute.

Section 6 – Substitute Compensation

- A. When substituting, the substitute teacher is working for the individual District and not the Cooperative. The substitute teacher shall complete the appropriate tax and employment forms for each District on the first day he or she substitutes in the District.
- B. Each District is solely responsible for the costs associated with hiring substitute teachers to substitute for teachers in their District. Substitutes shall receive the daily rate of pay agreed upon by all Districts.

Section 7 – Incentive Program

- A. The Cooperative utilizes an incentive program to encourage substitute teachers to substitute for the Cooperative. If a substitute teacher works for twenty (20) days or more in any District(s) in the Cooperative during a calendar year, the daily rate of pay shall increase by a rate agreed upon by all Districts.
- B. Each substitute teacher shall be solely responsible for taking his or her incentive program assignment sheet to each substitute assignment and having the building Principal or his or her designee initial off on the assignment.
- C. For purposes of the incentive program, a "day" is defined as working more than four (4) hours.

Section 8 – Substitute Complaints and Problems

- A. Complaints regarding a specific substitute teacher shall be directed to and handled by the Principal of the building in which the substitute teacher was working. The Principal shall provide the substitute teacher with written notice of the complaint, and the substitute teacher shall have the right to request a meeting with the Principal to discuss the complaint. Based upon the nature of the complaint and the substitute teacher's responses during the meeting, if a meeting occurred, the Principal shall have the right to notify the Superintendent of the complaint. If the substitute teacher is not satisfied with the Principal's resolution of the complaint, the substitute teacher shall have the right to appeal the complaint and meet with the Superintendent. The Superintendent's resolution of the complaint shall be final.
- B. If the Superintendent determines that the District no longer wishes to use a substitute teacher due to a complaint or problem, the Superintendent shall notify the Coordinator in writing of such for purposes of determining the substitute teacher's eligibility to remain on the Cooperative's list as set forth in Article 2, Section 4.C. of this Agreement.
- C. Substitute teacher questions or problems regarding an assignment shall be directed to and handled by the building Principal and/or the Superintendent of the District for which the substitute teacher is working.

ARTICLE 3 – TERM OF AGREEMENT/WITHDRAWAL

Section 1 – Term of Agreement:

This Agreement shall become effective on the latest date signed by the respective Presidents of the Districts and shall continue thereafter, from school year to school year, until all Districts agree to terminate the Agreement or, if there are only two Districts, when one withdraws from the Cooperative.

Section 2 – Withdrawal from the Cooperative:

Any District that wishes to withdraw from the Cooperative and/or this Agreement must give written notice to all other Districts of its intent to withdraw no later than February 1st of the school year at the end of which withdrawal is to occur.

ARTICLE 4 – GOOD FAITH DISPUTE AND RESOLUTION

In the event of any dispute or controversy arising out of or relating to this Agreement, the Districts agree to exercise their best efforts to resolve the dispute as soon as possible. The Districts shall, without delay, continue to perform their respective obligations under this Agreement which are not affected by the dispute. In the event of a dispute arising under this Agreement which cannot be resolved informally by the Coordinator and/or the respective Superintendents and Boards, the Districts may later agree to mediate and/or arbitrate the dispute on terms that are mutually agreeable to the Districts.

ARTICLE 5 – AGREEMENT MODIFICATIONS

Any proposed modification to this Agreement shall be submitted in writing to the Coordinator. If a majority of the Districts are in agreement with such proposed modification, it shall be forwarded to the Boards of the Districts for approval and shall not become effective until it is formally approved by the Boards of all Districts.

ARTICLE 6 – SEVERABILITY

If for any reason any provision of this Agreement is determined to be invalid or unenforceable by an arbitrator or court of law, that provision shall be deemed severed and the balance of the Agreement shall otherwise remain in full force and effect.

ARTICLE 7 – GOVERNING LAW

This Agreement shall be governed by and interpreted according to the law of the State of Illinois.

ARTICLE 8 – COMPLETE AGREEMENT

By signing this Agreement, the Districts acknowledge that they have read and understood this Agreement and hereby agree to all of its terms. The Districts further agree that this Agreement constitutes the entire agreement between the Districts and supersedes all prior communications, written or oral, related to the subject matter of this Agreement.

BOARD OF EDUCATION SCHOOL DISTRICT NO. 67

By: _____
Richard Toth, President

Attest: _____
Samina Hussain, Secretary

Date: _____

BOARD OF EDUCATION SCHOOL DISTRICT NO. 69

By: _____
[insert name], President

Attest: _____
[insert name], Secretary

Date: _____

BOARD OF EDUCATION SCHOOL DISTRICT NO. 72

By: _____
[insert name], President

Attest: _____
[insert name], Secretary

Date: _____

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 73 1/2**

By: _____
James McNelis, President

Attest: _____
Brian Novak, Secretary

Date: _____

**BOARD OF EDUCATION
SCHOOL DISTRICT NO. 74**

By: _____
[insert name], President

Attest: _____
[insert name], Secretary

Date: _____

**GOVERNING BOARD OF NILES
TOWNSHIP DISTRICT FOR SPECIAL
EDUCATION NO. 807**

By: _____
[insert name], President

Attest: _____
[insert name], Secretary

Date: _____

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

10.. ITEMS FOR ACTION:

10.3 Resolution for Prevailing Wage

By law, public school districts in the State of Illinois are required to adopt Prevailing Wage Rates. The Board of Education should adopt the resolution no later than June 30th of each year and then file with the Secretary of State and the Illinois Department of Labor. The Illinois Department of Labor Wage Rates for Cook County Report for June 2015 is attached.

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 adopt the attached Resolution Adopting the Prevailing Wage Rates for Laborers, Workmen and Mechanics Employed on Public Works of Golf School District 67, Cook County, Illinois, as written.

ROLL CALL



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

John T. Reiniche
Business Manager

Business Office
847.966.8200 ext. 240

Bookkeeper
847.966.8200 ext. 322

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
jreiniche@golf67.net

To: Dr. Beth Flores
From: Mr. John T. Reiniche
Re: Prevailing Wages
Date: June 9, 2015

Background:

By law, public school districts in the State of Illinois are required to adopt Prevailing Wage Rates. The school code that specifically requires said action is 820 ILCS 130/0.01. The Board of Education should adopt the resolution no later than June 30th of each year.

Situation:

The Board of Education is required publish a legal notice in a local paper. Additionally, the Board of Education needs sign the prevailing wage resolution, which then must be filed with the Secretary of State and the Illinois Department of Labor. For your convenience I have attached the Illinois Department of Labor Wage Rates for Cook County Report for June 2015.

Recommendation:

It is the Administration's recommendation that the Board of Education of Golf School District 67 adopt the attached Resolution Adopting the Prevailing Wage Rates for Laborers, Workmen and Mechanics Employed on Public Works of Golf School District 67, Cook County, Illinois, as written.

RESOLUTION AUTHORIZING ADOPTION OF PREVAILING WAGE

WHEREAS, the State of Illinois has enacted An Act regulating wages of laborers, mechanics and other workers employed in any public works by the State, county, city or any public body or any political subdivision or by anyone under contract for public works"; and

WHEREAS, the aforesaid Act requires that the Board of Education of Golf School District No.67 investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said School District employed in performing construction of public works, for Golf School District No.67 .

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.67, as follows:

Section I: To the extent and as required by II An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any, political subdivision or by anyone under contract for public works," the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of Golf School District No.67 is hereby ascertained to be the same as the prevailing rate of wages for construction work in the Cook County area as determined by the Department of Labor of the State of Illinois as of June of each year. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the public body. The definition of any terms appearing in this Resolution which are also used in aforesaid Act shall be the same as in said Act.

Section 2: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of School District No. 67 to the extent required by the aforesaid Act.

Section 3: The Secretary of the Board of Education shall publicly post or keep available for inspection by any interested party in the main office of School District No 67. This determination of such prevailing rate of wage or ally revisions of such prevailing rate of wage. A copy of this determination or of the current revised determination of prevailing rate of wages then in effect shall be attached to all contract specifications.

Section 4: The Secretary of the Board of Education shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their names and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

ADOPTED This 19th day of June, 2014 by the following roll call vote:

Ayes: _____ Nays: _____ Absent: _____

President, Board of Education

ATTEST:

