



## HERNHILL PARISH COUNCIL

**Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 31<sup>st</sup> October 2018 from 8:00pm to 9:40pm.**

**Present:** Cllr J. Geliot (Chairman of meeting)  
Cllr P. Couzens            Cllr S. Edgington            Cllr M. Cooper

**Also Present:** Mrs S. Muteham (Clerk) and 3 members of the public

### **414 APOLOGIES**

Cllr M. Woodcock, Cllr A. Bowles, Cllr G. Bobbin

### **415 DECLARATION OF INTERESTS**

None

### **416 MINUTES**

The minutes of the following meeting, having been circulated to all Members, were taken as read, confirmed and signed by the Chairman;

1. Parish Council meeting held on Wednesday 26<sup>th</sup> September 2018 (minutes 402-413)

### **417 MATTERS ARISING**

- A. Local Needs Housing. The Clerk reported on progress of the Local Needs Housing on Staplestreet, noting that the documentation and land/environmental surveys are still being processed by English Rural and there is no new update on the progress. Cllr J. Geliot noted that she had been approached by a member of the public who suggested that an alternative site location for the proposed local needs housing may be available. The Clerk and Chairman investigated the matter and the reported matter was not correct. The Clerk has been asked to contact Cllr A. Bowles to ask if he has any concerns over how the matter of the Local Needs housing is being handled by the Parish Council. the proposed site on Staplestreet.
- B. Exchange of Information (Staplestreet). It was discussed and agreed that Parish Councillors would hold an “exchange of information” session with a small number of residents from Staplestreet to enable all attending parties to put forward their views on the proposed local needs housing site. This will not be a public Parish Council meeting and no decisions will be made at the session. Cllr J. Geliot and Mr D. Brenchley will co-ordinate the attendees and the session.
- C. Double Yellow Lines. The Clerk reported that the consultation on proposed double yellow lines for Staplestreet/Church Hill had closed, The general opinion on the results is that the proposed lines are too long so the Parish Council are inviting members of the public to attend a site meeting (at the junction) on Saturday 24th November at 10am with a view to considering amendments to the existing proposals. The Clerk was asked to contact local landowner Mr H. Bryant to ask if land on Staplestreet (adjacent to the proposed local needs housing site) could be made available for use as a temporary car-park to alleviate parking issues at the junction of

Staplestreet/Church Hill.

- D. First Aid Course. The Clerk reported that nine members of the public attended the free first aid course in the village hall on Saturday 29th September.
- E. Ornate Village Sign. The Clerk has advertised for ideas in the Hernhill News and on the village noticeboard and to date no responses have been received. No further action has been taken on the proposed scheme as a suitable site has not yet been identified.
- F. Defibrillator. The Clerk reported that she had written to the Three Horseshoes and The Dove asking if the exterior of either pub could be considered as a possible location for the installation of an additional defibrillator in the Parish. The Dove has responded giving permission to use its premises as a potential location. It was agreed by Councillors present that any expenditure on a defibrillator would be considered after the Parish Council budget meeting.
- G. Play Area at Village Hall. Cllr J. Geliot reported that she had been approached by the Village Hall Committee with a request for financial support to upgrade/maintain the childrens play area outside the village hall. After consideration by Councillors present, it was agreed to donate £500.00 towards the project.
- H. Grass cutting at playing fields. The Clerk had received a request from the Village Hall Committee for a specific schedule to cut the playing fields in 2019 to suit sports hirers of the pitches on the field. The Parish Council kindly maintains the playing fields on a general amenity basis rather than for the benefit of sports hirers who make their hirings through the Village Hall. The Clerk investigated the possibility of amending the existing schedule and it was deemed too expensive to amend the schedule. The Parish Council does not own the land and therefore hirers or the Village Hall are welcome to make their own arrangements for additional cuts as required.

