

Chesterfield Township Library Circulation Policy - Attachment A

| Item | Request a Hold | Rental Fee | Limit Per Card | Loan Period in Days | Autorenewal Limit | Fine Per Day | Maximum Fine | Replacement Cost |
|-------------------------------|------------------|------------|----------------|---------------------|-------------------|--------------|--------------|---------------------------------------|
| Audiobooks | Yes | | 5 | 21 | 2 | \$0.15 | \$5.00 | Replacement Price or \$50 + \$5 Proc |
| New Audiobooks | CHE patrons only | | 5 | 21 | 2 | \$0.15 | \$5.00 | Replacement Price or \$50 + \$5 Proc |
| Books | Yes | | None | 21 | 2 | \$0.15 | \$5.00 | Replacement Price or \$25 + \$5 Proc |
| New Books | CHE patrons only | | None | 21 | 2 | \$0.15 | \$5.00 | Replacement Price or \$25 + \$5 Proc |
| Book Club in a Bag | Yes | | 1 | 42 | No Renewals | \$2.00 | \$14.00 | Replacement Price or \$100 + \$5 Proc |
| CD (Music) | Yes | | 5 | 7 | 2 | \$0.15 | \$5.00 | Replacement Price or \$15 + \$5 Proc |
| DVDs - 1-Day | No | \$1.00 | 2 | 1 | No Renewals | \$1.00 | \$15.00 | Replacement Price or \$15 + \$5 Proc |
| DVDs - 7-Day | Yes | | 5 | 7 | 2 | \$0.15 | \$5.00 | Replacement Price or \$15 + \$5 Proc |
| DVDs - 21 Day | Yes | | 5 | 21 | 2 | \$0.15 | \$5.00 | Replacement Price or \$15 + \$5 Proc |
| GoChip Movie Hotspots | CHE patrons only | | 2 | 7 | 1 | \$1.00 | \$15.00 | Replacement Price or \$120 + \$5 Proc |
| Wi-Fi Hotspot / Kindle | No | | 1 | 7 | No Renewals | \$2.00 | \$25.00 | Replacement Price or \$125 + \$5 Proc |
| Instrument | No | | 1 | 7 | No Renewals | \$2.00 | \$20.00 | Replacement Price or \$55 + \$5 Proc |
| Juvenile Kits | Yes | | 5 | 21 | 2 | \$0.15 | \$5.00 | Replacement Price or \$50 + \$5 Proc |
| Periodicals/Magazines | Yes | | None | 7 | 2 | \$0.15 | \$5.00 | Replacement Price or \$5 + \$2 Proc |
| Seeds | No | | 10 | 7 | No Renewals | \$0.00 | \$0.00 | N/A |
| Video Games | CHE patrons only | | 2 | 7 | 2 | \$0.15 | \$5.00 | Replacement Price or \$20 + \$5 Proc |

Adopted July 8, 1997 Chesterfield Township Library Board of Trustees

Revised April 18, 2018