Secretary, Board of Education

Cook County Prevailing Wage for June 2014

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	=====	=	=====	=====	=====	=====	=====	=====	=====	=====	=====
ASBESTOS ABT-GEN		ALL		37.100	37.600	1.5	1.5	2.0	13.38	9.520	0.000	0.500
ASBESTOS ABT-MEC		BLD		35.100	37.600	1.5	1.5	2.0	11.17	10.76	0.000	0.720
BOILERMAKER		BLD		44.240	48.220	2.0	2.0	2.0	6.970	17.54	0.000	0.350
BRICK MASON		BLD		41.580	45.740	1.5	1.5	2.0	9.700	12.80	0.000	1.040
CARPENTER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
CEMENT MASON		ALL		42.350	44.350	2.0	1.5	2.0	12.16	12.35	0.000	0.430
CERAMIC TILE FNSHER		BLD		34.810	0.000	2.0	1.5	2.0	10.20	7.830	0.000	0.640
COMM. ELECT.		BLD		38.000	40.800	1.5	1.5	2.0	8.420	11.30	1.100	0.700
ELECTRIC PWR EQMT OP		ALL		44.850	49.850	1.5	1.5	2.0	10.63	14.23	0.000	0.450
ELECTRIC PWR GRNDMAN		ALL		34.980	49.850	1.5	1.5	2.0	8.290	11.10	0.000	0.350
ELECTRIC PWR LINEMAN		ALL		44.850	49.850	1.5	1.5	2.0	10.63	14.23	0.000	0.450
ELECTRICIAN		ALL		43.000	46.000	1.5	1.5	2.0	12.83	14.27	0.000	0.750
ELEVATOR CONSTRUCTOR		BLD		49.900	56.140	2.0	2.0	2.0	12.73	13.46	3.990	0.600
FENCE ERECTOR		ALL		34.840	36.840	1.5	1.5	2.0	12.86	10.67	0.000	0.300
GLAZIER		BLD		40.000	41.500	1.5	2.0	2.0	12.49	15.99	0.000	0.940
HT/FROST INSULATOR		BLD		46.950	49.450	1.5	1.5	2.0	11.17	11.96	0.000	0.720
IRON WORKER		ALL		42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
LABORER		ALL		37.000	37.750	1.5	1.5	2.0	13.38	9.520	0.000	0.500
LATHER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
MACHINIST		BLD		43.920	46.420	1.5	1.5	2.0	6.760	8.950	1.850	0.000
MARBLE FINISHERS		ALL		30.520	0.000	1.5	1.5	2.0	9.700	12.55	0.000	0.590
MARBLE MASON		BLD		40.780	44.860	1.5	1.5	2.0	9.700	12.71	0.000	0.740
MATERIAL TESTER I		ALL		27.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MATERIALS TESTER II		ALL		32.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MILLWRIGHT		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
OPERATING ENGINEER		BLD	1	46.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	2	44.800	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	3	42.250	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	4	40.500	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	5	49.850	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	6	47.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		BLD	7	49.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		FLT	1	51.300	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT	2	49.800	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT	3	44.350	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT	4	36.850	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		FLT	5	52.800	51.300	1.5	1.5	2.0	15.70	10.55	1.900	1.250
OPERATING ENGINEER		HWY	1	44.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	2	43.750	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	3	41.700	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	4	40.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	5	39.100	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	6	47.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER		HWY	7	45.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
ORNAMNTL IRON WORKER		ALL		42.900	45.400	2.0	2.0	2.0	13.11	16.40	0.000	0.600
PAINTER		ALL		40.750	45.500	1.5	1.5	1.5	10.75	11.10	0.000	0.770
PAINTER SIGNS		BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIIVER		ALL		42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
PIPEFITTER		BLD		46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	1.680
PLASTERER		BLD		41.250	43.730	1.5	1.5	2.0	11.10	11.69	0.000	0.550
PLUMBER		BLD		46.050	48.050	1.5	1.5	2.0	12.53	10.06	0.000	0.880
ROOFER		BLD		39.200	42.200	1.5	1.5	2.0	8.280	9.690	0.000	0.430
SHEETMETAL WORKER		BLD		41.210	44.510	1.5	1.5	2.0	10.48	19.41	0.000	0.660
SIGN HANGER		BLD		30.210	30.710	1.5	1.5	2.0	4.850	3.030	0.000	0.000
SPRINKLER FITTER		BLD		49.200	51.200	1.5	1.5	2.0	10.75	8.850	0.000	0.450
STEEL ERECTOR		ALL		42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000	0.350
STONE MASON		BLD		41.580	45.740	1.5	1.5	2.0	9.700	12.80	0.000	1.040
SURVEY WORKER -> NOT IN EFFECT				37.000	37.750	1.5	1.5	2.0	12.97	9.930	0.000	0.500
TERRAZZO FINISHER		BLD		36.040	0.000	1.5	1.5	2.0	10.20	9.900	0.000	0.540
TERRAZZO MASON		BLD		39.880	42.880	1.5	1.5	2.0	10.20	11.25	0.000	0.700
TILE MASON		BLD		41.840	45.840	2.0	1.5	2.0	10.20	9.560	0.000	0.880
TRAFFIC SAFETY WRKR		HWY		28.250	29.850	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER	E	ALL	1	33.850	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E	ALL	2	34.100	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E	ALL	3	34.300	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	E	ALL	4	34.500	34.500	1.5	1.5	2.0	8.150	8.500	0.000	0.150
TRUCK DRIVER	W	ALL	1	32.550	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W	ALL	2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W	ALL	3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TRUCK DRIVER	W	ALL	4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.000
TUCKPOINTER		BLD		41.950	42.950	1.5	1.5	2.0	8.180	11.78	0.000	0.630

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

10. ITEMS FOR ACTION:

10.4 Resolution for Designating Interest Earnings

Because of a recent change in the Illinois Administrative Code, it is now necessary for school districts to pass an annual resolution to retain accrued or earned investment income in funds as interest. According to the newly passed state code, if such a resolution is not passed investment earnings revert from interest to principal at the end of each fiscal year. Interest earnings are available for transfer by a formal board resolution process to where the dollars are most needed. This flexibility, in most cases, is lost or greatly inhibited if the interest is allowed to revert to principal under the new wording in the Administrative Code. Therefore, the administration recommends a resolution such as the one attached be passed each year to help the Board retain budgeting flexibility.

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 approve the attached resolution as written to allow the Board of Education to designate all earned and accrued investment and bank interest earnings as interest and not as principal balance for the coming and all prior fiscal years and further move to maintain a record of such earnings as stipulated in the resolution.

ROLL CALL



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

John T. Reiniche
Business Manager


Business Office
847.966.8200 ext. 240

Bookkeeper
847.966.8200 ext. 322

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
jreiniche@golf67.net

To: Dr. Beth Flores
From: Mr. John T. Reiniche 
Re: Designation of Interest
Date: June 10, 2015

Background:

A recent change in the Illinois Administrative Code (23 Ill. Administrative Code 100.50(a)(4)), it is now necessary for school districts to pass an annual resolution to retain accrued or earned investment income in funds as interest. According to the newly passed state code, if such a resolution is not passed investment earnings revert from interest to principal at the end of each fiscal year. Interest earnings are available for transfer by a formal board resolution process to where the dollars are most needed. This flexibility, in most cases, is lost or greatly inhibited if the interest is allowed to revert to principal under the new wording in the Administrative Code.

Situation:

Recognizing the designation of interest gives the Board of Education the authority to "earmark" interest earned and later the flexibility to transfer this earned income to a fund in most need. The legal exception to this rule is that the Board cannot transfer interest from any of the following funds: (1) Tort Immunity; (2) IMRF; (3) Life Safety; or (4) capital improvements.

Recommendation:

The Administration recommends that the Board of Education of Golf School District 67 approve the attached resolution as written to allow the Board of Education to designate all earned and accrued investment and bank interest earnings as interest and not as principal balance for the coming and all prior fiscal years and further move to maintain a record of such earnings as stipulated in the resolution.

**RESOLUTION
DESIGNATING INTEREST EARNINGS
FOR FISCAL YEAR 2014 - 2015**

WHEREAS, by regulation (23 Ill. Administrative Code 100.50(a)(4)), the Illinois State Board of Education now specifies that, unless a statute or school board resolution provides otherwise, interest earnings on school district funds shall be added to and become part of principal as of June 30 of each fiscal year;

WHEREAS, this Board wishes to retain the option of later transferring some or all of the interest earned during this fiscal year and previous fiscal years under Section 10-22.44 of the School Code (105 ILCS 5/10-22.44);

NOW, THEREFORE, Be It Resolved by the Board of Education of Golf School District No. 67, Cook County, Illinois, as follows:

1. All interest earned in each fund of this School District during the current fiscal year is hereby designated as interest and not as the principal balance in that fund for the fiscal year beginning July 1, 2015, and is subject to being transferred as interest to the extent permitted by law.

2. All interest earned in each fund of this School District during any prior fiscal year and retained in the School District fund for which it accrued is hereby designated as interest and not as part of the principal balance in that fund for the fiscal year beginning July 1, 2009, and is subject to being transferred as interest to the extent permitted by law.

3. The Treasurer is directed to maintain a record of the total of all interest earnings so designated for each School District fund as of July 1, 2009, and to provide a report of that record to the Board.

4. This resolution shall take effect upon its adoption.

BOARD OF EDUCATION
GOLF SCHOOL DISTRICT NO. 67,
COOK COUNTY, ILLINOIS

AYE: _____ Nay: _____ ABESENT: _____

By: _____
President, Board of Education

Attest: _____
Secretary, Board of Education

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Education of Golf School District No. 67, Cook County, Illinois (the “Board”), and that as such official I am the keeper of the records and files of the Board.

I do further certify that the foregoing constitutes a full, true and complete copy of a resolution entitled:

**RESOLUTION
DESIGNATING INTEREST EARNINGS
FOR FISCAL YEAR 2014 - 2015**

as adopted by the Board at its meeting held on the 18th day of June, 2015.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the School Code of the State of Illinois, as amended, and that the board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the conduct of said meeting and in the adoption of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 18th day of June, 2015.

Secretary, Board of Education

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

10. ITEMS FOR ACTION:

10.5 Resolution for the Permanent Transfer of Interest Income

Each year, the Board of Education has the ability to transfer interest earned from the investments to a fund where that investment income is most needed. It is recommended to transfer the interest earned from Working Cash and Debt Services resources during Fiscal Year 2015 to the Operation and Maintenance Fund.

POSSIBLE MOTION: I move that the Board of Education of Golf School District 67 approve the attached resolution, as written, to authorize the Treasurer to permanently transfer Fiscal Year 2015 Working Cash Fund interest income in the estimated amount of \$15,000 to the Operation and Maintenance Fund and to permanently transfer Fiscal Year 2015 Working Cash Fund interest income in the estimated amount of \$25,000 to the Operation and Maintenance Fund in full accordance with Illinois statutes.

ROLL CALL



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

John T. Reiniche
Business Manager


Business Office
847.966.8200 ext. 240

Bookkeeper
847.966.8200 ext. 322

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
jreiniche@golf67.net

To: Dr. Beth Flores
From: Mr. John T. Reiniche 
Re: Permanent Transfer of Interest
Date: June 10, 2015

Background:

In pursuant to Section 20-5 of the Illinois School Code, the Treasurer of the District can permanently transfer earned interest income from various funds. Taking advantage of this School Code allows the District the ability to transfer revenues into funds of most financial need.