#### **418 COUNCILLORS REPORTS**

- A. Cllr P. Couzens reported that water leak near Black Oast has been repaired. He also noted that there is still frequently significant amounts of mud on the road at Thirwell Farm and asked the Clerk to write to the Environment Agency for clarification on how the matter is being dealt with.
- B. Cllr J. Geliot reported that the Leylandii hedge opposite the village green has been cut back giving better pedestrian access on the footway. She also read aloud a resignation letter from the Parish Clerk.

#### **419 PLANNING**

Cllr S. Edgington provided Parish Councillors with a checklist to aid Councillor's comments on planning applications.

- A. **18/505290/FULL** - Conversion of disused barn into a residential dwelling. *Barn adjacent Brecondale and Newlands, Butlers Hill*  
The Parish Council recorded no objection to the application.
- B. **18/504147/FULL** - Change of use of land and development of 43no. general industrial units, a secure lorry park, cafe and associated landscaping. *Land South East of A299 slip road off Thanet Way, Highstreet Road*  
The Parish Council recorded an objection to the application with the following comments: the proposal over intensifies the use of the site; lack of detailed information on the proposed landscaping or environmental impact of landscaping; the existing plans do not give consideration to the levels or site sections of the land at the proposed site. The Parish Council would now approve plans for a lorry park similar to that given in planning application 15/505213/FULL.

## **420 FINANCE**

- A. The Clerk showed the bank reconciliation report dated 19<sup>th</sup> October 2018 which was approved and signed.
- B. The following payments were approved by those present:
  - Clerk's Office Allowance (*Standing Order*)
  - Clerk's Salary (*Standing Order*)
  - Chq-1389 S. Muteham (First aid course) £357.00
  - Chq-1390 Countryside Grounds Maintenance (Mowing) £131.84
  - Chq-1391 Hernhill Bookings (Hall hire charges) £53.00
  - Chq-1392 RBL Poppy Appeal (Wreath and donation) £50.00
- C. The Clerk made a request for items to be considered in the 2019/2020 budget. Councillors suggested consideration be made for resurfacing/potholes (on Parish Council land) and defibrillators.

## **421 ADMINISTRATION**

- A. The Clerk reported that there has been an application for the vacancy for a Parish Councillor. It was agreed to invite the candidate for an interview prior to the next Parish Council meeting.
- B. Following the Parish Clerk's resignation, the position will be advertised in the local community, local media and websites.
- C. The Kent Association of Local Councils is running the community awards scheme again and the Parish Council are supporting it. The Clerk will advertise the scheme and send out nomination forms with the December edition of the Hernhill News.
- D. The Clerk reminded those present that the Remembrance Day Service will take place at the church on Sunday 11th November at 10:50am. Cllr J. Geliot has a wreath to lay on behalf of the Parish Council.

## **422 CORRESPONDENCE**

- A. September newsletter from KCC Councillor Andrew Bowles.
- B. Invitation to KALC AGM on 17th November 2018.
- C. Invitation to KALC Chairmanship Conference on 13th December 2018.

## **423 PUBLIC PARTICIPATION**

Members of the public were invited to address the Chairman with their comments on Parish matters.

- A. Mr P. Wilson asked when the new bin to be located at the junction of Woodlands/Butlers Hill. The Clerk reported that the bin arrived yesterday and will be installed in the coming weeks.
- B. Mr D. Brenchley expressed concern over the condition of the highway near Kemsdale Lodge. The Clerk will contact KCC asking if they can repair the erosion and alleviate the flooding in the area.

## **424 CHAIRMAN & CLERK'S SUNDRY REPORTS**

- A. None

## **425 ITEMS TO BE PLACED ON NOVEMBER AGENDA**

- A. Local Needs Housing on Staplestreet
- B. Double yellow lines
- C. Ornate village sign
- D. Defibrillator
- E. Budget

- F. Parish Councillor vacancy
- G. Parish Clerk vacancy

The next scheduled meeting of the Parish Council is to be on Wednesday 28<sup>th</sup> November 2018. There being no further business, the Chairman declared the Meeting closed.

CHAIRMAN