Situation:

There will be two permanent interest fund transactions. The first is a transfer of interest income from the Working Cash Fund to the Operation and Maintenance Fund (O&M). The second transfer of interest income is from the Working Cash Fund to the Operation and Maintenance Fund (O&M). Transferring the interest will assist the District in maintaining the fund balances in said funds. The amounts that are presented on the resolutions are projected amounts because the District has not received the final bank statements for June 2013. The resolutions have been worded to incorporate said situation.

Recommendation:

The Administration recommends that the Board of Education of Golf School District 67 approve the attached resolution as written to authorize the Treasurer to permanently transfer Fiscal Year 2015 Working Cash Fund interest income in the estimated amount of \$15,000 to the Operation and Maintenance Fund and to permanently transfer Fiscal Year 2015 Working Cash Fund interest income in the estimated amount of \$25,000 to the Operation and Maintenance Fund in full accordance with Illinois statutes.

**RESOLUTION AUTHORIZING TRANSFER OF INTEREST
FROM THE WORKING CASH FUND
TO THE OPERATION AND MAINTENANCE FUND**

WHEREAS, the Board of Education (“Board”) of Golf School District No. 67, Cook County, Illinois (“District”), is authorized by Section 20-5 of the *School Code* (5 ILCS 5/20-5) to transfer interest earned in the Working Cash Fund to another fund of the District that is most in need of the interest; and

WHEREAS, the Board believes it is in the best interest of the District to transfer interest earned in the Working Cash Fund to the Operation and Maintenance for the purpose of meeting and defraying ordinary and necessary expenses of the Operations and Maintenance Fund in accordance with Section 20-5 of the *School Code* (5 ILCS 5/20-5) and Section 9 of the *Local Government Debt Reform Act* (30 ILCS 350/9).

WHEREAS, the Board of Education finds that the Operations and Maintenance Fund is the fund most in need of such interest.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Golf School District No. 67, Cook County, Illinois as follows:

Section 1. The recitals set forth hereinabove are incorporated in this Section as if set forth in full.

Section 2. All interest earned in the Working Cash Fund for the 2014-15 fiscal year, which is currently estimated to be \$15,000, and which shall include all interest earned in said Working Cash Fund through June 30, 2015, shall be transferred from the Working Cash Fund to the Operation and Maintenance Fund, in accordance with Section 20-5 of the *School Code* (5 ILCS 5/20-5) and Section 9 of the *Local Government Debt Reform Act* (30 ILCS 350/9).

Section 3. The Treasurer is directed to effectuate this transfer by June 30, 2015.

Section 4. This Resolution shall be effective forthwith upon its adoption.

ADOPTED this 18th day of June, 2015, by the following roll-call vote:

AYES: _____ **NAYES:** _____ **ABSENT:** _____

President, Board of Education

ATTEST:

Secretary, Board of Education

**RESOLUTION AUTHORIZING TRANSFER OF INTEREST
FROM THE WORKING CASH FUND
TO THE OPERATION AND MAINTENANCE FUND**

WHEREAS, the Board of Education (“Board”) of Golf School District No. 67, Cook County, Illinois (“District”), is authorized by Section 20-5 of the *School Code* (5 ILCS 5/20-5) to transfer interest earned in the Working Cash Fund to another fund of the District that is most in need of the interest; and

WHEREAS, the Board believes it is in the best interest of the District to transfer interest earned in the Working Cash Fund to the Operation and Maintenance for the purpose of meeting and defraying ordinary and necessary expenses of the Operations and Maintenance Fund in accordance with Section 20-5 of the *School Code* (5 ILCS 5/20-5) and Section 9 of the *Local Government Debt Reform Act* (30 ILCS 350/9).

WHEREAS, the Board of Education finds that the Operations and Maintenance Fund is the fund most in need of such interest.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Golf School District No. 67, Cook County, Illinois as follows:

Section 1. The recitals set forth hereinabove are incorporated in this Section as if set forth in full.

Section 2. All interest earned in the Working Cash Fund for the 2014-15 fiscal year, which is currently estimated to be \$25,000, and which shall include all interest earned in said Working Cash Fund through June 30, 2015, shall be transferred from the Working Cash Fund to the Operation and Maintenance Fund, in accordance with Section 20-5 of the *School Code* (5 ILCS 5/20-5) and Section 9 of the *Local Government Debt Reform Act* (30 ILCS 350/9).

Section 3. The Treasurer is directed to effectuate this transfer by June 30, 2015.

Section 4. This Resolution shall be effective forthwith upon its adoption.

ADOPTED this 18th day of June, 2015, by the following roll-call vote:

AYES: _____ **NAYES:** _____ **ABSENT:** _____

President, Board of Education

ATTEST:

Secretary, Board of Education

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

11. ITEMS FOR DISCUSSION

11.1 NTDSE Agreement

Golf School District 67 is a member of the Niles Township Department for Special Education (District 807). NTDSE has entered into negotiations with their teachers union and have revised articles of the joint agreement. Rich Toth has served on the bargaining team and will provide the board with a brief overview of the articles for joint agreement. The board will then vote to approve the agreement after the District 807 approves it in August.

NTDSE

NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION

RESTATED ARTICLES OF JOINT AGREEMENT

ADOPTED: JULY 1, 2005

REVISED: July 1, 2012

REVISED:

ARTICLES OF JOINT AGREEMENT FOR THE NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION

ARTICLE I – STRUCTURE

Section 1 - Name

The name of this organization shall be the NILES TOWNSHIP DISTRICT FOR SPECIAL EDUCATION (hereinafter called “NTDSE”).

Section 2 - Legal Entity

NTDSE shall operate as a legal entity pursuant to Section 10-22.31 of the *School Code* (105 ILCS 5/10-22.31) or any successor statute.

Section 3 - Purpose

The purpose of NTDSE is to promote, operate, organize, coordinate, and supervise a comprehensive program of special education and other needed educational programs and or services as authorized by the *School Code* and its Member School Districts as identified on Exhibit A attached hereto and incorporated into these Articles of Joint Agreement (hereinafter called “Member Districts”). For those students which are enrolled at NTDSE, NTDSE will provide, on behalf of the Member District, such students with a free appropriate public education.

ARTICLE II - MEMBERSHIP

Section 1 – Member Districts

The Member Districts of NTDSE are identified on the attached Exhibit A. Amendment of Exhibit A to reflect any approved changes to NTDSE membership shall not be considered an amendment of these Articles of Joint Agreement within the meaning of Article IX. Exhibit A may be amended by the Superintendent (as defined in Article IV) to conform to the actual membership of NTDSE as approved by the Governing Board.

Section 2- Admittance of Member Districts

A non-member public school district may petition NTDSE for membership. Such petition shall be submitted to the Governing Board (as defined in Article III) of NTDSE in such form and substance as required by the Governing Board. Approval of the petition for admission shall be by affirmative vote of three-fourths (3/4) of the total membership of the Governing Board. The Governing Board may grant the petition for membership of a school district on such terms and conditions as it deems appropriate, but in all cases the school district petitioning for membership shall, at a minimum, provide a resolution adopted by the Board of Education stating the school district's agreement to abide by these Articles of Joint Agreement and NTDSE policies and procedures.

Section 3 - Admittance Fee

Unless the Governing Board provides otherwise, the new Member District shall pay an admittance fee on a per pupil basis as designated by the Governing Board based upon the most current six (6) day enrollment figures for the entire student population of the applicant school district. For the initial year of membership, new Member Districts shall be assessed their *pro rata* share of the current fiscal year's (1) Capital Improvement Fee under Article VII, (2) Physical Plant Hard Cost Fee under Article VII, (3) Instructional and Physical Plant Fee under Article VII, (4) Fee for Service Fees under Article VII including Infinitec and AIMSweb services fees and (5) Membership Fee under Article VII. Such proration shall begin with the date of membership.

Section 4 – Responsibilities of Member Districts

Member Districts shall have the following rights and responsibilities as members of NTDSE.

- A. Member Districts shall promptly and fully pay all fees and bills for services submitted to them by NTDSE.
- B. Each Member District shall appoint or provide one (1) Governing Board member as that procedure is set forth in Article III, Section 1.
- C. Member Districts shall have the right to receive appropriate services, programs and administrative support from NTDSE consistent with these Articles of Joint Agreement and Governing Board policy.
- D. Member Districts shall be responsible to provide a free, appropriate public education to all students with disabilities residing within their respective school districts, whether the special education services are provided by the Member District or NTDSE.
- E. Each Member District shall assist the Governing Board in accomplishing the purposes set forth in these Joint Articles of Agreement. Further, Member Districts shall work collaboratively to provide for the needs of all special education students within the Member Districts.
- F. Member Districts shall operate and maintain comprehensive special education programs, including services provided to students in general education classrooms, resource rooms, or special education instructional classrooms when the incidence of a student needs within a Member District supports the establishment of such service delivery options.
- G. If a Member District establishes special education instructional classrooms designed to meet the needs of special education students within their respective school district, the Member District may allow for the enrollment of any special education student residing outside of their school district into a special education instructional classroom within their respective school district if sufficient space exists. ~~The final decision for student placement shall be made by the school district superintendent in consultation with the NTDSE Superintendent.~~ A special education instructional

classroom as used herein shall be defined as classroom that provides special education instruction to students for more than fifty percent (50%) of the school day.

H. Member Districts shall perform and provide such other services as determined by the Governing Board.

ARTICLE III – GOVERNANCE - GOVERNING BOARD

Section 1 - Members

The Governing Board shall consist of one Board of Education member from each Member District selected by the Member District's Board of Education. The suggested term for the Board of Education member to serve as a Governing Board member is two calendar years.

Section 2 - Alternates

In case of an absence of a selected Governing Board member, an alternate from the Member District's Board of Education, selected in accordance with such Board of Education's procedures, shall act as its Governing Board member during such absence.

Section 3 - Officers

A. The Governing Board shall have a President and Vice President which the members of the Governing Board shall elect at its May meeting. The terms of the office of President and Vice President shall be one-year (1) from the date of the election. In the event the office of the President becomes vacant during the year of office, or the President is not able to preside at a meeting, the Vice President shall assume this office during the vacancy.

B. The Governing Board shall elect a Secretary for a term of one-year (1) at the May meeting. The Secretary may be a member of the Governing Board or a member of the NTDSE administrative staff. The Secretary shall be responsible for the completion of the minutes of all Governing Board meetings and the distribution of the proposed minutes to the membership of the Governing Board prior to the next meeting. In the absence of the Secretary, the Governing Board members present shall elect a *Pro Tem* Secretary.

Section 4 - Governing Board Responsibilities and Duties

The responsibility for the management and governance of NTDSE shall be vested in the Governing Board. The Governing Board has the following duties:

A. To receive, propose and review amendments to these Articles of Joint Agreement;

B. To adopt an annual budget after a public hearing and after input from the Superintendents' Committee (as defined in Article V);

- C. To determine the nature and extent of services that NTDSE shall provide to its Member Districts;
- D. To determine the need for site acquisition, construction, and capital improvement, and to take appropriate and necessary action to acquire necessary sites, to build new construction and or improve existing NTDSE school buildings, and or make appropriate and necessary capital improvements to NTDSE school buildings after input from the Superintendents' Committee;
- E. To expend funds as provided in the adopted budget for the fiscal year;
- F. To incur debt as provided for under the *School Code*;
- G. To approve all payments to be made and to direct all appropriate action for payment of NTDSE indebtedness;
- H. To employ the Superintendent (as defined in Article IV) and approve the employment of other personnel; to set salaries and terms of employment of same;
- I. To approve the resignation and dismissal of any employee;
- J. To evaluate the performance of the Superintendent;
- K. To lease or purchase real estate for use by NTDSE, including, but not limited to, buildings, rooms, grounds, and appurtenances;
- L. To adopt an annual calendar of meetings which shall be held monthly and to hold such meetings in accordance with the laws of the State of Illinois;
- M. To establish Governing Board Committees as deemed necessary;
- N. To establish basic policies consistent with this Joint Articles of Agreement and the Illinois *School Code*;
- O. To approve contracts with service providers, labor unions, professional organizations, and or amendments thereto; and
- P. To execute or authorize to be done such other matters as may be necessary or appropriate for the operation of NTDSE as permitted by law.

Section 5 - Meetings

- A. The Governing Board shall hold an organizational meeting each May. At the organizational meeting, the Governing Board shall establish the dates, times and places for regular meetings. Said dates, times and places shall be served on all members and alternate members of the Governing Board, either in person, **electronically** or by mail, not less than seventy-two (72) hours prior to such meetings.

B. All meetings shall be conducted in compliance with the Illinois *Open Meetings Act*.

C. A quorum shall consist of a majority of the Governing Board membership.

D. Each member of the Governing Board, or the NTDSE Board member alternate serving in his or her stead, shall have one (1) vote. An affirmative vote of a majority of the members of the Governing Board present at a duly called meeting at which a quorum has been established shall be required for passage of a proposition unless otherwise specifically stated herein. Adoption of motions relating to site acquisition, building construction, and capital improvements in excess of \$25,000 or such other amount determined by the Governing Board, shall require a vote of three-fourths (3/4) of the total Governing Board membership.

E. Governing Board members may participate in Governing Board meetings by electronic or telephonic means so long as such attendance complies with the Illinois *Open Meetings Act*, other provisions of these Articles of Joint Agreement and NTDSE policy.

ARTICLE IV – THE SUPERINTENDENT

Section 1 - Employment

The Governing Board shall employ a Superintendent who shall be the Chief Executive Officer of NTDSE (who shall be a State Approved Director of Special Education), and shall hold the certifications and endorsements as required by the State of Illinois, or any other appropriate controlling authority.

Section 2 - Duties

The Superintendent shall be responsible for the daily administration and management of NTDSE in accordance with these Articles of Joint Agreement, Governing Board policies and procedures, and applicable law. The Superintendent shall report to the Governing Board. The Superintendent shall recommend to the Governing Board the hiring or dismissal of such administrative, supervisory and educational support personnel as the Superintendent deems appropriate. The Superintendent shall also establish appropriate job duties and functions for said personnel and shall directly supervise or establish a designee that will supervise the aforementioned personnel. The Superintendent shall represent NTDSE at the Niles Township Superintendents' Association (NTSA). Finally, the Superintendent shall perform such other duties as are assigned by the Governing Board.

ARTICLE V - SUPERINTENDENTS' COMMITTEE

The Superintendents' Committee shall consist of the Superintendents of each Member District, as well as the Superintendent of NTDSE. In addition to the matters set forth in these Joint Articles of Agreement requiring input from the Superintendents' Committee, the NTDSE Superintendent shall also seek the input and advice from the Superintendents' Committee on matters pertaining to collective bargaining, acquisition of property and classroom space, and setting of administrators' salaries. The Superintendents' Committee

shall also be consulted by the Governing Board in the selection of any successor Superintendent.

ARTICLE VI - NTDSE PROGRAMS AND SERVICES

Section 1 - NTDSE Programs and Services

NTDSE programs and services are those programs and services that are operated and managed by NTDSE and that provide special education instructional services to meet the needs of students with disabilities when the student's IEP team determines that placement in such programs or the provision of such services is appropriate. Such programs and services are to be provided when the needs of a student cannot be met by the Member District's own educational programs. NTDSE programs and services include instructional, consultative, supervisory, administrative, diagnostic, transportation, related services, and other such services that are operated and managed by NTDSE pursuant to Governing Board policy.

~~Programs and services that are provided to students of two (2) or more of the Member Districts and not managed by NTDSE are not NTDSE programs and services, even though such programs and services are reviewed or evaluated by NTDSE.~~

NTDSE programs and services may be provided in the following areas as determined by the Governing Board:

- A. **Classroom Instruction:** NTDSE may establish special education classes designed to provide instructional services to meet the needs of Member District students with disabilities.
- B. **Related Services:** NTDSE may provide related services (school psychology, social work, speech pathology, occupational therapy, physical therapy, orientation and mobility, transition, special education transportation, and other related services) when appropriate to meet the needs of students with disabilities as determined by the Governing Board.
- C. **Technical Assistance and Staff Development:** NTDSE may provide technical assistance and staff development services to Member Districts to support the appropriate delivery of special education services to meet the needs of students with disabilities and to support Member Districts' compliance with the requirements of the *Individuals with Disabilities Education Improvement Act*, the *School Code* of Illinois, and any applicable successor legislation or implementing regulations.
- D. **Full-Time Professional Worker:** Any full-time professional worker employed by NTDSE which spends over fifty percent (50%) of his or her time in one (1) school district shall not be required to work a different teaching schedule than the other professional worker in that school district. A professional worker is defined to be a "qualified worker" as described in §5/14-1.10 of the *School Code*.
- E. **Transportation:** NTDSE may provide transportation for students attending NTDSE programs in accordance with NTDSE policy.

Section 2 - Member Districts Serving as Operating Districts for NTDSE Programs

Member Districts shall assist and support NTDSE programs by providing at least one (1) classroom space for NTDSE special education instructional programs within their respective school buildings when space is available. In furtherance thereof, Member Districts shall make reasonable efforts to provide such classroom space. The Member District's Board of Education and the Governing Board shall approve any agreement between a Member District and NTDSE regarding the Member District's commitment to house an NTDSE special education instructional program. A Member District that has agreed to house an NTDSE special education instructional classroom within their school district shall be known as an Operating Member District.

Teachers and other personnel in Operating Member Districts shall be employees of NTDSE and shall be under the direction and supervision of the NTDSE Superintendent and designees. The placement of students into Operating Member Districts shall be at the discretion of the Superintendent and based upon each student's IEP.

Section 3 - NTDSE Superintendent Review of Special Education Programs

Upon request of the Member District's Superintendent, the NTDSE Superintendent shall review all NTDSE special education programs and Member District instructional classrooms to determine if any changes are warranted. If the NTDSE Superintendent determines that modifications to any special education program are necessary, she or he shall recommend to the Member District's Superintendent and or the Governing Board the appropriate modifications to such program(s). Upon affirmative vote of the Governing Board, the Governing Board shall implement changes to NTDSE programs. Unless specifically provided otherwise by the Governing Board, all affected Member Districts shall receive a one-year (1) advance notice of any program modification prior to its implementation.

Section 4 – Restrictive Covenant Related to NTDSE Employees

The Member Districts recognize the highly specialized nature of the services provided to Member Districts through the NTDSE "Fee for Service" service option and the difficulties associated with NTDSE employing or contracting with and retaining highly qualified and appropriately trained staff to provide such services. As such, the Member Districts agree not to employ or otherwise enter into a contractual arrangement with an NTDSE employee or agent who provides any "Fee for Service" services for a minimum of one calendar year after the employee or agent has separated his or her employment or contractual relationship with NTDSE, unless an agreement is reached with NTDSE and written consent is provided by the NTDSE Superintendent. The Member Districts recognize that this restriction is no greater than required to protect the legitimate business interests of NTDSE, does not impose undue hardship on the Member Districts and is not injurious to the public.

ARTICLE VII– FINANCE

Section 1 – Fiscal Year

The fiscal year of NTDSE shall be from July 1 through June 30.

Section 2 – Budget

A proposed annual budget shall be prepared by the Superintendent or his or her designee, for action by the Governing Board. Each budget approved by the Governing Board shall delineate the costs that are to be allocated among the Member Districts and Non-Member Districts. Such costs shall be determined in accordance with this Section 2 and Governing Board policy.

A. Physical Plant Hard Cost Fees

Physical Plant Hard Cost Fees are costs that are associated with the actual operation and maintenance of buildings of NTDSE. Such costs are identified annually by the Governing Board in the budget. Examples of items that may be included in part or full are, vehicle maintenance, rental, utilities, custodial maintenance, supplies and services and property services. Physical Plant **Hard Cost** Fees shall be divided equally among all of the Member Districts.

B. Instructional and Physical Plant Fees

Instructional and Physical Plant Fees are all costs associated with attendance and education of a student at an NTDSE program including expenses associated with the operation and maintenance of the NTDSE buildings as designated by Governing Board policy and consistent with law. Such costs include, but are not limited to, teacher salaries, text books, learning aides and other instructional related items and may include but are not limited to some or all physical plant costs as identified annually by the Governing Board in the budget: Examples of items that may be included in part or full are, rental, utilities, custodial maintenance, supplies and services and property services. Instructional fees shall be assessed against Member Districts based upon a tuition amount for each full-time equivalent student attending an NTDSE program with such tuition amount stated in the NTDSE annual budget as approved by the Governing Board.

C. Capital Improvement Fees

Capital Improvement Fees, including site acquisition or construction, shall be payable to NTDSE by the Member Districts as follows:

Each Member District shall contribute its *pro rata* share of the cost of the capital improvement based upon its six (6) day enrollment for the entire student population, counting half-day (1/2) kindergarten pupils as one-half (1/2) of a full-time student.

Capital Improvement contributions shall be made by Member Districts as required by the Governing Board. When appropriate the Governing Board will allocate Medicaid funds toward capital improvement before additional fees are incurred by districts.

D. "Fee for Service" Fees

A "Fee for Service" Fee shall be established by the Governing Board and assessed to Member Districts for services established annually by the Governing Board. The fees for such services shall be determined according to a formula established annually by the Governing Board. The menu of services will be provided to each district by January of each year. Each Member District shall be required to pay a fee for Infinitec and AIMSweb services which shall be calculated and assessed against the Member District on a *pro rata* basis of the six (6) day enrollment for the entire student population of the Member District, counting half-day (1/2) kindergarten pupils as one-half (1/2) of a full-time student.

E. Membership Fees

Membership Fee is a fee charged to each Member District for its membership in NTDSE and may include but is not limited to some or all of the following costs of employing the Executive Director, other administrative and support personnel, as well as the Technology Manager and the Assistive Technology Coordinator. In addition, the cost of the IEP system maintenance, and the cost associated with Board Services will be included in Membership Fees. Membership Fee shall be calculated and assessed against the Member District on a *pro rata* basis of the six (6) day enrollment for the entire student population of a Member District, counting half-day kindergarten pupils as one-half (1/2) of a full-time student.

F. Other Expenses

Any other expenses or costs of NTDSE that are not specifically set forth in this Joint Agreement may be assessed against any Member District as authorized by the Governing Board.

Section 3 -- Annual General Fund Balance Evaluation

After receiving the final Annual Financial Report from its auditors, NTDSE shall convene a meeting of the Fund Balance Committee which shall be comprised of a minimum of five Member District representatives (superintendents and/or business managers) and the NTDSE Superintendent and Business Manager to determine the amount of funds in the General Fund to consider to determine if the General Fund balance is appropriate to meet the needs of NTDSE and/or if any funds should be returned to the Member Districts and, if so, the amount of such funds to be returned to the Member Districts. The NTDSE Fund Balance Committee shall make a recommendation to the Governing Board regarding the suggested amount of funds (if any) to be returned (in the following fiscal year) to the Member Districts for its consideration and approval.

Section 3 ~~4~~– Grants or Gifts

Grants or gifts may be accepted by NTDSE upon approval of the Governing Board.

Section 4 ~~5~~ – Special Classes and Related Services

NTDSE may, at the Superintendent's discretion, process cost sheets and such other documents on behalf of Member Districts that are operating their own special education classes or services. Such cost sheets and documents shall be prepared in accordance with NTDSE policies or practices. Additionally, Member Districts that have NTDSE prepare such documents shall have deemed to have released NTDSE from any and all causes of action related to the preparation of such documents.

Section 5 ~~6~~– Payments

NTDSE may bill Member Districts or Non-Member Districts at intervals deemed necessary by the Governing Board; however, NTDSE shall bill Member Districts at least two (2) times per year. All payments required to be paid to NTDSE shall be paid promptly. Payments that are more than thirty (30) days past due date shall bear interest at the rate of 1½ % per month from the due date of such payment to the date payment is received.

ARTICLE VIII - TERMINATION OF MEMBERSHIP

Section 1 - Voluntary Withdrawal by Member District

1. **Notice of Withdrawal.** Any Member District may seek to withdraw from NTDSE by following the process provided for in Section 10-22.31 of the Illinois *School Code* (105 ILCS 5/10-22.31) or any successor legislation, ~~provided, however, that if the Governing Board and all Member Districts approve the February 2011 Memorandum of Understanding, no Member District may withdraw from NTDSE with a proposed effective date before July 1, 2016.~~ Additionally, such withdrawing Member District must provide written notice to the Governing Board of its intent to withdraw at least two (2) full fiscal years prior to the effective date of a withdrawal and within 30 days of approval of the withdrawal petition by the Member District Board of Education. All voluntary withdrawals shall become effective on July 1 unless otherwise approved by the Governing Board.

A. Procedures for Withdrawal:

1. Concurring Resolutions of Member Districts.

A Member District seeking to withdraw from NTDSE may present a written petition seeking to withdraw to the Governing Board, the Superintendent of NTDSE and to the Superintendents of all Member Districts of the NTDSE. Such notice shall be sent certified mail return receipt requested. The written petition to withdraw must be approved by resolution of the Board of Education of the Member District seeking to withdraw and must state the proposed date for withdrawal from NTDSE. The Boards of Education of the remaining Member Districts must approve

the withdrawal petition within six months of the date the written petition for withdrawal is presented to the Governing Board. If the Boards of Education of the remaining Member Districts approve the withdrawal petition by written resolution within such six month period, the petitioning Member District shall be withdrawn from NTDSE effective July 1 which is two years after the withdrawal petition was presented to the Governing Board (or another July 1 as stated in the withdrawal petition) and shall notify the State Board of Education of the approved withdrawal in writing. If the Boards of Education of the remaining Member Districts do not approve the withdrawal petition by written resolution within such six month period, the petition to withdraw fails.

2. Hearing Before Regional Board of School Trustees.

A petition for withdrawal may also be made to the Regional Board of School Trustees exercising oversight or governance over the Member Districts. The Member District seeking to withdraw must simultaneously present a copy of the written petition seeking to withdraw to the Governing Board, the Superintendent of NTDSE and to the Superintendents of all Member Districts of the NTDSE. Such notice shall be sent certified mail return receipt requested. The Regional Board of School Trustees shall then hold a hearing on the petition for withdrawal in accordance with the *School Code*.

B. Continuing Services.

Member Districts which voluntarily withdraw from NTDSE may request continued participation in selected NTDSE programs or services after withdrawal. Such participation is subject to approval by the Governing Board. Additionally, the Superintendents' Committee shall be permitted to provide the Governing Board with comments as to the provision of services to former Member Districts.

Should the Governing Board allow a former Member District to participate in NTDSE services, the Governing Board shall enter into a written agreement with the former Member District setting forth the mutually agreed upon terms and conditions of participation.

Section 2 - Removal of Member District

Membership in NTDSE is conditional upon the Member Districts continued compliance with the terms of these Joint Articles of Agreement and NTDSE policies. If the Governing Board finds that a Member District has failed to comply with these Articles of Joint Agreement, the Governing Board may put said Member District on written notice for such failure. If, after one (1) year from the date of the written notice to the Member District, the Member District has not remediated the failure, as determined by the Governing Board, the Governing Board may remove such Member District pursuant to the following procedure:

A. Notice. Upon approval of a majority of the Governing Board, the Superintendent shall send a written notice to the Board of Education of the Member District in question, specifying in detail the items which the Governing Board deems sufficient cause to justify removal of the Member District from NTDSE.

B. Hearing. Should the Member District fail to take the remedial action required in the aforementioned notice to the satisfaction of the Governing Board, the Governing Board shall, upon reasonable written notice, call a special meeting, at which time the matter shall be brought before the Governing Board for hearing and action. At least thirty (30) days prior written notice of the time and place of such hearing shall be given to the Member District in question by certified mail addressed to the superintendent of said Member District. The Member District in question shall be permitted to appear and to submit reasons why it should not be removed from membership.

C. Action. A three-fourths (3/4) vote of all the Governing Board members, excluding the representative from the Member District subject to the removal proceeding, shall be required to terminate the membership of a Member District in NTDSE. Removal from membership shall not relieve the Member District of the obligations incurred during its membership in NTDSE and such termination shall become effective no later than July 1 following the date of action by the Governing Board.

Section 3 -Accounting Upon Withdrawal or Removal

In the event that any Member District withdraws or is removed from NTDSE, such Member District shall forfeit any claim or right it may have for any of NTDSE's assets, provided, however, that NTDSE shall return to the withdrawing or removed Member District any unspent Federal Part B Funds generated by the students of the withdrawing or removed Member District (i.e. "carryover funds"). Such withdrawn or removed Member District, however, shall continue to be liable for costs, expenses and liabilities it incurred while it was a Member District and shall continue to pay such costs, expenses and liabilities until they are paid in full. Liabilities of NTDSE shall include, but not necessarily be limited to, costs, expenses, notes, bonds, debt certificates, contractual obligations and other debts and/or claims accrued on or before the effective date of withdrawal.

However, if any Member District withdraws or is removed from NTDSE and (1) NTDSE dissolves within two years of such withdrawal or removal and (2) at dissolution NTDSE's liabilities exceed its assets, such Member District shall be treated as being a Member District at the date of dissolution for purposes of the allocation of any liabilities.

ARTICLE IX – AMENDMENTS

Any Member District may submit to the Governing Board in writing a proposed amendment to these Articles of Joint Agreement. The Governing Board shall consider the proposed amendment at two (2) meetings and a final consideration for approval shall occur

after two (2) readings by the Governing Board. If approved by the Governing Board, the Governing Board shall submit the proposed amendment in sufficient copies to each Member District Board of Education for ratification by certified mail. To become effective, an amendment must be approved by at least three-fourths (3/4) of the Member District Boards of Education within ninety (90) days of the date on which the proposed amendment was mailed to each Member District.

The effective date of said amendment, unless otherwise stated therein, shall be the date of ratification of the last Member District Board of Education acting to approve the amendment.

ARTICLE X - SERVICES TO STUDENTS OUTSIDE OF NILES TOWNSHIP

NTDSE may accept children residing outside of NTDSE's Member Districts into its programs. The NTDSE Superintendent shall have the authority to enroll such student(s), to arrange for the placement of such student(s) and to negotiate any necessary agreements and financial arrangements between the resident school district of the student and NTDSE subject to review and approval of the Governing Board.

ARTICLE XI – DISSOLUTION

Section 1 - Dissolution

Dissolution of NTDSE may be authorized by the affirmative vote of three-fourths (3/4) of the entire membership of the Governing Board, in the following manner:

- A. Any member of the Governing Board may submit a resolution with the President of the Governing Board proposing that NTDSE be dissolved voluntarily. The question of such dissolution shall be submitted to a vote at a meeting of the Governing Board, which may be either a regular or a special meeting.
- B. Written notice stating that the purpose, or one of the purposes, of the meeting is to consider the voluntary dissolution of NTDSE shall be given to each member of the Governing Board within the time and in the manner provided in these Articles of Joint Agreement for giving notice of meetings of the Governing Board.
- C. Such Motion shall be filed at least two (2) years prior to the requested effective date of the dissolution.

Section 2 - Effect of Dissolution

Upon dissolution NTDSE shall not thereafter carry on any business except that necessary to conclude and liquidate its business and affairs, including, but not limited to:

- A. Collecting receivables;
- B. Liquidating and or disposing of its assets as provided in Section 3 hereof;
- C. Discharging or making provision for discharging of its liabilities and obligations;
- D. Returning to each then-current Member District any unspent Federal IDEA Part B Funds generated by the students of the Member District (i.e. "carryover funds").
- ~~E. D.~~ Causing the honorable dismissal or otherwise terminating the employees of NTDSE; and
- ~~F. E.~~ Taking such other actions as may be necessary to wind up the affairs of NTDSE.

Section 3 – Distribution of Assets

Once NTDSE has accounted for all of its assets and liabilities and returned to each then-current Member District any unspent Federal IDEA Part B Funds generated by the students of the Member District, any remaining assets after such accounting shall be distributed to each Member District, at the time of dissolution, on an equal basis. However, any Member District that is admitted to NTDSE after 2005 shall accrue rights to a distribution of assets hereunder on a one-third (1/3) basis after each continuous ten (10) year period of time in which such Member District is in NTDSE.

Section 4 - Successor Districts and Consolidated Districts

In the event any Member District merges or consolidates with another Member District the new entity which comprises the former Member Districts, and is a Member District at the time of dissolution, shall be entitled to the same distribution of assets of the previously existing Member District(s) as if the merger or consolidation had not occurred unless specifically provided otherwise by law.

ARTICLE XII - SAVINGS CLAUSE

In the event that any section or part of these Articles of Joint Agreement violate any applicable statute or regulation, such section or part of the Articles of Joint Agreement shall be null and void and shall not be binding. To the extent that the purpose of and the ability to operate NTDSE remains unaltered, such partial invalidation of any part of this Joint Agreement shall not in any way affect the validity of the remainder of these Articles of Joint Agreement.

EXHIBIT A
MEMBER DISTRICTS

Golf School District No. 67

Skokie School District No. 68

Skokie School District No. 69

Morton Grove School District No. 70

Niles Elementary School District No. 71

Fairview School District No. 72

Skokie School District No. 73

Skokie School District No. 73.5

Lincolnwood School District No. 74

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

11. ITEMS FOR DISCUSSION

11.2 Strategic Planning

The Golf School District 67 administration and community developed the 2010-2015 Strategic Plan and it was updated in the fall of 2013. The administration is recommending that the Golf School District 67 community engage in a strategic planning process during the fall of 2015 to develop a new plan.

Implementing a Community Engagement Process

Implementing a Community Engagement Process For Detecting District ENDS

One of the most challenging, yet vital roles for locally elected school board members is to gather community direction on aspirations and expectations for school district performance. Listening to constituents before taking action has been described as a trait of true representative leadership. For a variety of reasons, school boards can gain important input by conducting a structured yet informal Community Discussion in order to detect and/or reaffirm the district's ends.

Today more than ever, boards of education need to practice courageous leadership. This requires leadership to bring the community together for the public schools and the courage to allow the community to know, understand and wrestle with the complexities involved in clarifying its aspirations and expectations.

The Community Discussion process can provide the school board with data and direction to effectively establish district values, mission, vision and goals and to review progress toward reaching these goals. In fact, the process can help focus community expertise and interest toward practically any educational issue – from finance to school safety and discipline.

Because many district planning processes primarily involve school parents and staff, it is estimated that 70 percent of the community may have little or no input. Employers, senior citizens, non-parents, and other taxpayers with no direct tie to a public school may have no means for sharing their insights into the community's overall needs in the schools and from the schools. By hosting a Community Discussion, a school board is able to reach out and seek that feedback and ensure its rightful consideration.

Ultimately, a Community Discussion can give the district a snapshot of expectations, suggestions and needs from a cross-section of the community. This snapshot can then become an essential tool used to determine the core values, mission, vision and goals of the district that become the basis for all planning and decision-making.

Community Engagement Process Calendar

NOTE: The board and the superintendent should plan all activities collaboratively.

Implementation	Activities
<p>Phase I</p> <p>Six weeks prior to event</p>	<p>Hold design meeting.</p> <ol style="list-style-type: none"> Determine who should be invited. Determine ENDS element(s) that will be discussed. Set day, time and appropriate site for event which will be a special meeting of the board as a committee of the whole – no other business will be conducted at that time. Determine processes to be followed and length of session Decide on question(s) to be addressed by participants. Designate discussion facilitator. The facilitator needs to be an objective guide who is capable of, and comfortable with, keeping the meeting on track and within the established time frame. <i>If requested and available, IASB staff will facilitate the discussion. IASB staff can also provide direction and assistance to the board's designated facilitator.</i> Board and Superintendent identify community representatives to be invited. In high school or unit districts several student participants might be included.
<p>Phase II</p> <p>Two-four weeks prior to event</p>	<ol style="list-style-type: none"> Send invitations requesting RSVP. Invitees who indicate they will not participate would be sent a follow-up letter inviting them to submit their written response to the key questions. Send press release to local media. Post special Board meeting and notify media as required by law. Confirm participants who will attend.
<p>Phase III</p> <p>Day of Event</p>	<p>Open meeting, conduct discussion, record minutes, adjourn.</p>
<p>Phase IV</p> <p>Within 60 days of the event</p>	<ol style="list-style-type: none"> Summarize information received and present to Board for use in articulating, revising, aligning or affirming district values, mission, vision and goals. The Board may wish to share draft documents with the participants for further review/comment prior to taking any action. Board formally adopts written district ENDS as board policy and uses it to inform all board deliberation and decision-making. Distribute prioritized goals to school and district staff for use throughout the year during planning and decision-making activities and to the local media, as appropriate. Send thank you notes and copy of adopted document(s) to each invited discussion participant, along with a request for continuing help; ask for their support of the district's ENDS and request they share them with their constituencies.
<p>Ongoing</p>	<p>Board uses prioritized district ENDS to guide all deliberation and decision-making.</p>

Suggested Participants for Community Engagement

(To keep the meeting length manageable and to show consideration for those invited, IASB suggests the discussion be planned for no more than 20 invited participants.)

Business and Industry Representatives

- Chamber of Commerce President
- Employers, particularly those who employ students and graduates
- Agricultural groups
- Realtor's association

Community and Youth Service Organization Representatives

- Ministerial Association
- YMCA, Big Brothers/Big Sisters
- Civic Club Youth Programs (Optimist Club, Rotary Club, etc.)
- Veterans' Organizations, United Way, etc.

Social and Mental Health Service Representatives

- Drug Prevention Programs
- State Department for Local Services
- Local Social Services
- Health Department
- Housing Authority

Other Representatives

- Legislators
- Higher Education
- Minority Advocacy Groups

Local Government Representatives

- Mayor
- Sheriff
- Chief of Police
- District or Circuit Court Judge

School District Representatives

- PTA/PTO President
- Staff union leader(s)
- Students from middle/high school/recent graduates

Other

- Community opinion leaders (aka: those "regular folks" that others seek out for information, input)

Sample Press Release

Contact: **(District PR staff or designated person)**
Phone number

(district name) School Board to host “Community Discussion”

Our Town, IL (date) – An evening of listening to community priorities and learning about community expectations has been scheduled for **(date)** by the **(district name)** Board of Education.

The Community Discussion will be built around a structured, yet informal, give-and-take between school board members, school and district staff and **(number)** invited representatives of the community at large. Using this information, the board and district administration will formulate a system-wide set of prioritized goals. These goals will in turn be shared with planners throughout the district.

The **(planned length)** public session will take place at **(site name and street address)**. No other board action will be taken at the meeting.

“This session will help our school board measure community expectations and priorities for our schools,” said **(board president or superintendent name)**. “The insights our guests share with us will greatly increase the input into school and district planning from the people who pay the tax bills that support our schools. We’re going to take these ideas and put together a **(set of core values, mission statement, vision statement, prioritized goals)**. That will help ensure that decision makers at the individual schools and the district level know what the community expects of us.

Specific participants in the Community Discussion have been invited by the district for two reasons: to ensure that a broad cross-section of interests, backgrounds and perspectives are included and to ensure that board members are able to hear from all participants without creating a meeting of unacceptable length. However, any citizen wishing to attend the session or to submit written comments that will be considered as part of the process is encouraged to do so. The district must receive written comments either before or at the meeting.

The **(district name)** school board plans to share a report on the results of the Community Discussion within 60 days.

Sample Invitation

Date _____

Address _____

Dear _____:

On behalf of the **Unified School District** Board of Education, I am pleased to invite you, as one of ____ (number) community representatives, to participate in an upcoming Community Discussion designed to obtain your suggestions as to what our school(s) should accomplish.

The board is committed to gathering ideas from other community representatives to guide our school district's planning activities. Because of your recognized commitment to our community, the board values your participation in this project.

Please plan to attend this event, which has been scheduled for _____ from _____ a.m./p.m. to _____ a.m./p.m. in the _____. It will be designed to provide invited participants with an opportunity for discussion in an informal, relaxed setting. Please be prepared to share your brief comments on the following topics:

- (Question 1)
- (Question 2)

We have included (existing district documentation relevant to the Question topics: current statements of core values, mission, vision, district-level goals, district report card, etc.) for your information as you consider the discussion questions.

The board of education's objective for this discussion will be to gather suggestions and comments from community representatives. After the board receives this information, it will be used to establish the district's prioritized goals, which will be shared with the faculty and staff for use in planning and decision-making activities during the year. Please feel free to contact _____ with any questions you may have.

We look forward to working with you on this important project. We ask that you complete and return the brief response form below to let us know whether we can expect your participation. Shortly before the date of the discussion, we will call to confirm your intent to participate.

Working together we can strengthen our efforts to continuously improve our school(s). On behalf of the students of our community, we appreciate your contribution to this effort.

_____, President, _____ Board of Education

cc: _____, Superintendent

Please check one:

- ☐ I will participate in the discussion.
- ☐ I can't attend, but will send my designee as a full participant: _____
(Name and Telephone Number)
- ☐ I will be unable to participate in the discussion.
- ☐ At this time, I cannot commit to attend. I will let you know when you call to confirm.

Name (please print)

Daytime Telephone #

PLEASE RETURN THIS INFORMATION BY _____ (Date) TO:

(name) at _____ (address) or
call _____ (number) or fax this form to _____ (number).

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

12. FINANCE REPORT



Golf School District 67
9401 Waukegan Road
Morton Grove, Illinois
60053-1353

John T. Reiniche
Business Manager

Business Office
847.966.8200 ext. 240

Bookkeeper
847.966.8200 ext. 322

Director of
Buildings and Grounds
847.966.8200 ext. 245

Fax
847.966.8290

E-mail
jreiniche@golf67.net

To: Dr. Beth Flores
From: Mr. John T. Reiniche *John T. Reiniche*
Re: Preliminary Statement of Position
Date: June 9, 2015

Attached is the standard Statement of Position for the month ended May 2015. This Position Statement has been compiled using preliminary data that is subject to adjustments by the Treasurer's Office.

Overview:

In reviewing our Operating Fund revenues it appears that we are on pace relative to our budget. This is even with the State of Illinois controller's office has not released the final payment for our categorical grants. In addition, two of our major property tax owners had their properties re-pinned, which will cause a delay in part of our property tax revenues. Preliminary Operating Fund revenues report appear to indicate that we have collected approximately 99.2% of revenues, relative to our budget. Preliminary Operating Fund expenditures through May are at 80.3% versus 84.0% of budget at this point last year. Outside of the Operating Budget, we have also expended \$4,171 through May out of our Capital Projects Fund. Wight and Company have missed several deadlines to close-out the construction project. As such, we will continue to hold approximately \$195,000 in reserves until all our obligations are met.

Cash Position Statement:

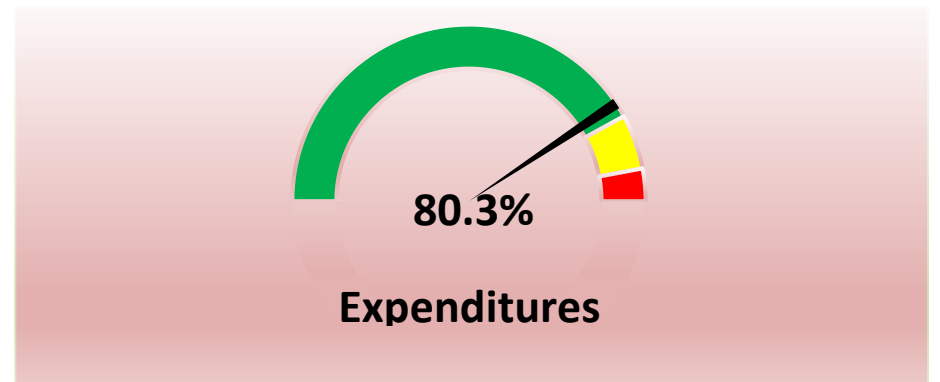
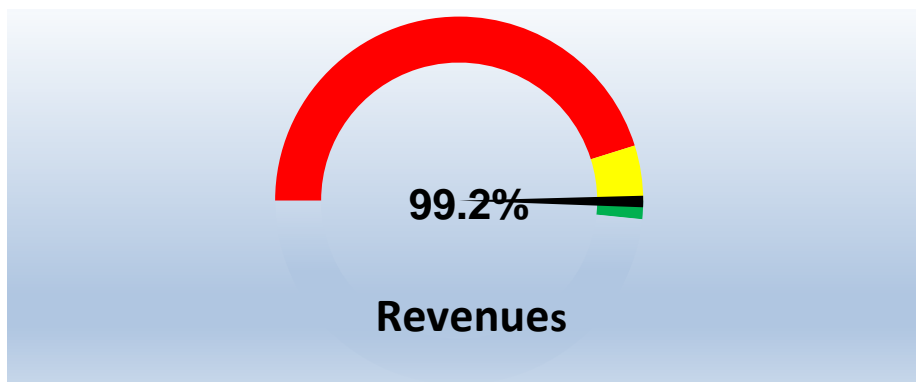
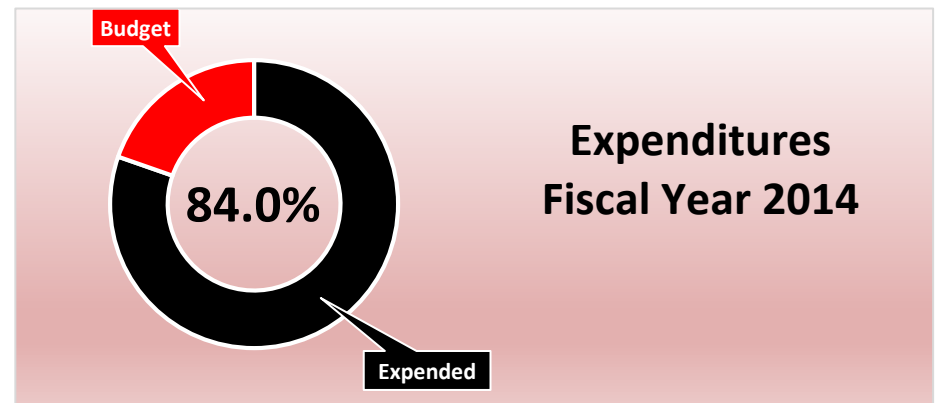
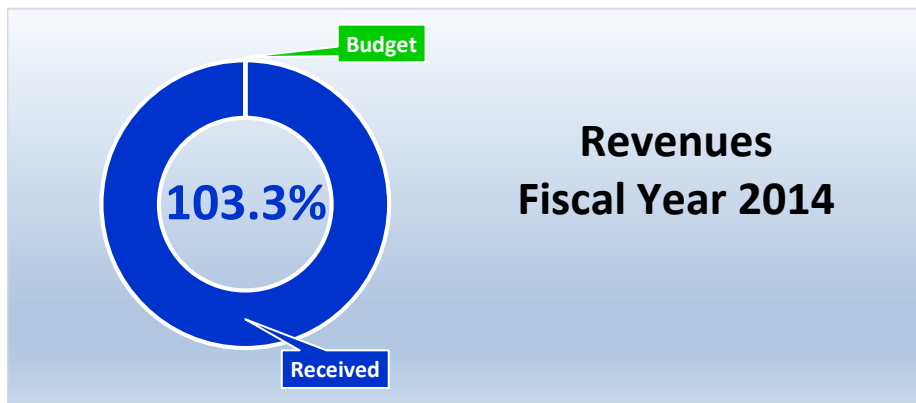
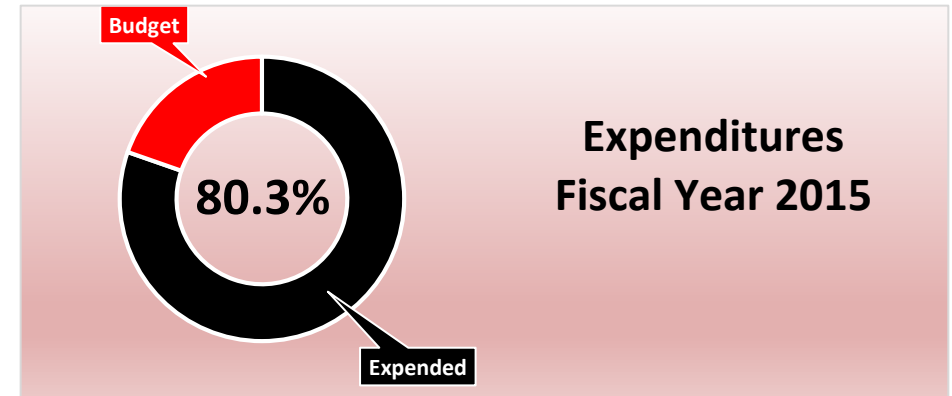
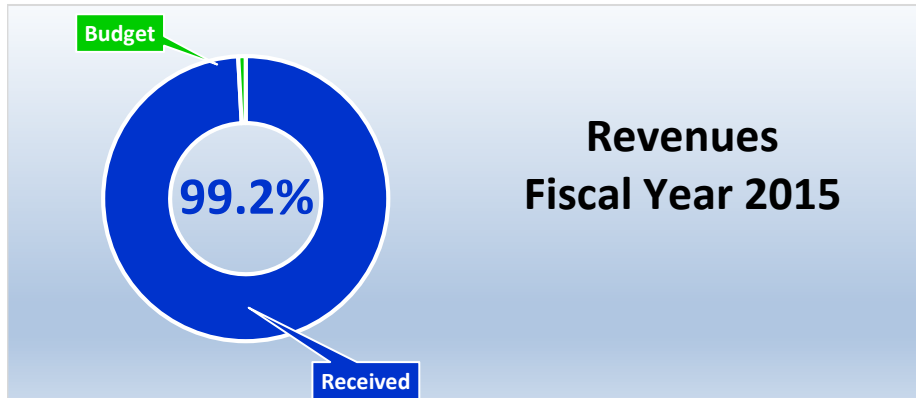
The attached Cash Position Statement has three sections for each fund: revenues, expenditures, and fund balance including building bond revenues and related expenditures. May 2015 is expected to end with the following positions:

<u>Description</u>	<u>All Funds</u>	<u>Operating Funds</u>
Revenues to Date	\$10,325,496	\$9,145,846
Expenditures to Date	\$8,253,120	\$7,319,686
Fund Balances	\$7,888,610	\$6,619,283

The Revenues and Expenditures sections of the attached Cash Position Statement each show the current fiscal year 2015 budget, the actual 2015 fiscal year to date numbers through May and the percentage of the budget received or spent so far. Also, for comparison, the fourth column in each section shows the percentage of the prior budget received or spent at this point during the previous fiscal year to date.

The fund balance section shows the beginning balances that are matched to the current audited figures from the Township Treasurer's Reports for ending balances for fiscal year 2014. Next is the calculated current balance to date, the balances that were current at this time last year, and a calculated difference or change in position. Our overall fund balance as of the end of May including the remaining bond proceeds in the Capital Projects Fund is \$7,888,610. Note, however, that nearly \$195,000 of this balance is anticipated to be expended as facility improvements near completion.

**Golf School District 67
OPERATING FUNDS
As of May 31, 2015**



Golf School District 67
Preliminary Statement of Cash Position
As of May 31, 2015

FUND	REVENUES				EXPENDITURES				FUND BALANCE			
	Final FY 15 BUDGET	FY15 TO DATE	FY15 % of BGT. RECEIVED	PRIOR YR % of BGT. RECEIVED	Final FY 15 BUDGET	FY15 TO DATE	FY15 % of BGT. EXPENDED	PRIOR YR % of BGT. EXPENDED	BEGIN. BAL. FY15 July 1, 2014	FY15 TO DATE	PRIOR YR TO DATE	FY 15 vs. PRIOR YR TO DATE
EDUCATIONAL	7,653,931	7,574,996	99.0%	101.9%	7,609,748	6,107,985	80.3%	86.7%	1,885,711	3,352,722	1,779,366	1,573,356
O. & M.	877,908	930,745	106.0%	116.4%	874,321	684,396	78.3%	60.3%	1,219,197	1,465,547	1,264,052	201,494
TRANSPORTATION	368,800	372,109	100.9%	108.0%	355,124	312,775	88.1%	95.6%	248,795	308,129	242,947	65,182
I.M.R.F.	293,100	246,565	84.1%	78.6%	241,320	214,530	88.9%	83.6%	27,839	59,874	12,733	47,141
WORKING CASH	30,000	21,431	71.4%	110.2%	30,000	0	0.0%	0.0%	1,411,580	1,433,011	1,423,214	9,797
OPERATING FUNDS	9,223,739	9,145,846	99.2%	103.3%	9,110,513	7,319,686	80.3%	84.0%	4,793,122	6,619,283	4,722,313	1,896,969
LIFE/ SAFETY	0	0	0.0%	0.0%	0	0	0.0%	0.0%	0	0	0	0
TORT	0	0	0.0%	0.0%	0	0	0.0%	0.0%	0	0	0	0
DEBT SERVICE	1,155,403	1,175,241	101.7%	94.3%	1,174,296	929,263	79.1%	81.6%	731,499	226,221	425,645	-199,425
CAPITAL PROJECTS	0	4,408	0.0%	395.3%	291,000	4,171	1.4%	92.7%	291,613	1,493,641	1,040,704	452,938
NON-OPERATING FUNDS	1,155,403	1,179,650	102.1%	98.8%	1,465,296	933,434	63.7%	91.0%	1,023,112	1,269,328	1,466,349	-197,021
TOTAL	10,379,142	10,325,496	99.5%	102.8%	10,575,809	8,253,120	78.0%	87.6%	5,816,234	7,888,610	6,188,662	1,699,948

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

13. BOARD COMMITTEE REPORTS

14. CORRESPONDENCE/FREEDOM OF INFORMATION (FOIA) REQUESTS

- One FOIA request was received this month and was responded to within five business days.

Golf School District 67
Board of Education Regular Meeting
June 18, 2015

15. ITEMS FOR INFORMATION

15.1 Student Enrollment

GOLF SCHOOL DISTRICT 67
ENROLLMENT : 2014-2015 SCHOOL YEAR
GOLF MIDDLE SCHOOL

REGULAR EDUCATION	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
5th Grade	56	56	56	56	56	57	57	57	57	57	57
6th Grade	67	67	67	67	67	68	68	68	68	68	68
7th Grade	71	71	70	70	70	70	70	70	70	70	70
8th Grade	51	52	52	52	52	52	52	52	52	52	52
TOTAL REGULAR EDUCATION	245	246	245	245	245	247	247	247	247	247	247

SPECIAL EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
<i>(District/Township)</i>	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T
5th Grade	5	1	6	1	6	1	6	1	6	1	6	1	6	1	6	1	6	1	6	1	6	1
6th Grade	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
7th Grade	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0	1	0
8th Grade	8	0	8	0	8	0	7	1	7	1	7	1	7	1	7	1	7	1	7	1	7	1
SUBTOTAL	15	1	16	1	16	1	15	2	15	2	15	2	15	2	15	2	15	2	15	2	15	2
TOTAL SPECIAL ED.	16		17		17		17		17		17		17		17		17		17		17	

ALL STUDENTS	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
5th Grade	62	63	63	63	63	64	64	64	64	64	64
6th Grade	68	68	68	68	68	69	69	69	69	69	69
7th Grade	72	72	71	71	71	71	71	71	71	71	71
8th Grade	59	60	60	60	60	60	60	60	60	60	60
<i>IN (Mobility)</i>	0	2	0	0	0	2	0	0	0	0	0
<i>OUT (Mobility)</i>	2	0	1	0	0	0	0	0	0	0	0
GRAND TOTAL - ALL	261	263	262	262	262	264	264	264	264	264	264

GOLF SCHOOL DISCTRICT 67
ENROLLMENT: 2014-2015 SCHOOL YEAR
HYNES ELEMENTARY SCHOOL

REGULAR EDUCATION	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
Pre-K 3 PM	5	5	5	5	5	5	5	5	5	5	5
Pre-K 4 AM	13	13	13	13	13	13	13	13	13	13	13
Kindergarten AM/PM	48	48	47	47	47	47	46	45	46	45	45
1st Grade	63	64	63	63	63	63	63	63	62	62	62
2nd Grade	70	69	69	69	69	70	70	68	70	70	70
3rd Grade	65	65	64	64	64	66	67	67	67	66	66
4th Grade	51	50	49	49	49	49	50	49	50	49	49
TOTAL REGULAR ED	315	314	310	310	310	313	314	310	313	310	310

SPECIAL EDUCATION	AUG.		SEPT.		OCT.		NOV.		DEC.		JAN.		FEB.		MAR.		APR.		MAY		JUNE	
<i>(District/Township)</i>	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T	D	T
Pre-K 3 PM	4		6		7		5	2	6	2	7	2	7	2	7	2	7	2	7	2	7	2
Pre-K 4 AM	3		3		3		2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1
Kindergarten AM/PM	6		6		6		4	2	4	2	4	2	4	2	4	2	4	2	4	2	4	2
1st Grade	7		6		5		4	1	4	1	4	1	4	1	4	1	4	1	4	1	4	1
2nd Grade	3		4		4		3	1	3	1	3	1	3	1	4	1	5	1	5	1	5	1
3rd Grade	5		5		5		5	0	5	0	5	0	5	0	5	0	5	0	6	0	6	0
4th Grade	7		8		8		6	2	6	2	6	2	6	2	6	2	6	2	7	2	7	2
TOTAL SPECIAL ED.	35		38		38		38		39		40		40		41		42		44		44	

ALL STUDENTS	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE
Pre-K 3 PM	9	11	12	12	13	14	14	14	14	14	14
Pre-K 4 AM	16	16	16	16	16	16	16	16	16	16	16
Kindergarten AM/PM	54	54	53	53	53	53	52	51	52	51	51
1st Grade	70	70	68	68	68	68	68	68	67	67	67
2nd Grade	73	73	73	73	73	74	74	73	76	76	76
3rd Grade	70	70	69	69	69	71	72	72	72	72	72
4th Grade	58	58	57	57	57	57	58	57	58	58	58
<i>IN (Mobility)</i>		2	1	0	1	4	3	0	5	1	1
<i>OUT (Mobility)</i>		0	5	0	0	0	2	3	1	2	2
GRAND TOTAL - ALL	350	352	348	348	349	353	354	351	355	354	354

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16. PUBLIC COMMENT

Please state your name and limit your comments to 3 minutes.

17. ADJOURNMENT

POSSIBLE MOTION:

I move that the Board of Education of Golf School District 67 adjourn the meeting.

VOICE VOTE

NEXT BOARD OF EDUCATION MEETING: AUGUST 20, 2015
